## Swedesboro-Woolwich Parks and Recreation Committee

120 Village Green Drive

Woolwich Twp., NJ 08085

# Phone 856-467-2666 x3300 FAX 856-467-3545

**WOOLWICH FIELD USAGE: Tournaments**

### PERMIT APPLICATION

Complete, sign, and return these forms to above address a minimum of 90 days before anticipated usage. This field usage request will not be processed until all information, including payment and the necessary insurance information, has been received and reviewed by Woolwich Township. This form signifies a request to hold a tournament; final approval will be determined by the Park Director.

Date of application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of applicant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: HM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CELL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Township ordinance 135-1.11 prohibits the use of personal vehicles on any park field or path other than designated parking areas. DPW will be responsible for general park maintenance, but expect the tournament organizers to assist with keeping the park clean. Additional machine grooming can be requested; see Fee Schedule.

*Category 5*: Tournaments. Single or multiple day events. 50% payment of field usage fees, a written team roster or bracketing information, proof of insurance and hold harmless agreement must be submitted at the time of application to the issuing entity. **For insurance, name Woolwich Township as an additional insured and as the policy holder with the Twp. address of 120 Village Green Drive Woolwich Twp., NJ 08085** indicated (not Locke Ave. Park).

Fee Schedule:

Category 5: $800 for the use of 1 to 3 fields for all or part of a three day period (Friday, Saturday, and Sunday).

$1300 for the use of 4 or more fields for all or part of a three day period (Friday, Saturday, and Sunday).

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Please indicate the date(s) requested**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Please indicate the letter ID of field(s) requested**

**Use of 1 to 3 fields for up to 3 days or Use of 4 or more 4 fields for up to 3 days**

**$800 $1300 =\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

DPW machine grooming of baseball fields between games + $300 =\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(grooming limited to a maximum of 10 consecutive working hours per each day of tournament)

**TOTAL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

50% due upon submission of tournament request; balance due two weeks before tournament to be held.

**No permits will be issued unless criterions are met.**

|  |  |  |
| --- | --- | --- |
| Locke Ave Fields   1. 70/90 baseball, soccer 2. 46/60, 50/70 3. Soccer (junior) 4. Soccer (regulation) 5. Softball 6. Soccer (junior) 7. Soccer (regulation) 8. 46/60, 50/70 9. Little League | PMC Fields   1. Football (north) 2. Practice field 3. Soccer (regulation) | High Hill Fields   1. Combo Field 2. Coach Pitch   1.Soccer (jr)   1. Coach Pitch   1.Soccer (jr)   1. Coach Pitch 2. Softball   1. Soccer |

LIST OF PARK FIELDS- EAST TO WEST

INDICATE USAGE REQUESTED

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Field letter ID? | Specify Tournament Dates  From To | Hours  From To | Type of field lay-out needed | Timing of Lights? |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

In case of rain the Park Director has the right to close all or some fields based on conditions. For refund conditions to be applicable, all fields must be closed.

If a tournament is canceled or rained out, the following guidelines will be used in regards to refunds:

No Games Played = Full Refund

If 1 game has STARTED – 1/2 refund of fees

If 2 games have STARTED – No refund will be given

Liability Release:

1. We do hereby release and discharge Woolwich Township, Swedesboro, S/W Parks & Recreation, and Twp. Employees (herby referred to as Woolwich Twp.) from any and all claims or causes of action in law and equity arising from our activities listed above on this form and on Woolwich Township property.
2. We do also release and discharge all right of claims for contribution and indemnification against Woolwich Township by ourselves or such claims by any third parties in the event it becomes necessary to join Woolwich Township as an added defendant in action brought by ourselves as a result of any of the above described occurrences.
3. We also agree to indemnify and hold harmless Woolwich Township from any and all actions, claims and damages that Woolwich Township would be obligated to third parties from actions arising out of our use of Woolwich Township property.
4. We agree to comply with all ordinances, statues and regulations of all local, State and Federal authorities. It is agreed that the host organization will communicate all township ordinances as they pertain to the park to their participants. It is further agreed that if the undersigned has any questions concerning township ordinances it is their responsibility to ask for copies of the ordinances that may be reviewed and terms and conditions may be met. Certain local ordinances carry fines and or penalties which would be the responsibility of the individual or the organization.
5. Damages to fields or equipment beyond normal wear and tear will result in additional charges to cover repair and or replacement. Inappropriate use and or damages to the field can lead to revocation of this permit and future permits.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Individual/ Officer of Organization