

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER
STATE OF NEW JERSEY**

**FINANCIAL STATEMENTS
AND
SUPPLEMENTAL DATA**

December 31, 2012

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

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COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

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INDEPENDENT AUDITORS' REPORT

INDEPENDENT AUDITORS' REPORT

To the Committee Members of
The Township of Woolwich

Report on the Financial Statements

We have audited the accompanying financial statements – statutory basis of the various funds of the Township of Woolwich, County of Gloucester, State of New Jersey (the “Township”), as of and for the year ended December 31, 2012, and the related notes to financial statements, which collectively comprise the Township’s basic financial statements as listed in the table of contents.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions as described in Note A. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors’ judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting

- AN INDEPENDENTLY OWNED MEMBER,
MCGGLADREY ALLIANCE
- AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
- NEW JERSEY SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS
- NEW YORK SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS
- PENNSYLVANIA INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
- AICPA'S PRIVATE COMPANIES PRACTICE
SECTION
- AICPA'S CENTER FOR AUDIT QUALITY
- REGISTERED WITH THE PCAOB

INDEPENDENT AUDITORS' REPORT (CONTINUED)

Auditors' Responsibility (Continued)

policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note A to the financial statements, the financial statements are prepared by the Township on a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the basis of accounting described in Note A and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements of the various funds referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2012, or the results of its operation of such funds for the year then ended.

Opinion on Statutory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Township, as of December 31, 2012, and the results of its operation of such funds for the year then ended in accordance with the financial reporting provisions described in Note A.

Other Matter

The financial statements of the Township, as of and for the year ended December 31, 2011, were audited by other auditors whose report dated August 7, 2012 expressed an unmodified opinion on those statements in accordance with financial reporting provisions described in Note A.

Report on Supplementary and Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole that collectively comprise the Township's financial statements. The supplemental schedules as listed in the table of contents for the year ended December 31, 2012, are presented as additional analytical data for purpose of complying with the requirements set forth by the Division of Local Government Services and are not a required part of the basic financial statements.

INDEPENDENT AUDITORS' REPORT (CONTINUED)

Report on Supplementary and Other Information (Continued)

Such information is the responsibility of management and was derived from and relates directly to, the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole, on the basis of accounting described in Note A.

The supplementary information as listed in the table of contents has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.



Warren A. Broudy, CPA, CGFM, PSA
Registered Municipal Accountant
License No. 554



MERCADIEN, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

June 26, 2013

BASIC FINANCIAL STATEMENTS

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

COMBINED STATEMENT OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE – STATUTORY BASIS – ALL FUND TYPES AND
ACCOUNT GROUP
December 31, 2012

	Current & Grant Funds	General Capital Fund	Trust Funds	Fixed Asset Account Group	Totals
ASSETS					
Cash and Cash Equivalents	\$ 6,246,297.24	\$ 1,131,717.70	\$ 3,642,228.67	\$ -	\$ 11,020,243.61
Due from State of New Jersey	11.07	458,302.00			458,313.07
Federal and State Grants Receivable	68,727.69				68,727.69
Receivables and Other Assets					
Due from Gloucester County Improvement Authority		601,577.68			601,577.68
Delinquent Property Taxes	370,208.84				370,208.84
Interfunds Receivable	680,938.76	236,730.35	394,602.00		1,312,271.11
Revenue Accounts Receivable	75,533.35				75,533.35
Tax Title Liens Receivable	104,845.57				104,845.57
Receivables and other assets		10,085,000.00	509,449.27		10,594,449.27
Deferred Charges	63,400.00	8,514,293.41			8,577,693.41
Fixed Assets				14,533,940.00	14,533,940.00
	<u>\$ 7,609,962.52</u>	<u>\$ 21,027,621.14</u>	<u>\$ 4,546,279.94</u>	<u>\$ 14,533,940.00</u>	<u>\$ 47,717,803.60</u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

COMBINED STATEMENT OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE – STATUTORY BASIS – ALL FUND TYPES AND
 ACCOUNT GROUP (CONTINUED)
 December 31, 2012

	Current & Grant Funds	General Capital Fund	Trust Funds	Fixed Asset Account Group	Totals
LIABILITIES, RESERVES AND FUND BALANCE					
Tax/Sewer Fee Overpayments	\$ 17,638.41	\$ -	\$ -	\$ -	\$ 17,638.41
Appropriation Reserves	375,928.76				375,928.76
Prepaid Taxes	163,372.74				163,372.74
Federal and State Grants Appropriated Reserves	176,136.99				176,136.99
Unappropriated Reserves	-				-
Reserve for Encumbrances	-				-
Other Liabilities and Reserves			17,708.00		17,708.00
Due to State of New Jersey	70,519.08	22,371.35			70,519.08
Due to County for Added Taxes		173,465.05			22,371.35
Capital Improvement Fund	66,418.82	798,235.68	4,116,823.19		4,356,707.06
Other Reserves					798,235.68
Improvement Authorizations	322,904.11		10,938.54		322,904.11
Open Space Taxes Payable	169,584.57		400,810.21		180,523.11
Reserve for Encumbrances	107,409.30	804,051.60			1,312,271.11
Interfunds Payable		1,969,651.00			1,969,651.00
Bond Anticipation Notes Payable		6,050,000.00			6,050,000.00
Serial Bonds Payable		10,085,000.00			10,085,000.00
Capital Lease Payable		382,752.41			382,752.41
Green Trust Loan Payable	1,124,117.22				1,124,117.22
Reserve for Receivables	10,656.04	695,497.12			706,153.16
Accounts Payable	2,218,816.33				2,218,816.33
Local School District Tax Payable				14,533,940.00	14,533,940.00
Investment in Fixed Assets					
Fund Balance	2,786,460.15	46,596.93			2,833,057.08
	<u>\$ 7,609,962.52</u>	<u>\$ 21,027,621.14</u>	<u>\$ 4,546,279.94</u>	<u>\$ 14,533,940.00</u>	<u>\$ 47,717,803.60</u>

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE –
STATUTORY BASIS – CURRENT FUND
December 31, 2012**

Revenues	
Fund Balance Anticipated	\$ 1,800,000.00
Miscellaneous Revenues	1,516,044.50
Special Items with Offsetting Appropriations	54,389.11
Delinquent Taxes	1,073,080.13
Amount to be Raised by Taxes for Support of Municipal Budget	4,978,265.93
Other Credits to Income	<u>28,485,404.50</u>
Total Revenues	<u>37,907,184.17</u>
Expenditures	
Budget	
Appropriations within "CAP" Operations	
Salaries and Wages	1,804,177.54
Other Expenses	2,899,625.00
Deferred Charges and Statutory Expenditures - Municipal	618,999.51
Appropriations Excluded From "CAP" Operations	
Salaries and Wages	735,957.20
Other Expenses	86,300.36
Municipal Debt Service	1,443,392.34
Deferred Charges	<u>277,405.00</u>
Total Budget Expenditures	7,865,856.95
Other Expenses and Charges to Income	<u>28,701,461.65</u>
Total Expenditures	<u>36,567,318.60</u>
Statutory Excess to Fund Balance	1,339,865.57
Fund Balance, January 1, 2012	<u>3,246,594.58</u>
	4,586,460.15
Decreased by Utilization in 2012 Budget	<u>1,800,000.00</u>
Fund Balance, December 31, 2012	<u><u>\$ 2,786,460.15</u></u>

NOTES TO FINANCIAL STATEMENTS

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Township of Woolwich (the "Township") was incorporated in 1798 and is located in the County of Gloucester in the State of New Jersey. The Township covers approximately 21.2 square miles with a population, according to the 2010 census, of 10,200. The governing body, the Township Committee, is comprised of five elected members who serve three-year terms. The Mayor and Deputy Mayor are elected by the members of the Committee and serve for a one-year term in these positions.

The Governmental Accounting Standards Board ("GASB") Statement No. 14 established criteria to be used to determine which component units should be included in the financial statements of an oversight entity. The primary criterion for including activities within the reporting entity, as set forth in the Statement, is the degree of oversight responsibility maintained by the reporting entity. However, the State of New Jersey, Division of Local Government Services requires the financial statements of the Township to be presented separately. As such, the financial statements of the Township include each board, body, officer, or commission supported and maintained wholly or in part by funds appropriated by the Township, as required by N.J.S. 40A:5-5.

Except as noted below, the financial statements of the Township include every board, body, officer, or commission supported and maintained wholly or in part by funds appropriated by the Township of Woolwich, as required by N.J.S. 40A:5-5.

Description of Funds

The accounting policies of the Township conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township accounts for its financial transactions through the following separate funds and accounts as presented below. This presentation differs from the three fund, two account group presentation as required by Accounting Principles Generally Accepted in the United States of America ("GAAP") for government wide financial statements.

Current Fund - resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund. In addition, the fund is used to track the status of debt authorized for capital projects.

Public Assistance Trust Fund - receipt and disbursement of funds that provides assistance to certain residents of the Township pursuant to Title 44 of New Jersey statutes.

Payroll Account - receipt and disbursement of funds to meet obligations to employees and payroll tax liabilities.

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

General Fixed Assets Account Group - to account for fixed assets used in governmental operations.

Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from accounting principles generally accepted in the United States of America applicable to local governmental units. A modified accrual basis of accounting is followed with minor exceptions. The more significant policies followed by New Jersey municipalities are as follows:

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the Township budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received. Fund balance utilized to balance budget is recorded as revenue and budgeted transfers from other funds are also recorded as revenue when anticipated in the budget.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in accordance with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31 of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Grant appropriations are charged upon budget adoption to create separate spending reserves. Budgeted transfers to other funds are recorded as expenditures when the budget is adopted to the extent permitted or required by law. Appropriations for principal payments on outstanding general capital bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis.

Property Taxes - Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied annually and are payable in quarterly installments on February 1, May 1, August 1, and November 1 of each year. All unpaid taxes levied become delinquent January 1 of the following year. Delinquent taxes are considered fully reserved.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Insurance - Cost of insurance for all funds are recorded as expenditures at the time of payment. Insurance costs chargeable to future periods are not carried as prepayments.

Compensated Absences - Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. New Jersey municipalities are not required to accrue a compensated absences liability. See Note M for additional information on the Township's compensated absences policy.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

General Fixed Assets - The Township has developed a fixed asset accounting and reporting system as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are to be accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks, and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical costs is not available, except for land which is valued at assessed value at the time the land is foreclosed or donated. Land purchased by the Township is valued at cost.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed Assets acquired through grants in aid or contributed capital have not been accounted for separately.

Tax Appeals and Other Contingent Losses - Losses which arise from tax appeals and other contingent losses are recognized at the time an unfavorable decision is rendered by an administrative or judicial body.

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Budgets - The governing body prepares and approves by resolution an operating and capital budget for the Current Fund which is then submitted for certification to the State of New Jersey, Department of Community Affairs, Director of Local Government Services. Upon the receipt of such certification and after a public hearing, the budget is then adopted by resolution. Transfers of budgeted amounts may be made by resolution of the Township Committee subsequent to October 31 in the current budget year and up to March 31 of the following year.

Once adopted, the Township may make emergency appropriations for purposes which are not known at the time the budget was adopted per N.J.S.A. 40A:4-46. Also, the Township may make amendments to the budget for any special item of revenue made available by any public or private funding source per N.J.S.A. 40A:4-87.

Reserve for Uncollected Taxes - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

School Taxes - The municipality is responsible for levying, collecting, and remitting school taxes for the Swedesboro-Woolwich Consolidated School District and the Township's share of the Kingsway Regional High School District. Operations are charged for the full amount required to be raised from taxation to operate the regional high school district for the period from January 1 to December 31 and for the consolidated school district the Township's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2011, and decreased by the amount deferred at December 31, 2012.

County Taxes - The municipality is responsible for levying, collecting, and remitting the Township's share of county taxes for the County of Gloucester. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Fund Balance - Fund balance included in the current fund represent amounts available for anticipation as revenue in futures years budgets, with certain restrictions.

Capitalization of Interest - It is the policy of the Township of Woolwich to treat interest on projects as a current expense and the interest is included in the current operating budget.

Comparative Data - Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the Township's financial position and operations. However, comparative data has not been presented in each of the statements because its inclusion would make the statements unduly complex and difficult to read.

NOTES TO FINANCIAL STATEMENTS

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates - The preparation of financial statements in accordance with accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Departures from Generally Accepted Accounting Principles - The accounting principles and practices followed by the Township of Woolwich differ in some respects, which in some instances may be material, from generally accepted accounting principles applicable to local government units. The more significant differences are as follows:

Taxes and other receivables are fully reserved.

Interfund receivables in the Current Fund are fully reserved and recognized as a revenue in the year of liquidation.

Unexpended and uncommitted appropriations are reflected as expenditures.

Overexpended appropriations and emergency appropriations are deferred to the succeeding years' operations.

No provision is made for accumulated vested vacation and sick leave.

Undetermined contributions to state-administered pension plans applicable to the year ended December 31 are not accrued.

Estimated losses arising from tax appeals and other contingencies are not recorded when it is probable that a loss has been incurred and the amount of such loss can be reasonably estimated.

Depreciation expense is not calculated on fixed assets.

It was not practicable to determine the effect of such differences.

B. CASH AND CASH EQUIVALENTS

Cash includes amounts on deposit, petty cash and change funds with original maturities of three months or less.

Deposits were with contracted depository banks in interest-bearing accounts that were insured under the Government Unit Deposit Protection Act of the State of New Jersey ("NJGUDPA"). All such deposits are held in the Township's name.

NJGUDPA permits the deposit of public funds in the State of New Jersey Cash Management Fund or in institutions located in New Jersey that are insured by the Federal Deposit Insurance Corporation or by any other agencies of the United States that insure deposits. NJGUDPA requires public depositories to maintain collateral for deposit of public funds that exceed insurance limits as follows:

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

B. CASH AND CASH EQUIVALENTS (CONTINUED)

The market value of the collateral must equal five percent of the average daily balance of public funds; or, if the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

Uninsured and uncollateralized deposits are covered under the unit certificate of eligibility as required by NJGUDPA.

As of December 31, 2012, the Township's bank balances were exposed to custodial credit risk as follows:

Insured and Collateralized	\$ 500,000.00
Uninsured and Collateralized	10,540,362.61
Total	<u>\$ 11,040,362.61</u>

Deposits

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Township's deposits may not be returned or the Township will not be able to recover collateral securities in the possession of an outside party. The Township's policy requires deposits to be secured by collateral valued at market or par, whichever is lower, less the amount covered by the Federal Deposit Insurance Corporation ("FDIC"). The Township Council approves and designates the authorized depository institution based on evaluation of solicited responses and certifications provided by financial institutions.

Concentration of Credit Risk – This is the risk associated with the amount of investments the township has with any one issuer that exceeds five percent or more of its total investments. Investments issued or explicitly guaranteed by the U.S. government and the New Jersey Cash Management Fund are excluded from this requirement. None of the investments held by the Township are exposed to concentration of credit risk.

Credit Risk – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. In general, the Township does not have an investment policy regarding Credit Risk, however, the Township had no investments that were subject to credit risks as of December 31, 2012. The New Jersey Cash Management Fund is not rated.

Interest Rate Risk – This is the risk that changes in interest rates will adversely affect the fair value of an investment. The Township does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from interest rate fluctuations. However, its practice is to hold investments to maturity.

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

C. PROPERTY TAXES

The following is a three year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous two years.

Assessment of Tax

New Jersey statutes require that taxable valuation of real property be prepared by the Township Tax Assessor as of October 1 in each year and filed with the County Board of Taxation by January 10 of the following year. Upon the filing of certified adopted budgets by the Township of Woolwich, the Woolwich Township School District and Gloucester County, the tax rate is struck by the Board based on the certified amounts in each of the taxing districts. Pursuant to statute, this process is to be completed on or before May 3, with a completed duplicate of the tax rolls to be delivered to the Township of Woolwich Tax Collector on or before May 13.

Collection of Tax

Pursuant to statute, taxes for municipalities operating under the calendar fiscal year shall be payable as follows: the first installment on February 1, the second installment on May 1, the third installment on August 1, and the fourth installment on November 1, after which dates, if unpaid, a ten-day grace period is given, after which taxes shall become delinquent and remain delinquent until such time as all unpaid taxes, including taxes and other liens subsequently due and unpaid together with interest thereon, have been fully paid and satisfied. The tax bills are prepared and mailed by the Collector of Taxes of the Township of Woolwich annually in July.

The tax bills for each of the first two installments are based upon one-quarter of the total tax levied against the respective properties for the preceding year. The amount of the tax bill for third and fourth installments is the full tax as levied for the current year, less the amount charged as the first and second installments with the amount divided equally between the last two installments.

Taxes become delinquent if not paid on the installment dates or within the ten-day grace period and become subject to interest penalties of 8% to 18% of the amount delinquent. If taxes are delinquent 60 days before the date of the tax sale of the succeeding year, the delinquent amount is subject to "Tax Sale," which places a tax lien on the property allowing the holder to enforce the tax lien by collection or foreclosure. New Jersey property tax laws establish a tax lien on real estate as of January 1 of the current tax year even though the amount due is not known.

D. FUND BALANCES APPROPRIATED

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent years' budgets.

Year	Balance	Utilized in Budget of Succeeding Year
2012	\$ 2,786,460.15	\$ 1,450,000.00
2011	3,246,594.58	1,800,000.00
2010	2,887,557.72	1,701,282.00
2009	4,620,545.68	2,393,000.00
2008	4,105,055.99	2,575,000.00

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

E. TAXES COLLECTED IN ADVANCE

Taxes collected in advance, set forth as cash liabilities in the financial statements as follows:

	December 31,	
	2012	2011
Prepaid taxes	<u>\$ 163,372.74</u>	<u>\$ 145,460.15</u>

F. LONG-TERM DEBT

Summary of Municipal Debt

	December 31,		
	2012	2011	2010
Summary of Municipal Debt Issued			
General obligation bonds	\$ 6,050,000.00	\$ 6,410,000.00	\$ 6,760,000.00
Bond anticipation notes	1,969,651.00	833,076.00	855,000.00
Green acres loans	382,752.41	408,905.18	434,542.63
Other	10,196,890.00	10,608,445.00	11,010,000.00
Total Issued	<u>18,599,293.41</u>	<u>18,260,426.18</u>	<u>19,059,542.63</u>
Deductions:			
Bonds Authorized but Not Issued	111,890.00	223,445.00	335,000.00
Capital leases	10,085,000.00	10,385,000.00	10,675,000.00
Total deductions	<u>10,196,890.00</u>	<u>10,608,445.00</u>	<u>11,010,000.00</u>
Net debt	<u>\$ 8,402,403.41</u>	<u>\$ 7,651,981.18</u>	<u>\$ 8,049,542.63</u>

	Balance December 31, 2011	Increases	Decreases	Balance December 31, 2012
Bonds Payable	<u>\$ 6,410,000.00</u>	<u>\$ -</u>	<u>\$ 360,000.00</u>	<u>\$ 6,050,000.00</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of \$18,147,389.03.

	Gross Debt	Deductions	Net Debt
Local School District Debt	\$ 37,966,580.20	\$ 28,221,594.58	\$ 9,744,985.62
Regional High School District Debt	20,343,615.35	20,343,615.35	
Other Bonds and Notes	18,487,403.41	10,085,000.00	8,402,403.41
	<u>\$ 76,797,598.96</u>	<u>\$ 58,650,209.93</u>	<u>\$ 18,147,389.03</u>

Net debt \$18,147,389.03 divided by equalized valuation basis per N.J.S. 40A:2-2, \$1,128,863,783.00 = 1.608%.

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

NOTES TO FINANCIAL STATEMENTS

F. LONG-TERM DEBT (CONTINUED)

Equalized Valuation Basis

2010	\$ 1,169,310,599.00
2011	1,137,808,997.00
2012	1,079,471,753.00
Average	<u>\$ 1,128,863,783.00</u>

Borrowing Power Under N.J.S. 40A:2-6

3 1/2% of equalized valuation basis (municipal)	\$ 39,510,232.41
Net debt	18,147,389.00
Remaining borrowing power	<u>\$ 21,362,843.41</u>

The Swedesboro-Woolwich Consolidated School District, as a K-6 school district, is permitted to borrow up to 2.5% of the average equalized valuation for the past three years. State statutes allow a school district to exceed the district's limitations with voter approval. Any amounts in excess of the limit is treated as an impairment of the municipal limit.

Borrowing Power Under N.J.S. 40A:2-6 (Continued)

The Kingsway Regional High School District is a 7-12 regional school district and as a result the amount of debt issued is not subject to any statutory limitation based on average equalized valuations. Debt is allocated based on the municipality's equalized valuation as a percentage of the total regional school district's assessed valuation. Since all debt authorized by the regional school district is deductible, it does not affect the debt of the municipality.

The following is a schedule of annual debt service for principal and interest on general bonded debt (excluding bond anticipation notes), and green trust loans issued and outstanding to maturity:

Year	Principal	Interest	Total
2013	\$ 401,678.43	\$ 248,757.55	\$ 650,435.98
2014	417,214.68	233,299.68	650,514.36
2015	427,761.68	217,232.61	644,994.29
2016	443,319.69	200,756.15	644,075.84
2017	453,888.92	183,670.12	637,559.04
2018-2022	2,533,727.85	642,511.15	3,176,239.00
2023-2025	1,755,161.16	139,131.95	1,894,293.11
	<u>\$ 6,432,752.41</u>	<u>\$ 1,865,359.21</u>	<u>\$ 8,298,111.62</u>

Green Trust Program Loans

The Township has contracted with the State of New Jersey, Department of Environmental Protection for Green Trust Program Loans to fund a portion of the costs incurred in the improvements to Locke Avenue Park and Park Expansion.

G. BOND ANTICIPATION NOTES AND SPECIAL EMERGENCY NOTES

The Township has outstanding at December 31, 2012 and 2011, bond anticipation notes in the general capital fund in the amount of \$1,969,651.00 and \$833,076.00, respectively. These funds were used for the acquisition of land- Nike base and various improvements.

H. PENSION FUNDS

Description of Plans

Substantially all of the Township's employees are covered by the Public Employees' Retirement System ("PERS") and the Police and Fireman's Retirement System ("PFRS") cost-sharing multiple-employer defined benefit pension plans which have been established by State Statute and are administered by the New Jersey Division of Pensions and Benefits (Division).

According to the State of New Jersey Administrative Code, all obligations of the Systems will be assumed by the State of New Jersey should the systems terminate. The Division issues publicly available financial reports that include the financial statements and required supplementary information for the Public Employees' Retirements System and Police and Fireman's Retirement System. These reports may be obtained by writing to the Division of Pensions and Benefits, Post Office Box 295, Trenton, New Jersey 08625 or the reports can be accessed on the internet at:

http://www.state.nj.us/treasury/pensions/annrpts_archive.htm.

Public Employees' Retirement System

The Public Employees' Retirement System was established in January 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State or any county, municipality, school district, or public agency provided the employee is not required to be a member of another State-administered retirement system or other state or local jurisdiction.

Police and Fireman's Retirement System

The Police and Fireman's Retirement System was established in July 1944 under the provisions of N.J.S.A. 43:16A to provide coverage to substantially all full-time county or municipal police and fire-fighters and State fire-fighters appointed after June 30, 1944. Enrollment is required for permanent, full-time employees appointed to positions in law enforcement or firefighting in the State of New Jersey. Members are eligible for retirement at age fifty-five with a benefit equal to two percent of final compensation for each year of creditable service up to twenty years. Members with at least twenty years but less than twenty-five years of service credit will receive fifty percent of final compensation. Special retirement is available at any age to those with twenty-five years of service credit. The annual benefit calculation is equal to sixty-five percent of final compensation plus one percent for each year of creditable service over twenty-five years but not to exceed thirty years.

Funding Policy

The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. 1994, Chapter 115, P.L. 1997, and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The PERS and the PFRS provide for employee contributions of 5.5% and 6.5% as of October 1, 2011, and 8.5% and 10% as of October 1, 2011 of employees' annual compensation respectively, as defined. Employers are required to contribute at an actuarially determined rate in the PERS and PFRS. The PERS and PFRS employer rates in effect for 2012 are 11.14% and 24.04% of covered payroll, respectively, as reported on June 30, 2010. The actuarially determined contribution includes funding for, cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. The Township's contributions to PERS for the years ended December 31, 2012, 2011, and 2010, were \$118,340.00, \$145,120.00, and \$89,204.00, respectively, equal to the

NOTES TO FINANCIAL STATEMENTS

H. PENSION FUNDS (CONTINUED)

Description of Plans (Continued)

Funding Policy (Continued)

required contributions for each year. The Township's contributions to PFRS for the years ended December 31, 2012, 2011, and 2010 were \$290,469.00, \$304,350.00, and \$247,401.00, respectively, equal to the required contributions for each year.

Defined Contribution Retirement Program

The Township established a Defined Contribution Retirement Program ("DCRP") as required by Chapter 92 of the Laws of 2007 and N.J.S.A. 43:15C-1 et seq. DCRP provides for employee contributions of 5.5% and 6.5% as of October 1, 2011, of employees annual base salary. Employers are required to contribute 3% of the employees' base salary. The Township's contributions to DCRP for the years ended December 31, 2012, 2011, and 2010 were \$331.94, \$915.12, and \$104.55, respectively, equal to the required contributions for each year.

I. POST-RETIREMENT BENEFITS

As indicated in Note H above, employees of the Township are members of the Public Employees' Retirement System and the Police and Fireman's Retirement System however, as of December 31, 2012, they are not members of the State Health Benefits Plan.

J. SCHOOL TAXES

School taxes in the State of New Jersey may be raised by either of the following methods:

Calendar year basis - whereby the tax is levied and paid based on the District's needs for one-half of each school year encompassed in the calendar year.

School year basis - taxes are raised for the school year commencing July 1 of the current year, paid out over the twelve months beginning with July 1.

The Kingsway Regional Board of Education raise taxes on a calendar year basis and therefore, has no school taxes payable or deferred at December 31, 2012.

The Swedesboro-Woolwich Consolidated School District Taxes are raised on a school year basis. Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district. In the Township of Woolwich's case, the amount of \$6,683,678.08 would be the maximum amount permitted to be deferred as of December 31, 2012, under these regulations. The Township in prior years, elected to defer school taxes in the amount of \$3,910,504.32. During the year 2012, the Township elected to defer an additional \$800,000.00 for a total accumulation of such deferrals of \$4,710,504.32.

The Swedesboro-Woolwich Consolidated School Tax has been raised and the liability deferred by statutes, resulting in the school tax payable as set forth in the Current Fund liabilities as follows:

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

J. SCHOOL TAXES (CONTINUED)

	December 31,	
	2012	2011
Tax due to school district	\$ 6,929,320.65	\$ 6,683,678.39
Balance deferred	4,710,504.32	3,910,504.32
School tax payable	<u>\$ 2,218,816.33</u>	<u>\$ 2,773,174.07</u>

K. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2013, the following deferred charges were shown on the balance sheets of the various funds:

	Balance December 31, 2012	2013 Budget	Balance to Succeeding Budgets
Current Fund:			
Special emergency appropriation			
Tax map revisions	\$ 63,400.00	\$ 15,850.00	\$ 47,550.00

The appropriations in the 2013 budget are not less than those required by statute.

L. RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township maintains commercial insurance coverage for property, liability, and surety bonds through the Gloucester, Salem, and Cumberland Counties Municipal Joint Insurance Fund ("Fund").

The Fund provides the Township with the following coverage:

- Property Policy
- Automobile Policy
- Crime Policy and Excess Crime Policy
- Casualty Policy
- Workers' Compensation and Excess Workers Compensation Policy
- Environmental Legal Liability Policy
- Excess Liability Policy
- Public Officials and Employment Liability Policy
- Volunteer Directors and Officers Policy

Contributions to the Fund are payable in an annual premium and is based on actuarial assumptions determined by the Fund's actuary. The Township's agreement with the Fund provides that the Fund will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund for claims in excess of \$50,000.00 to \$250,000.00 based on the line of coverage for each insured event.

The fund publishes its own financial report for the year ended December 31, 2012, which can be obtained from:

Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund
Post Office Box 488
Marlton, New Jersey 08053

NOTES TO FINANCIAL STATEMENTS

M. COMPENSATED ABSENCES

Full-time employees are entitled to six paid sick days each year. Township employees may accumulate and carry forward sick time to a maximum of thirty days. There is a maximum pay-out of \$10,000.00 and is paid at the rate of pay upon retirement. Up to five vacation days not used during the year may be carried forward; however, no accumulation of vacation time is permitted. Employees are paid for all accrued vacation time at retirement only.

Full-time police are entitled to up to 120 paid sick leave hours each year. Sick time may be accumulated and carried forward to subsequent years; however, no sick time is paid upon termination or retirement. Up to four vacation days not used during the year may be carried forward. Employees are paid for all accrued vacation time at retirement only.

At December 31, 2012 and 2011, the Township estimates this liability to approximate \$86,070.65 and \$92,655.06, respectively. Effective January 1, 2002, the State of New Jersey allowed municipalities to create a reserve trust fund for compensated absences.

N. DEFERRED COMPENSATION

Employees of the Township may participate in a deferred compensation plan adopted under the provisions of the Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments).

The deferred compensation plan is available to all employees of the Township. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency.

The deferred compensation plan is administered by an unrelated financial institution. Under the terms of an IRC Section 457 deferred compensation plan, all deferred compensation and income attributable to the investment of the deferred compensation amounts held by the financial institution, until paid or made available to the employees or beneficiaries, are the property of the employees.

As part of its fiduciary role, the Township has an obligation of due care in selecting the third party administrator. In the opinion of the Township's legal counsel, the Township has acted in a prudent manner and is not liable for losses that may arise from the administration of the plan.

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

NOTES TO FINANCIAL STATEMENTS

O. LEASE OBLIGATIONS

At December 31, 2012, the Township had capital lease agreements in effect for the following:

Municipal Building Construction

The following is an analysis of capital leases.

Capital leases- the following capital fixed assets were acquired by capital lease.

	December 31,	
	2012	2011
Municipal building	<u>\$ 10,085,000.00</u>	<u>\$ 10,385,000.00</u>

Future minimum lease payments under capital lease agreements are as follows:

Year	Principal	Interest	Total
2013	\$ 315,000.00	\$ 447,643.75	\$ 762,643.75
2014	330,000.00	433,168.75	763,168.75
2015	345,000.00	417,943.75	762,943.75
2016	365,000.00	400,193.75	765,193.75
2017	380,000.00	381,568.75	761,568.75
2018-2022	2,200,000.00	1,615,181.25	3,815,181.25
2023-2027	2,735,000.00	1,079,846.88	3,814,846.88
2028-2032	3,415,000.00	397,912.50	3,812,912.50
	<u>\$ 10,085,000.00</u>	<u>\$ 5,173,459.38</u>	<u>\$ 15,258,459.38</u>

P. NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for the amounts due to the State. The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township's trust fund for the current and previous two years:

Year	Township Contributions	Amount Reimbursed	Ending Balance
2012	\$ -	\$ 6,130.33	\$ -
2011		8,408.54	8,617.53
2010		3,661.46	5,818.69

Q. LITIGATION

It is the Township Counsel's opinion there exists no litigation or contingent liability that may be pending against the Township of Woolwich that would have an adverse effect on the financial position in the future.

R. SUBSEQUENT EVENTS

Subsequent events were evaluated through June 26, 2013, which is the date that the financial statements were available to be issued. No issues were noted by management that required disclosure.

SUPPLEMENTAL SCHEDULES

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE
 STATUTORY BASIS

	December 31		Ref.	December 31	
	2012	2011*		2012	2011*
ASSETS					
Regular fund:					
Cash - chief financial officer	A-4	\$ 4,764,586.10	\$ 6,540,754.66		
Cash - tax collector	A-5	1,481,611.14	444,430.71		
Cash - change funds		100.00	100.00		
Due from State of NJ - senior citizen and veteran deductions		11.07	6,985,285.37		
Receivables and other assets with full reserves:					
Delinquent property taxes receivable	A-6	370,208.84	1,223,357.27		
Tax title liens receivable	A-7	104,845.57	116,797.50		
Revenue accounts receivable	A-8	75,533.35	34,389.98		
Due from general capital fund	C	409,449.60			
Due from dog license trust	B	81.80	55.01		
Due from trust funds - other	B	163,998.06	6,951.08		
		1,124,117.22	1,381,550.84		
Deferred charges:					
Emergency authorizations (40A:4-47)			30,000.00		
Special emergency authorization (5 years)		63,400.00	199,250.00		
		63,400.00	229,250.00		
Federal and state grant fund:					
State and federal grants receivable	A-12	68,727.69	64,635.20		
Due from current fund		107,409.30	119,707.69		
		176,136.99	184,342.89		
Total		\$ 7,609,962.52	\$ 8,780,429.10		
LIABILITIES, RESERVES, AND FUND BALANCE					
Regular fund:					
Appropriation reserves	A-3; A-9	\$ 375,928.76	\$ 367,333.93		
Reserve for encumbrances	A-3; A-9	169,594.57	163,470.04		
Accounts payable		10,656.04	21,736.00		
Tax overpayments		17,638.41	11,358.64		
Prepaid Taxes	A-5	163,372.74	145,460.15		
Due to State of New Jersey - senior citizens' and veterans' deductions			750.00		
Due to open space trust for regular & added and omitted taxes		322,904.11	2,504.29		
Due to county for added and omitted taxes	A-6; A-4	70,519.08	54,640.76		
Local school district tax payable	A-10	2,218,816.33	2,773,174.07		
Due to State of New Jersey - marriage license fees			175.00		
Due to state and federal grants		107,409.30	119,707.69		
Due to trust funds - other	B		123,236.03		
Due to general capital fund	C	66,418.82	117,975.37		
Reserve for master plan		3,523,248.16	3,967,940.79		
Reserve for receivables and other assets		1,124,117.22	1,381,550.84		
Fund balance	A-1	2,786,460.15	3,246,594.58		
		7,433,825.53	8,596,086.21		
Federal and state grant fund:					
Reserves for state and federal grants:					
Unappropriated	A-13		37,095.60		
Appropriated	A-14	176,136.99	147,247.29		
		176,136.99	184,342.89		
Total		\$ 7,609,962.52	\$ 8,780,429.10		

*Some numbers have been reclassified to conform with current year presentation.

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-1

CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE
STATUTORY BASIS
Year Ended December 31, 2012

	Ref.	December 31,	
		2012	2011
Revenue and other income realized:			
Fund balance utilized	A-2	\$ 1,800,000.00	\$ 1,701,282.00
Miscellaneous revenue anticipated	A-2	1,570,433.61	2,494,718.80
Receipts from delinquent taxes	A-2	1,073,080.13	579,286.27
Receipts from current taxes	A-2A	32,741,000.31	30,400,265.97
Non-budget revenue	A-2	328,823.46	170,582.56
Other credits to income:			
Unexpended balance of appropriation reserves	A-9	305,169.62	281,520.23
Accounts payable cancelled		20,534.10	3,569.41
Total revenues		<u>37,839,041.23</u>	<u>35,631,225.24</u>
Expenditures:			
Budget and emergency appropriations:			
Appropriations within "CAPS":			
Operations:			
Salaries and wages	A-3	1,804,177.54	1,807,653.11
Other expenses	A-3	2,899,625.00	2,845,267.00
Deferred charges and statutory expenditures	A-3	618,999.51	665,731.61
Appropriations excluded from "CAPS":			
Operations:			
Salaries and wages	A-3	735,957.20	760,532.00
Other expenses	A-3	86,300.36	136,599.90
Municipal debt service	A-3	1,443,392.34	1,560,665.27
Deferred charges	A-3	277,405.00	176,000.00
County taxes	A-6	6,811,768.65	6,830,457.00
Due county for added taxes	A-6	70,519.08	54,640.76
Local district school tax	A-10	13,058,640.73	11,667,356.16
Regional high school tax	A-11	7,655,776.00	6,853,195.77
Due municipal open space tax	A-6	316,915.92	314,276.94
Due municipal open space for added taxes	A-6	3,483.90	2,504.29
Interfund loans advanced		716,214.43	2,863.75
Adjustment to prior year payroll deductions			2,412.82
Total expenditures		<u>36,499,175.66</u>	<u>33,680,156.38</u>
Excess in revenue		1,339,865.57	1,951,068.86
Expenditures included above which are by statute deferred charges to budget of succeeding year	A		109,250.00
Statutory excess to fund balance		1,339,865.57	2,060,318.86
Fund balance - January 1, 2012	A	<u>3,246,594.58</u>	<u>2,887,557.72</u>
		4,586,460.15	4,947,876.58
Decreased by utilization as anticipated revenue	A-2	<u>1,800,000.00</u>	<u>1,701,282.00</u>
Fund balance - December 31, 2012	A	<u>\$ 2,786,460.15</u>	<u>\$ 3,246,594.58</u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-2

CURRENT FUND
 STATEMENT OF REVENUES
 STATUTORY BASIS
 Year Ended December 31, 2012

	Ref.	Anticipated		Special N.J.S. 40A:4-87	Realized	Excess Or (Deficit)
		Budget				
Fund balance anticipated	A-1	\$ 1,800,000.00		\$ -	\$ 1,800,000.00	\$ -
Miscellaneous revenues:						
Fines and costs - municipal court	A-8	190,000.00			183,856.23	(6,143.77)
Interest and costs on taxes	A-5	74,287.95			108,571.07	34,283.12
Energy receipts taxes	A-8	414,809.00			414,809.00	
Garden state preservation fund	A-4	5,939.00			5,939.00	
Shared services agreements - Swedesboro:						
Aid to volunteer fire company	A-8	22,550.00			22,550.00	
Recreation	A-8	9,361.25			9,362.00	0.75
Police coverage and protection	A-8	535,957.20			535,957.20	
Contributions from:						
Municipal functions trust		150,000.00			150,000.00	
Developers open space trust fund		50,000.00			50,000.00	
Kingsway regional school district	A-8	70,000.00			35,000.00	(35,000.00)
Clean communities program	A-12			17,293.51	17,293.51	
Body armor grant	A-12	3,513.50			3,513.50	
Alcohol education and rehabilitation fund		1,334.56			1,334.56	
Drunk driving enforcement grant		7,006.60			7,006.60	
Recycling tonnage grant	A-12	25,240.94			25,240.94	
Total	A-1	1,560,000.00		17,293.51	1,570,433.61	(6,859.90)
Receipts from delinquent taxes		1,100,000.00			1,073,080.13	(26,919.87)
Amount to be raised by taxes for support of municipal budget - local taxes for municipal purposes		4,343,000.00			4,978,265.93	635,265.93
Budget totals	A-2A	8,803,000.00		17,293.51	9,421,779.67	601,486.16
Non-budget revenues					328,823.46	328,823.46
Total		\$ 8,803,000.00		\$ 17,293.51	\$ 9,750,603.13	\$ 930,309.62

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-2A

CURRENT FUND
 STATEMENT OF REVENUES
 STATUTORY BASIS
 Year Ended December 31, 2012

	<u>Ref.</u>	
Allocations of current tax collections:		
Revenue from collections	A-6	\$ 32,741,000.31
Allocated to:		
School, county, open space and special district taxes	A-6	<u>28,717,104.28</u>
Balance for support of municipal appropriations		4,023,896.03
Add: appropriation "reserve for uncollected taxes"	A-3	954,369.90
Amount for support of municipal budget appropriations	A-2	<u>\$ 4,978,265.93</u>
Analysis of receipts from delinquent taxes:		
Delinquent tax collections	A-6	\$ 1,059,829.52
Tax title lien collections	A-7	<u>13,250.61</u>
Total	A-2	<u>\$ 1,073,080.13</u>

ANALYSIS OF NON-BUDGET REVENUES

	<u>Ref.</u>	
Chief financial officer:		
Administrative fees - veterans and senior citizens deductions		\$ 1,490.00
Interest on investments		13,726.17
Liquor licenses		6,150.00
Marriage licenses		728.00
Junk yard licenses		21,252.70
Fees and permits		62,710.13
Miscellaneous		<u>179,954.75</u>
Total chief financial officer	A-4	\$ 286,011.75
Chief financial officer:		
Cable TV franchise fees	A-8	22,727.77
Tax collector:		
Tax search fees		250.00
Interest on investments		8,032.99
Miscellaneous		<u>689.32</u>
	A-5	8,972.31
Chief financial officer:		
Non-cash revenue:		
Interest earned on investments- due from other funds		<u>11,111.63</u>
Total	A-2	<u>\$ 328,823.46</u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 STATEMENT OF EXPENDITURES AND OTHER CHARGES TO INCOME
 STATUTORY BASIS
 Year Ended December 31, 2012

	Budget	Budget After Modifications	Expended	Encumbered	Reserved	Unexpended Balance Canceled
<u>OPERATIONS WITHIN "CAP"</u>						
General government:						
General administration:						
Salaries and wages	\$ 20,400.00	\$ 20,400.00	\$ 20,400.00	\$ -	\$ -	\$ -
Other expenses	7,000.00	7,000.00	4,217.11	72.28	2,710.61	
Mayor and township committee:						
Salaries and wages	26,500.00	26,500.00	26,500.00			
Other expenses	5,000.00	3,500.00	1,818.12		1,681.88	
Municipal clerk:						
Salaries and wages	94,000.00	94,500.00	94,500.00			
Other expenses	19,500.00	19,500.00	15,857.24	247.78	3,394.98	
Financial administration:						
Salaries and wages	58,000.00	54,500.00	52,982.92		1,517.08	
Other expenses	56,000.00	53,500.00	40,783.43	4,013.49	8,703.08	
Audit services:						
Other expenses	50,000.00	50,000.00	50,000.00			
Revenue administration:						
Salaries and wages	40,000.00	40,000.00	40,000.00			
Other expenses	11,500.00	10,000.00	8,316.04	46.36	1,637.60	
Tax assessment administration:						
Salaries and wages	24,875.00	24,875.00	15,496.16		9,378.84	
Other expenses	6,000.00	6,000.00	1,631.90		4,368.10	
Legal services and costs:						
Other expenses	160,000.00	120,000.00	77,370.04	3,859.09	38,770.87	
Engineering services and costs:						
Other expenses	40,000.00	50,000.00	28,109.60		21,890.40	
Economic development:						
Other expenses	2,000.00	2,000.00	361.49		1,638.51	

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 STATEMENT OF EXPENDITURES AND OTHER CHARGES TO INCOME (CONTINUED)
 STATUTORY BASIS
 Year Ended December 31, 2012

	Budget	Budget After Modifications	Expended	Encumbered	Reserved	Unexpended Balance Canceled
Land use and development:						
Planning board:						
Salaries and wages	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ -	\$ -	\$ -
Other expenses	55,000.00	45,440.00	17,404.31	3,420.70	24,614.99	
Zoning board of adjustment:						
Salaries and wages	53,039.00	53,039.00	53,038.26		0.74	
Office of community development:						
Salaries and wages	66,300.00	45,010.00	45,007.50		2.50	
Insurance:						
Liability insurance	56,448.00	56,448.00	56,448.00			
Workmen's compensation insurance	103,056.00	103,056.00	100,110.00		2,946.00	
Employees' group insurance	635,000.00	673,850.00	661,540.96	1,478.36	10,830.68	
Employee health insurance:						
Optional cash payment	10,000.00	15,000.00	5,840.20	5,539.50	3,620.30	
Public safety:						
Police:						
Salaries and wages	1,114,541.80	1,114,541.80	1,102,347.75		12,194.05	
Other expenses	67,207.25	67,207.25	53,592.38	9,961.21	3,653.66	
Office of emergency management:						
Salaries and wages	5,000.00	5,000.00	5,000.00			
Other expenses	2,500.00	2,500.00			2,500.00	
Aid to volunteer fire company:						
Other expenses	68,550.00	68,550.00	28,180.11	20,935.08	19,434.81	
Municipal prosecutor:						
Salaries and wages	17,167.00	17,167.00	17,036.42		130.58	
Municipal court:						
Salaries and wages	97,900.00	97,900.00	95,330.38		2,569.62	
Other expenses	24,275.00	24,275.00	13,028.85	1,257.12	9,989.03	
Public defender:						
Salaries and wages	2,250.00	2,250.00	1,250.00	500.00	500.00	

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 STATEMENT OF EXPENDITURES AND OTHER CHARGES TO INCOME (CONTINUED)
 STATUTORY BASIS
 Year Ended December 31, 2012

	Budget	Budget After Modifications	Expended	Encumbered	Reserved	Unexpended Balance Canceled
Public works:						
Road repair and maintenance:	\$ 24,450.00	\$ 24,450.00	\$ 13,877.36	\$ 5,679.36	\$ 4,893.28	\$ -
Other expenses						
Snow removal:						
Salaries and wages	25,000.00	25,000.00			25,000.00	
Other expenses	39,650.00	39,650.00	15,857.56	13,547.90	10,244.54	
Solid waste collection:						
Other expenses	506,500.00	526,500.00	446,988.17	41,824.30	37,687.53	
Public buildings and grounds:						
Salaries and wages	147,923.74	147,923.74	147,923.74			
Other expenses	46,530.00	48,530.00	36,035.99	7,657.89	4,836.12	
Vehicle maintenance:						
Other expenses	58,685.00	58,185.00	28,782.55	15,011.53	14,390.92	
Health and human services:						
Public health services:						
Salaries and wages	1,571.00	1,571.00	1,571.00			
Other expenses	1,000.00	1,000.00	148.25	62.50	789.25	
Environmental committee:						
Other expenses	3,000.00	2,500.00	1,864.76	100.00	535.24	
Parks and recreation:						
Recreation services and programs:						
Recreation services and programs:						
Salaries and wages						
Other expenses	3,500.00	3,500.00	3,500.00			
Maintenance of parks:						
Other expenses	46,733.75	46,733.75	33,955.60	5,163.87	7,614.28	
Celebration of public events:						
Other expenses	2,500.00	2,500.00	1,245.94		1,254.06	
Salary wage adjustment account:						
Salaries and wages	2,500.00	2,000.00	1,890.32		109.68	

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 STATEMENT OF EXPENDITURES AND OTHER CHARGES TO INCOME (CONTINUED)
 STATUTORY BASIS
 Year Ended December 31, 2012

	Budget	Budget After Modifications	Expended	Encumbered	Reserved	Unexpended Balance Canceled
Utility expense and bulk purchasing:						
Electricity	\$ 125,000.00	\$ 130,000.00	\$ 121,537.19	\$ -	\$ 8,462.81	\$ -
Street lighting	45,000.00	45,000.00	39,524.29		5,475.71	
Telephone	35,000.00	35,000.00	23,484.93	1,105.72	10,409.35	
Water/fire hydrant service	105,000.00	105,000.00	80,998.31		24,001.69	
Heating	7,000.00	7,000.00	1,372.98	1,302.20	4,324.82	
Gasoline	135,000.00	135,000.00	134,380.24		619.76	
Sanitation:						
Solid waste disposal costs:	311,250.00	311,250.00	263,118.90	24,515.09	23,616.01	
Other expenses						
Total operations within "CAP"	4,703,802.54	4,703,802.54	4,163,557.25	167,301.33	372,943.96	-
<i>Detail:</i>						
Salaries and wages	1,828,967.54	1,804,177.54	1,752,274.45	500.00	51,403.09	-
Other expenses	2,874,835.00	2,899,625.00	2,411,282.80	166,801.33	321,540.87	-

DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAP"

Deferred charges:	
Prior year bills - Zeller & Wieliczko	2,690.51
Statutory expenditures:	
Contribution to:	
Social security system (O.A.S.I.)	205,000.00
Public employees retirement system	118,340.00
	2,690.51
	2,690.51

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 STATEMENT OF EXPENDITURES AND OTHER CHARGES TO INCOME (CONTINUED)
 STATUTORY BASIS
 Year Ended December 31, 2012

	Budget	Budget After Modifications	Expended	Encumbered	Reserved	Unexpended Balance Canceled
Police and firemen's retirement system	\$ 290,469.00	\$ 290,469.00	\$ 290,469.00	\$ -	\$ -	\$ -
Defined contribution retirement	2,500.00	2,500.00	2,500.00			
Total deferred charges and statutory expenditures within "CAP"	618,999.51	618,999.51	618,999.51			
Total general appropriations for municipal purposes within "CAP"	5,322,802.05	5,322,802.05	4,782,556.76	167,301.33	372,943.96	
<u>OPERATIONS EXCLUDED FROM "CAP"</u>						
Employee group insurance						
Interlocal service agreements - Swedesboro:						
Aid to volunteer fire company	22,550.00	22,550.00	19,564.92	780.00	2,205.08	
Recreation:						
Other expenses	9,361.25	9,361.25	7,078.29	1,503.24	779.72	
Police coverage and protection:						
Salaries and wages	535,957.20	535,957.20	535,957.20			
Contributions from municipal functions trust:						
Police:						
Salaries and wages	150,000.00	150,000.00	150,000.00			
Contributions from developers open space trust fund:						
Public buildings and grounds:						
Salaries and wages	50,000.00	50,000.00	50,000.00			

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 STATEMENT OF EXPENDITURES AND OTHER CHARGES TO INCOME (CONTINUED)
 STATUTORY BASIS
 Year Ended December 31, 2012

	Budget	Budget After Modifications	Expended	Encumbered	Reserved	Unexpended Balance Canceled
State and federal programs offset by revenues:						
Clean communities grant	\$ 17,293.51	\$ 17,293.51	\$ 17,293.51	\$ -	\$ -	\$ -
alcohol abuse:						
Grant funds	1,334.56	1,334.56	1,334.56			
Local match						
Body armor fund	3,513.50	3,513.50	3,513.50			
Recycling tonnage grant	25,240.94	25,240.94	25,240.94			
Drunk driving enforcement fund	7,006.60	7,006.60	7,006.60			
	<u>822,257.56</u>	<u>822,257.56</u>	<u>816,989.52</u>	<u>2,283.24</u>	<u>2,984.80</u>	<u>-</u>
Total operations excluded from "CAP"						
	735,957.20	735,957.20	735,957.20			
Salaries and wages	86,300.36	86,300.36	81,032.32	2,283.24	2,984.80	-
Other expenses						
	<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAP"</u>					
Payment of bond principal	360,000.00	360,000.00	360,000.00			
Payment of bond anticipation note principal	21,924.00	21,924.00	21,924.00			
Interest on bonds	256,400.00	256,400.00	256,400.00			
Interest on notes	9,415.00	9,415.00	9,387.61			27.39
Green trust loan program:						
Loan repayment for principal and interest	34,201.00	34,201.00	34,200.76			0.24
Capital lease obligations:						
Principal	300,000.00	300,000.00	300,000.00			
Interest	461,519.00	461,519.00	461,479.97			39.03
Total municipal debt service - excluded from "CAP"	<u>1,443,459.00</u>	<u>1,443,459.00</u>	<u>1,443,392.34</u>	<u>-</u>	<u>-</u>	<u>66.66</u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 STATEMENT OF EXPENDITURES AND OTHER CHARGES TO INCOME (CONTINUED)
 STATUTORY BASIS
 Year Ended December 31, 2012

	Budget	Budget After Modifications	Expended	Encumbered	Reserved	Unexpended Balance Canceled
<u>DEFERRED CHARGES</u>						
Emergency authorizations	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -
Special emergency authorization - 5 years (N.J.S. 40A:4-55)	135,850.00	135,850.00	135,850.00	-	-	-
Deferred Charges to Future Taxation - Unfunded - Ord No. 10-17	111,555.00	111,555.00	111,555.00	-	-	-
Total deferred charges - excluded from "CAP"	277,405.00	277,405.00	277,405.00	-	-	-
Total general appropriations for municipal purposes - excluded from "CAP"	2,543,121.56	2,543,121.56	2,537,786.86	2,283.24	2,984.80	66.66
Subtotal general appropriations	7,865,923.61	7,865,923.61	7,320,343.62	169,584.57	375,928.76	66.66
Reserve for uncollected taxes	954,369.90	954,369.90	954,369.90	-	-	-
Total general appropriations	\$ 8,820,293.51	\$ 8,820,293.51	\$ 8,274,713.52	\$ 169,584.57	\$ 375,928.76	\$ 66.66
	Ref.	A-2	A-3A	A	A	
Budget		\$ 8,803,000.00				
Budget appropriations added by NJS 40A:4-87		17,293.51				
		<u>\$ 8,820,293.51</u>				

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-3A

CURRENT FUND
STATEMENT OF EXPENDITURES AND OTHER CHARGES TO INCOME
STATUTORY BASIS
Year Ended December 31, 2012

	<u>Ref.</u>	
Paid or charged:		
Federal and state grants	A-14	\$ 54,389.11
Reserve for uncollected taxes	A-3	954,369.90
Deferred charges:		
Tax appeal bonds (due general capital fund)		111,555.00
Cash disbursed	A-4	<u>7,154,399.51</u>
		<u>\$ 8,274,713.52</u>

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-4

CURRENT FUND
SCHEDULE OF CASH - CHIEF FINANCIAL OFFICER
Year Ended December 31, 2012

	<u>Ref.</u>		
Balance - December 31, 2011	A		\$ 6,540,754.66
Increased by:			
Tax collector	A-5	\$ 32,548,194.53	
Miscellaneous revenue not anticipated	A-2A	286,011.75	
Revenue accounts receivable	A-8	1,224,261.85	
Garden state trust PILOT	A-2	5,939.00	
State grants receivable	A-12	<u>50,296.62</u>	
			<u>34,114,703.75</u>
			40,655,458.41
Decreased by:			
2012 budget appropriations	A-3A	7,154,399.51	
2011 appropriation reserves	A-9	225,634.35	
Refund tax overpayments		15,846.00	
Accounts payable		1,201.90	
Local district school tax	A-10	13,612,998.47	
Regional school district tax	A-11	7,655,776.00	
County taxes	A-6	6,811,768.65	
Amount due county for added taxes	A	54,640.76	
Due to State of New Jersey		925.00	
Due to trust funds		40,762.03	
Due to capital fund		291,474.23	
Reserve for state grants	A-14	<u>25,445.41</u>	
			<u>35,890,872.31</u>
Balance - December 31, 2012	A		<u><u>\$ 4,764,586.10</u></u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 SCHEDULE OF CURRENT CASH – COLLECTOR
 Year Ended December 31, 2012

	<u>Ref.</u>		
Balance - December 31, 2011	A		\$ 444,430.71
Increased by:			
Interest and cost on taxes	A-2	\$ 108,571.07	
Non-budget revenues		14,917.27	
Taxes receivable	A-6	33,285,263.27	
Tax title liens receivable	A-7	13,250.61	
Prepaid taxes	A	<u>163,372.74</u>	
			<u>33,585,374.96</u>
			34,029,805.67
Decreased by:			
Payments to chief financial officer	A-4	<u>32,548,194.53</u>	
			<u>32,548,194.53</u>
Balance - December 31, 2012	A		<u><u>\$ 1,481,611.14</u></u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY
 Year Ended December 31, 2012

Year	Balance December 31, 2011	Levy	Added Taxes	Collections		Due From State Of New Jersey	Adjustments And/Or Canceled	Balance December 31, 2012
				2011	2012			
2011	\$ 1,223,357.27	\$ -	\$ 10,197.03	\$ -	\$ 1,059,829.52	\$ -	\$ 144,100.77	\$ 29,624.01
	<u>1,223,357.27</u>	-	<u>10,197.03</u>	-	<u>1,059,829.52</u>	-	<u>144,100.77</u>	<u>29,624.01</u>
2012	-	32,986,101.29	341,126.10	145,460.15	32,225,433.75	370,106.41	245,642.25	340,584.83
	<u>\$ 1,223,357.27</u>	<u>\$ 32,986,101.29</u>	<u>\$ 351,323.13</u>	<u>\$ 145,460.15</u>	<u>\$ 33,285,263.27</u>	<u>\$ 370,106.41</u>	<u>\$ 389,743.02</u>	<u>\$ 370,208.84</u>

Ref. A

A-5

A

Analysis of 2012 property tax levy:
 Tax yield:
 General property tax \$ 32,986,101.29
 Added and rollback taxes (54.4-63.1 et seq.) 341,126.10
 \$ 33,327,227.39

Tax levy:
 Local district school tax \$ 13,858,640.73
 Regional high school district tax 7,655,776.00
 County tax \$ 6,811,768.65
 Due county for added taxes 70,519.08
 Total county taxes 6,882,287.73
 Municipal open space tax 316,915.92
 Due municipal open space for added taxes 3,483.90
 Total municipal open space taxes 320,399.82
 Local tax for municipal purposes levied 4,343,000.00
 Add: additional tax levied 267,123.11
 Local tax for municipal purposes levied \$ 4,610,123.11

\$ 33,327,227.39

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-7

CURRENT FUND
SCHEDULE OF TAX TITLE LIENS
Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 116,797.50
Increased by:		
Interest and cost on tax sale		<u>\$ 1,298.68</u>
		<u>1,298.68</u>
		118,096.18
Decreased by:		
Cash collected	A-5	<u>13,250.61</u>
Balance - December 31, 2012	A	<u><u>\$ 104,845.57</u></u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-8

CURRENT FUND
 SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE
 Year Ended December 31, 2012

	Balance December 31, 2011	Accrued In 2012	Collections- Chief Financial Officer	Balance December 31, 2012
Municipal court:				
Fines and costs	\$ 11,662.21	\$ 190,000.00	\$ 183,856.23	\$ 17,805.98
Energy receipt tax		414,809.00	414,809.00	
Shared services- Swedesboro:				
Police coverage and protection		535,957.20	535,957.20	
Recreation		9,361.25	9,361.65	(0.40)
Aid to volunteer fire company		22,550.00	22,550.00	
Cable television franchise fees	22,727.77	22,727.77	22,727.77	22,727.77
Kingsway Regional School District		70,000.00	35,000.00	35,000.00
Total	\$ 34,389.98	\$ 1,265,405.22	\$ 1,224,261.85	\$ 75,533.35
Ref.	A		A-4	A

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

CURRENT FUND
 SCHEDULE OF 2011 APPROPRIATION RESERVES
 Year Ended December 31, 2012

	Balance December 31, 2011	Balance After Transfers	Paid or Charged	Lapsed
Salaries and wages:				
General administration	\$ 0.08	\$ 0.08	\$ -	\$ 0.08
Municipal clerk	42.08	42.08		42.08
Financial administration	3.98	3.98		3.98
Revenue administration (tax collector)	1,784.44	1,784.44		1,784.44
Planning board	36.66	36.66		36.66
Zoning board of Adjustment	48.19	48.19		48.19
Police	84,537.01	84,537.01	5,193.32	79,343.69
Emergency management	30.73	30.73		30.73
Municipal court and prosecutor	737.15	737.15		737.15
Snow removal	9,965.73	9,965.73	9,965.73	
Public buildings and grounds	6,383.25	6,383.25		6,383.25
Public health services	3.97	3.97		3.97
Public defender	1,750.00	1,750.00		1,750.00
Contributions from Trust Fund- Parks and Rec	7,835.00	7,835.00	7,835.00	
Other expenses:				
General administration	4,139.52	4,139.52	1,214.40	2,925.12
Mayor and township committee	1,674.81	1,674.81	1,659.35	15.46
Municipal clerk	4,986.62	4,986.62	2,175.64	2,810.98
Financial administration	2,720.79	2,720.79	491.22	2,229.57
Revenue administration (tax collector)	1,790.34	1,790.34	-	1,790.34
Tax assessment administration	35,335.86	35,335.86	2,059.91	33,275.95
Legal services and costs	49,059.45	49,059.45	9,510.91	39,548.54
Engineering services and costs	26,981.25	26,981.25	22,382.48	4,598.77
Planning board	11,383.14	11,383.14	6,316.86	5,066.28
Insurance:				
Workmens compensation insurance	349.00	349.00		349.00
Employee group insurance	2,107.72	2,107.72	1,000.00	1,107.72
Police	5,633.19	5,633.19	4,942.27	690.92
Emergency management	1,475.00	1,475.00		1,475.00
Aid to volunteer fire company	35,474.40	35,474.40	27,525.98	7,948.42
Municipal court	5,167.88	5,167.88	2,152.81	3,015.07
Road repair and maintenance	8,268.29	8,268.29	713.79	7,554.50
Snow removal	23,128.84	23,128.84	21,524.32	1,604.52
Sanitation	5,360.13	5,360.13		5,360.13
Public buildings and grounds	16,355.13	16,355.13	7,066.48	9,288.65
Vehicle maintenance	8,685.78	8,685.78	6,768.74	1,917.04
Public health services	632.00	632.00		632.00
Environmental committee	95.04	95.04		95.04
Recreation services and programs	160.99	160.99		160.99
Maintenance of parks	3,383.24	3,383.24	1,273.65	2,109.59
Celebration of public events	877.55	877.55		877.55
Utility expenses:				
Electricity	12,256.35	12,256.35	452.91	11,803.44
Street lighting	3,356.54	3,356.54	3,356.54	
Telephone	12,778.25	12,778.25	2,183.53	10,594.72
Water/fire hydrant service	38,170.86	38,170.86	22,152.24	16,018.62
Fuel oil	1,174.11	1,174.11		1,174.11
Gasoline	3,141.86	3,141.86		3,141.86
Sanitary landfill	79,461.69	79,461.69	50,040.84	29,420.85
Statutory expenditures:				
Social Security System	13.28	13.28		13.28
Defined contribution retirement program	584.88	584.88	130.11	454.77
Outside "CAPS":				
Employee health insurance	2,080.00	2,080.00		2,080.00
Interlocal service agreements- Swedesboro:				
Fire company	4,067.07	4,067.07	1,351.34	2,715.73
Recreation	1,584.42	1,584.42	666.55	917.87
Contributions from Trust Fund- Parks and Rec	3,750.43	3,750.43	3,527.43	223.00
Total	\$ 530,803.97	\$ 530,803.97	\$ 225,634.35	\$ 305,169.62
	<u>Ref.</u>			<u>A-1</u>
Analysis of balance:				
Appropriation reserves	A	\$ 367,333.93		
Reserve for encumbrances	A	163,470.04		
		<u>\$ 530,803.97</u>		
Cash disbursements	A-4		<u>\$ 225,634.35</u>	

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-10

CURRENT FUND
SCHEDULE OF LOCAL DISTRICT SCHOOL TAXES
Year Ended December 31, 2012

	<u>Ref.</u>		
Balance - December 31, 2011:			
Deferred		\$ 3,910,504.32	
Payable	A	<u>2,773,174.07</u>	\$ 6,683,678.39
Increased by:			
Levy for 2011-2012 school year	A-6		<u>13,858,640.73</u>
			20,542,319.12
Decreased by:			
Payments	A-4		<u>13,612,998.47</u>
Balance - December 31, 2012:			
Deferred		4,710,504.32	
Payable	A	<u>2,218,816.33</u>	<u>\$ 6,929,320.65</u>
Liability for local school district tax:			
Tax paid	A-4		\$ 13,612,998.47
Tax payable- December 31, 2012	A		<u>2,218,816.33</u>
			15,831,814.80
Tax payable- December 31, 2011	A		<u>2,773,174.07</u>
Amount charged to operations	A-1		<u>\$ 13,058,640.73</u>

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-11

CURRENT FUND
SCHEDULE OF REGIONAL HIGH SCHOOL DISTRICT TAX
Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ -
Increased by:		
Levy for calendar year 2012	A-1	<u>7,655,776.00</u>
		7,655,776.00
Decreased by:		
Payments	A-4	<u>7,655,776.00</u>
Balance - December 31, 2012	A	<u><u>\$ -</u></u>

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-12

CURRENT FUND
SCHEDULE OF STATE AND FEDERAL GRANTS RECEIVABLE
Year Ended December 31, 2012

	Balance December 31, 2011	2012 Revenue	Received	Balance December 31, 2012
State grants:				
Clean communities grant	\$ -	\$ 17,293.51	\$ 17,293.51	\$ -
Municipal alliance for drug and alcohol abuse	13,635.20			13,635.20
Drunk driving enforcement grant		7,006.60		7,006.60
Department of criminal justice - body armor grant		3,513.50	2,076.18	1,437.32
Sustainable Jersey small grant	25,000.00			25,000.00
Recycling tonnage grant		25,240.94	18,166.13	7,074.81
Alcohol education and rehabilitation grant		1,334.56		1,334.56
Federal grants:				
Community development block grant	<u>26,000.00</u>		<u>12,760.80</u>	<u>13,239.20</u>
	<u>\$ 64,635.20</u>	<u>\$ 54,389.11</u>	<u>\$ 50,296.62</u>	<u>\$ 68,727.69</u>
Federal grants	\$ 26,000.00	\$ -	\$ 12,760.80	\$ 13,239.20
State grants	<u>38,635.20</u>	<u>54,389.11</u>	<u>37,535.82</u>	<u>55,488.49</u>
	<u>\$ 64,635.20</u>	<u>\$ 54,389.11</u>	<u>\$ 50,296.62</u>	<u>\$ 68,727.69</u>
Ref.	A		A-4	A

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-13

CURRENT FUND
 SCHEDULE OF RESERVE FOR STATE GRANTS – UNAPPROPRIATED
 Year Ended December 31, 2012

	Balance December 31, 2011	Anticipated In 2012 Budget	Balance December 31, 2012
Recycling tonnage grant	\$ 25,240.94	\$ 25,240.94	\$ -
Drunk driving enforcement fund	7,006.60	7,006.60	
Body armor grant	3,513.50	3,513.50	
Alcohol education rehabilitation grant	1,334.56	1,334.56	
	<u>\$ 37,095.60</u>	<u>\$ 37,095.60</u>	<u>\$ -</u>
Ref.	A	A-12	A

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

A-14

CURRENT FUND
 SCHEDULE OF RESERVE FOR STATE GRANTS – APPROPRIATED
 Year Ended December 31, 2012

	Balance December 31, 2011	Transferred From 2012 Budget Appropriations	Expended	Balance December 31, 2012
State grants:				
Recycling tonnage grant	\$ 47,039.54	\$ 25,240.94	\$ 17,918.31	\$ 54,362.17
SHARE grant	19,918.99			19,918.99
NJ Forest Services- green community grant	-			-
Clean communities grant	31,212.35	17,239.51	3,888.10	44,563.76
Municipal alliance for drug and alcohol abuse:				
State share	4,895.00			4,895.00
Municipal share	17,582.31			17,582.31
Drunk driving enforcement fund	5,532.58	7,006.60	905.00	11,634.18
Hazardous site remediation grants:				
Jersey fresh grant	600.00			600.00
Alcohol education rehabilitation grant:				
Municipal court - salaries and wages	11,915.83	1,334.56	2,734.00	10,516.39
Department of criminal justice - body armor grant	3,566.36	3,513.50		7,079.86
Department of environmental protection - municipal storm				
Sustainable Jersey small grant	3,250.00			3,250.00
Federal grants:				
Municipal stormwater regulation grant	588.50			588.50
Community development block grant	1,145.83			1,145.83
	<u>\$ 147,247.29</u>	<u>\$ 54,335.11</u>	<u>\$ 25,445.41</u>	<u>\$ 176,136.99</u>
Ref.	A	A-3		A
Federal grants	\$ 1,734.33	\$ -	\$ -	\$ 1,734.33
State grants	127,930.65	54,335.11	25,445.41	156,820.35
Municipal funds	17,582.31			17,582.31
	<u>\$ 147,247.29</u>	<u>\$ 54,335.11</u>	<u>\$ 25,445.41</u>	<u>\$ 176,136.99</u>
	A		A-4	A

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

TRUST FUNDS
 COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE
 STATUTORY BASIS

	Ref.	December 31,		Ref.	December 31,	
		2012	2011*		2012	2011*
<u>ASSETS</u>						
Dog license fund:						
Cash - chief financial officer	B-1	\$ 5,928.39	\$ 6,060.46	A	\$ 81.80	\$ 55.01
		<u>5,928.39</u>	<u>6,060.46</u>	B-3	<u>5,846.59</u>	<u>6,005.45</u>
					<u>5,928.39</u>	<u>6,060.46</u>
<u>LIABILITIES AND RESERVES</u>						
Other funds:						
Cash - chief financial officer	B-1	3,539,487.40	3,190,024.78	A	163,998.06	6,951.08
Cash - tax collector	B-2	96,812.88	202,112.53		10,938.54	260,101.07
Open space taxes receivable	A	322,904.11	2,504.29	B-4	9,798.26	95,365.50
Due from general capital fund	C	394,602.00	394,602.00	B-5	72,100.00	92,100.00
Due from contractors		186,545.16	137,878.94	C	236,730.35	236,730.35
Due from current fund	A	-	123,236.03		17,708.00	12,032.00
		<u>4,540,351.55</u>	<u>4,050,358.57</u>			
Public defender					2,619.19	941.19
Municipal open space				B-6	1,119,906.71	831,493.29
Site plan review escrow					744,871.77	436,123.29
Municipal functions developers fees					203,609.69	353,609.69
Police overtime					92,278.67	48,094.07
UCC trust					459,549.99	440,377.77
P.O.A.A. - parking fines					332.67	332.67
Police forfeited funds					(5.25)	8,350.49
Open space- municipal maintenance					465,303.75	522,475.40
Developers tree compensation					427,992.17	421,426.92
Snow removal					25,780.14	2,578.01
Developers recreation fees					221,924.03	57,203.84
COAH fees					191,371.27	124,925.97
Payroll					(5,095.96)	25,665.55
Woolwich recreation trust					78,639.50	64,862.89
Unemployment trust					-	8,617.53
		<u>4,540,351.55</u>	<u>4,050,358.57</u>		<u>4,540,351.55</u>	<u>4,050,358.57</u>
Total all funds		<u>\$ 4,546,279.94</u>	<u>\$ 4,056,419.03</u>	Total all funds	<u>\$ 4,546,279.94</u>	<u>\$ 4,056,419.03</u>

* Some numbers have been reclassified to conform with current year presentation.

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

B-1

TRUST FUND
SCHEDULE OF CASH - CHIEF FINANCIAL OFFICER
Year Ended December 31, 2012

	Ref.	Dog License	Other
Balance - December 31, 2011		\$6,060.46	\$3,190,024.78
Increased by receipts:			
Dog license fees	B-3	\$11,756.05	
Public defenders fees			\$ 2,434.93
COAH trust funds			66,445.30
Unemployment trust			16.78
Deposits site plan review fees			303,967.47
Woolwich recreation trust			59,113.62
Police forfeited funds			5.25
Deposits for police overtime cost			162,247.90
Municipal open space tax	B-6		1,546.80
Developers tree compensation			1,565.25
UCC trust			446,956.60
Developers recreation fees			54,102.70
Payroll			4,032,703.75
Snow removal			26,832.16
POAA			23.28
Municipal functions developers fees			1,308.32
Open space municipal maintenance			1,917.60
Interest earned		26.79	6,606.26
		<u>11,782.84</u>	<u>5,167,793.97</u>
		17,843.30	8,357,818.75
Decreased by disbursements:			
Expenditures under R.S. 4:19-15.11	B-3	11,914.91	
Municipal open space funds:			
Reserve for open space funds	B-6		33,533.20
Woolwich recreation trust			45,059.36
Unemployment trust			6,130.33
Police overtime expenses			84,742.12
Public defender fees			750.00
Police forfeited funds			6,980.10
UCC trust			426,297.76
Payroll			4,057,352.60
Snow removal trust			3,549.00
Deposits site plan review fees			140,593.48
Open space municipal maintenance			6,737.14
Amount due to current fund			6,606.26
		<u>11,914.91</u>	<u>4,818,331.35</u>
Balance - December 31, 2012	B	<u>\$5,928.39</u>	<u>\$3,539,487.40</u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

B-2

TRUST FUND
 SCHEDULE OF CASH – COLLECTOR
 Year Ended December 31, 2012

	<u>Ref.</u>		<u>Tax Title Lien Redemption Trust Fund</u>	<u>Tax Premium Trust Fund</u>
Balance - December 31, 2011	B		\$ 109,631.09	\$ 92,481.44
Increased by:				
Deposits for redemption of liens	B-4	\$ 124,706.27		
Due from current fund		14,265.59		
Interest on investment				\$ 267.59
			<u>138,971.86</u>	<u>267.59</u>
			248,602.95	92,749.03
Decreased by:				
Redemption of liens	B-4	224,539.10		
Current year	B-5			20,000.00
			<u>224,539.10</u>	<u>20,000.00</u>
Balance - December 31, 2012	B		<u>\$ 24,063.85</u>	<u>\$ 72,749.03</u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

B-3

TRUST FUND
 SCHEDULE OF RESERVE FOR DOG FUND EXPENDITURES
 Year Ended December 31, 2012

	<u>Ref.</u>		
Balance - December 31, 2011	B		\$ 6,005.45
Increased by:			
Dog license fees	B-1	\$ 11,756.05	
Interest		<u>26.79</u>	
			<u>11,782.84</u>
			17,788.29
Decreased by:			
Expenditures under R.S. 4:19-15.11:			
Cash	B-1	11,914.91	
Due to Current		<u>26.79</u>	
			<u>11,941.70</u>
Balance - December 31, 2012	B		<u>\$ 5,846.59</u>
		<u>License Fees Collected</u>	
		<u>Year</u>	<u>Amount</u>
		2010	\$ 9,564.60
		2011	5,035.20
		2012	<u>11,756.05</u>
			<u>\$ 26,355.85</u>

Note: R.S. 4:19-15.11

"...there shall be transferred from such special account to the general funds of the municipality any amount then in such account which is in excess of the total amount paid into said special account during the last two fiscal years next preceding.

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

B-4

TRUST FUND
SCHEDULE OF DEPOSITS FOR REDEMPTION OF TAX TITLE LIENS
Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 95,365.50
Increased by:		
Cash receipts	B-2	<u>138,971.86</u>
		234,337.36
Decreased by:		
Cash disbursements	B-2	<u>224,539.10</u>
Balance - December 31, 2012	B	<u><u>\$ 9,798.26</u></u>

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

B-5

TRUST FUND
SCHEDULE OF PREMIUM RECEIVED AT TAX SALE
Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 92,100.00
Decreased by:		
Premium refunded at redemption:		
Current year	B-2	<u>20,000.00</u>
Balance - December 31, 2012	B	<u>\$ 72,100.00</u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

B-6

TRUST FUND
 SCHEDULE OF RESERVE FOR MUNICIPAL OPEN SPACE
 Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 831,493.29
Increased by:		
Due from current fund		\$ 320,399.82
Interest earned		<u>1,546.80</u>
		321,946.62
		<u>1,153,439.91</u>
Decreased by:		
Expenditures for open space	B-1	<u>33,533.20</u>
Balance - December 31, 2012	B	<u><u>\$ 1,119,906.71</u></u>

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

C

GENERAL CAPITAL FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE
STATUTORY BASIS

ASSETS	Ref.	December 31,	
		2012	2011
Cash - chief financial officer	C-2	\$ 1,131,717.70	\$ 612,020.22
State aid receivable		458,302.00	458,302.00
Due from Gloucester County Improvement Authority		601,577.68	434,384.70
Deferred charges to future taxation:			
Funded		6,432,752.41	6,818,905.18
Unfunded	C-4	2,081,541.00	1,056,521.00
Amount to be provided for retirement of obligations under capital leases	C-10	10,085,000.00	10,385,000.00
Due from current fund	A		117,975.37
Due from trust fund- other	B	236,730.35	236,730.35
		<u>\$ 21,027,621.14</u>	<u>\$ 20,119,838.82</u>
 <u>LIABILITIES, RESERVES, AND FUND BALANCE</u>			
Bond anticipation notes payable	C-4, C-7	\$ 1,969,651.00	\$ 833,076.00
Serial bonds payable	C-8	6,050,000.00	6,410,000.00
Green acres loan payable	C-9	382,752.41	408,905.18
Due to current fund	A	409,449.60	0.00
Due to municipal open space trust fund	B	394,602.00	394,602.00
Improvement authorizations:			
Funded	C-6	586,007.71	635,169.66
Unfunded	C-6	212,227.97	129,700.52
Contracts payable		695,497.12	211,762.30
Capital improvement fund	C-5	22,371.35	28,563.48
Reserve for insurance proceeds			324,797.71
Reserve for developers deposits		173,465.05	289,665.04
Obligations under capital leases	C-10	10,085,000.00	10,385,000.00
Fund balance	C-1	46,596.93	68,596.93
		<u>\$ 21,027,621.14</u>	<u>\$ 20,119,838.82</u>

There were Bonds and Notes Authorized but Not Issued at December 31, 2012 and 2011, in the amount of \$111,890.00 and \$223,445.00, respectively.

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

C-1

GENERAL CAPITAL FUND
STATEMENT OF FUND BALANCE
STATUTORY BASIS
Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	C	\$ 68,596.93
Decreased by:		
Appropriated to finance improvement authorizations	C-6	<u>22,000.00</u>
Balance - December 31, 2012	C	<u><u>\$ 46,596.93</u></u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

C-2

GENERAL CAPITAL FUND
 SCHEDULE OF CASH – CHIEF FINANCIAL OFFICER
 STATUTORY BASIS
 Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	C	\$ 612,020.22
Increased by receipts:		
Amount due from current fund		\$ 639,535.55
Reserve for developers deposits		131,326.73
Bond anticipation notes		1,969,651.00
Interest		<u>1,916.99</u>
		<u>2,742,430.27</u>
		3,354,450.49
Decreased by disbursements:		
Due to current fund		811,152.00
Due from Gloucester County Improvement Authority		167,192.98
Contracts payable		138,548.15
Improvement authorizations		<u>1,105,839.66</u>
		<u>2,222,732.79</u>
Balance - December 31, 2012	C	<u>\$ 1,131,717.70</u>

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

C-3

GENERAL CAPITAL FUND
ANALYSIS OF CASH
Year Ended December 31, 2012

	<u>Balance</u> <u>December 31, 2012</u>
Fund balance	\$ 46,596.93
Due from trust fund- other	(236,730.35)
Due from State of New Jersey	(458,302.00)
Due from Gloucester County Improvement Authority	(601,577.68)
Contracts payable	695,497.12
Capital improvement fund	22,371.35
Due current fund	409,449.60
Due to municipal open space trust fund	394,602.00
Reserve for insurance proceeds	0.00
Reserve for developers deposits	173,465.05
Improvement authorizations:	
Ordinance	
<u>Number</u>	
05-29 Acquisition of land	69,800.44
05-30 Purchase office equipment	124,504.62
05-30 PMC building renovations	27,774.96
07-15 Acquisition of PMC building	37.94
07-16 2007 road program	18,884.47
08-10 Acquisition of public works equipment	332.16
08-12 Acquisition of land- Nike Base	129,700.52
10-13 Russell Mill Road- Phases 3 and 4	22,559.75
10-25a Various road improvements	84,177.50
10-25b Road drainage improvements	20,070.00
11-08 Acquisition of public works equipment	505.20
11-08 Various roadway improvements	10,387.55
11-08 Various roadway improvements	635.50
12-16 Various Roadway Improvements	104,526.72
12-04 KRHS Shared Service IT Equipment	22,000.00
12-15 Acquisition of Fire Truck	17,464.45
12-15 Field Drainage Improvements	21,445.00
12-15 Acquisition of Public Safety Equipment	40,000.00
12-15 Acquisition of Public Safety Vehicles	3,618.00
12-20 Public Works Garage	79,810.90
10-17 Tax refund payments	(111,890.00)
	<u>\$ 1,131,717.70</u>

Ref. C

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

C-4

GENERAL CAPITAL FUND
 SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION – UNFUNDED
 Year Ended December 31, 2012

Improvement Description	Ordinance Number	Balance December 31, 2012	Analysis Of Balance December 31, 2012	
			Financed By Bond Anticipation Notes	Expended
Acquisition of land- Nike base	08-12	\$ 811,152.00	\$ 811,152.00	\$ -
Tax refund payments	10-17	111,890.00		111,890.00
Various Improvements		<u>1,158,499.00</u>	<u>1,158,499.00</u>	
		<u>\$ 2,081,541.00</u>	<u>\$ 1,969,651.00</u>	<u>\$ 111,890.00</u>
	Ref.	C	C-7	C-11

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

C-5

GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	C	\$ 28,563.48
Increased by:		
Authorizations cancelled	C-6	139,287.87
Decreased by:		
Appropriated to finance improvement authorizations	C-6	65,550.00
Reclass from Ord. 10-25 to Ord. 12-02		<u>79,930.00</u>
Balance - December 31, 2012	C	<u>\$ 22,371.35</u>

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
 GENERAL CAPITAL FUND
 SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
 Year Ended December 31, 2012

Ordinance No.	Improvement Description	Date	Amount	Balance December 31, 2011		2012 Authorizations		Paid Or Charged	Authorizations Cancelled	Balance December 31, 2012	
				Funded	Unfunded	Cap. Imp. Fund	Other			Funded	Unfunded
05-29	Acquisition of land	8/15/2005	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,800.44	\$ -
05-30, 06-28, 07-45, 09-15	Purchase office equipment	8/15/2005					3.00			124,504.62	
05-30, 06-28, 07-45, 09-15	PMC building renovations	9/6/2009	4,250,000.00	124,507.62					51,387.55	27,774.96	
06-28, 07-45	Municipal building construction	9/6/2009	250,000.00	79,162.51					7,970.32		
09-15	Acquisition of PMC building	11/20/2006	1,100,000.00	7,970.32						37.94	
07-15	2007 road program	5/21/2007	110,200.00	37.94						18,884.47	
06-10	Acquisition of public works equipment	6/2/2008	520,000.00	18,884.47						332.16	
08-12	Acquisition of land- Nike Base	7/7/2008	30,000.00	332.16							129,700.52
10-13	Russell Mill Road, Phases 3 and 4	5/17/2010	900,000.00	22,559.75					79,930.00		
10-25a	Various road improvements	11/1/2010	420,000.00	100,000.00						22,559.75	
10-25b	Road drainage improvements	11/1/2010	200,000.00	196,225.00						84,177.50	
11-8	Acquisition of public works equipment	7/18/2011	100,000.00	100,000.00						20,070.00	
11-8	Various roadway improvements	7/18/2011	125,000.00	14,748.00						10,387.55	
11-8	Various roadway improvements	7/18/2011	177,644.00	436.25				4,360.45 (198.25)		635.50	
12-??	Various Roadway Improvements		104,526.72							104,526.72	
12-??	Nature's Walk Improvement & Repair		22,000.00							22,000.00	
12-02	Hendrickson Mill Road Improvements		143,000.00								
12-02	Various Road Improvements		97,000.00					143,000.00			
12-15	Acquisition of Fire Truck		657,000.00					266,000.00			17,464.45
12-15	Field Drainage Improvements		45,000.00					639,535.55			21,445.00
12-15	Acquisition of Public Safety Equipment		40,000.00					23,555.00			40,000.00
12-15	Acquisition of Public Works Equipment		125,000.00					125,000.00			
12-15	Acquisition of Public Safety Vehicles		81,000.00					77,382.00			3,618.00
12-20	Public Works Garage		324,797.71					244,986.81		79,810.90	
				\$ 635,169.66	\$ 129,700.52	\$ 65,550.00	\$ 594,324.43	\$ 1,732,671.06	\$ 139,287.87	\$ 586,007.71	\$ 212,227.91
				C	C	C-5	C	C	C-5	C	C
	Capital improvement fund				\$ 65,550.00	\$ -					
	Licciardello bond					104,526.72					
	Reserve for insurance proceeds					324,797.71					
	Reserve for developer's deposits					143,000.00					
	Capital fund balance					22,000.00					
					\$ 65,550.00	\$ 994,324.43					

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

GENERAL CAPITAL FUND
 SCHEDULE OF BOND ANTICIPATION NOTES
 Year Ended December 31, 2012

Ordinance Number	Improvement Description	Date Of Original Notes	Date Of Issue	Date Of Maturity	Interest Rate	Balance December 31, 2011	Increase	Decrease	Balance December 31, 2012	Ref.
08-12	Acquisition of land- Nike base	12/17/2008	12/6/2012	10/17/2013	0.85%	\$ 833,076.00	\$ 811,152.00	\$ 833,076.00	\$ 811,152.00	C, C-4
12-??	Various Improvements	10/18/2012	10/18/2012	10/17/2013	0.80%	<u>\$ 833,076.00</u>	<u>1,158,499.00</u>	<u>\$ 833,076.00</u>	<u>1,158,499.00</u>	A-3
						<u>\$ 1,969,651.00</u>	<u>\$ 1,969,651.00</u>	<u>\$ 1,969,651.00</u>	<u>\$ 1,969,651.00</u>	C, C-4

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
 GENERAL CAPITAL FUND
 STATEMENT OF GENERAL SERIAL BONDS PAYABLE
 Year Ended December 31, 2012

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance December 31, 2011	Decreased	Balance December 31, 2012
			Date	Amount				
General improvements	12/22/2006	\$ 7,985,000.00	12/15/2013	\$ 375,000.00	4.000%			
			12/15/2014	390,000.00	4.000%			
			12/15/2015	400,000.00	4.000%			
			12/15/2016	415,000.00	4.000%			
			12/15/2017	425,000.00	4.000%			
			12/15/2018	445,000.00	4.000%			
			12/15/2019	450,000.00	4.000%			
			12/15/2020	475,000.00	4.000%			
			12/15/2021	500,000.00	4.000%			
			12/15/2022	515,000.00	4.000%			
			12/15/2023	530,000.00	4.000%			
			12/15/2024	550,000.00	4.000%			
			12/15/2025	580,000.00	4.000%			
						\$ 6,410,000.00	\$ 360,000.00	\$ 6,050,000.00
						<u>\$ 6,410,000.00</u>	<u>\$ 360,000.00</u>	<u>\$ 6,050,000.00</u>

Ref. C A-3 C

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

GENERAL CAPITAL FUND
 SCHEDULE OF GREEN ACRES TRUST LOANS
 Year Ended December 31, 2012

Purpose	Date of Issue	Original Issue	Maturities of Bonds		Interest Rate	Balance December 31, 2011	Decrease	Balance December 31, 2012
			Outstanding	December 31, 2012				
Locke Avenue Park	1/4/2002	\$ 150,000.00	1/12/2013	\$3,860.36	2.00%			
			7/12/2013	3,898.97	2.00%			
			1/12/2014	3,937.96	2.00%			
			7/12/2014	3,977.34	2.00%			
			1/12/2015	4,017.11	2.00%			
			7/12/2015	4,057.28	2.00%			
			1/12/2016	4,097.85	2.00%			
			7/12/2016	4,138.83	2.00%			
			1/12/2017	4,180.22	2.00%			
			7/12/2017	4,222.02	2.00%			
			1/12/2018	4,264.24	2.00%			
			7/12/2018	4,306.88	2.00%			
			1/12/2019	4,349.95	2.00%			
			7/12/2019	4,393.45	2.00%			
			1/12/2020	4,437.39	2.00%			
			7/12/2020	4,481.76	2.00%			
			1/12/2021	4,526.58	2.00%			
			7/12/2021	4,571.86	2.00%			
			1/12/2022	4,617.57	2.00%			
						\$ 87,944.06	\$ 7,606.44	\$ 80,337.62

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
 GENERAL CAPITAL FUND
 SCHEDULE OF GREEN ACRES TRUST LOANS (CONTINUED)
 Year Ended December 31, 2012

Purpose	Date of Issue	Original Issue	Maturities of Bonds		Interest Rate	Balance December 31, 2011	Decrease	Balance December 31, 2012
			Outstanding	December 31, 2012				
Park expansion	4/26/2007	400,000.00		\$9,412.49	2.00%			
			10/26/2013	9,506.61	2.00%			
			4/26/2014	9,601.68	2.00%			
			10/26/2014	9,697.70	2.00%			
			4/26/2015	9,794.67	2.00%			
			10/26/2015	9,892.62	2.00%			
			4/26/2016	9,991.55	2.00%			
			10/26/2016	10,091.46	2.00%			
			4/26/2017	10,192.38	2.00%			
			10/26/2017	10,294.30	2.00%			
			4/26/2018	10,397.24	2.00%			
			10/26/2018	10,501.22	2.00%			
			4/26/2019	10,606.23	2.00%			
			10/26/2019	10,712.29	2.00%			
			4/26/2020	10,819.41	2.00%			
			10/26/2020	10,927.61	2.00%			
			4/26/2021	11,036.88	2.00%			
			10/26/2021	11,147.25	2.00%			
			4/26/2022	11,258.73	2.00%			
			10/26/2022	11,371.31	2.00%			
			4/26/2023	11,485.03	2.00%			
			10/26/2023	11,599.88	2.00%			
			4/26/2024	11,715.88	2.00%			
			10/26/2024	11,833.03	2.00%			
			4/26/2025	11,951.36	2.00%			
			10/26/2025	12,070.88	2.00%			
			4/26/2026	12,191.60	2.00%			
			10/26/2026	12,313.50	2.00%			
						\$ 320,961.12	18,546.33	302,414.79
						\$ 408,905.18	\$ 26,152.77	\$ 382,752.41

Ref. C C

TOWNSHIP OF WOOLWICH
 COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
 GENERAL CAPITAL FUND
 SCHEDULE OF OBLIGATIONS UNDER CAPITAL LEASE
 Year Ended December 31, 2012

Series	Date of Issue	Original Issue	Maturities of Bonds Outstanding	Interest Rate	Balance	
					December 31, 2011	December 31, 2012
Municipal complex project	8/22/2007	\$ 11,225,000.00	\$ 315,000.00	5.000%		
			330,000.00	4.000%		
			345,000.00	5.000%		
			365,000.00	5.000%		
			380,000.00	5.000%		
			400,000.00	5.000%		
			420,000.00	4.125%		
			440,000.00	5.000%		
			460,000.00	4.250%		
			480,000.00	4.250%		
			500,000.00	4.250%		
			525,000.00	4.250%		
			545,000.00	4.375%		
			570,000.00	4.375%		
			595,000.00	4.500%		
			625,000.00	4.500%		
			650,000.00	4.500%		
			680,000.00	4.500%		
			715,000.00	4.500%		
			745,000.00	4.500%		
					\$ 10,385,000.00	\$ 10,085,000.00
					<u>\$ 10,385,000.00</u>	<u>\$ 10,085,000.00</u>
				Ref.	C	C
					A-3	C

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

C-11

GENERAL CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
Year Ended December 31, 2012

<u>Ordinance Number</u>	<u>Purpose</u>	<u>December 31, 2012</u>
17-2010	Tax refund payments	<u>\$ 111,890.00</u>
		<u>\$ 111,890.00</u>
	Ref.	C-4

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

D

GENERAL FIXED ASSETS – STATUTORY BASIS
Year Ended December 31, 2012

	December 31	
	<u>2012</u>	<u>2011</u>
General fixed assets:		
Land and buildings	\$ 11,609,300.00	\$ 6,404,700.00
Other improvements	84,900.00	84,900.00
Machinery and equipment	2,839,740.00	2,839,740.00
Total	<u>\$ 14,533,940.00</u>	<u>\$ 9,329,340.00</u>
Investment in general fixed assets	<u>\$ 14,533,940.00</u>	<u>\$ 9,329,340.00</u>

Note: Land and buildings balance at December 31, 2012 includes an adjustment of \$5,204,600.00 representing cost of land and building not previously included in general fixed assets.

SUPPLEMENTARY INFORMATION

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

GENERAL COMMENTS
Year Ended December 31, 2012

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

Pursuant to N.J.S. 40A:11-3(c) and 18A:18A-3(b), Governor Chris Christie has exercised his authority to adjust the bid threshold for awarding contracts by various contracting units. Please be advised that the bid threshold for contracting units governed by the Local Public Contracts Law (N.J.S.A. 40A:11-2) and the Public School Contracts Law (N.J.S.A. 18A:18A-2) rose from \$21,000 to \$26,000 on July 1, 2010. On January 1, 2011, this amount was reduced down to \$17,500.

Local units and the board of education that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3(a) and 18A:18A-3(a), had their maximum bid threshold increased from \$29,000 to \$36,000. Where the higher bid threshold is authorized, appropriate action should be taken to adjust the locally set amount.

Please remember that contracts exceeding the new threshold are subject to the appropriate requirements of the Local Public Contracts Law and the Public School Contracts Law. As a result of the change in bid threshold, the 15% threshold for the informal receipt of quotations thresholds of N.J.S.A. 40A:11-6.1(a) and 18A:18A-37(a) also changes. The following table summarizes the new bid and quotation thresholds.

	<u>Bid Threshold</u>	<u>Quotation Threshold</u>
Base amount	\$ 17,500	\$ 2,625
With qualified purchasing agent	\$ 36,000	\$ 5,400

It is also noted that, as an alternative to public advertising, the Township uses state contracts to purchase certain approved items. The Township did not have a qualified purchasing agent and therefore, utilized the lower amount of \$17,500 for procurement.

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S. 40A:11-5.

In as much as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any obvious violations existed, as indicated in the findings and recommendations - current year.

Any interpretation as to possible violation of the N.J.S. 40A:11-4 and N.J.A.C. 5:30-14 would be in the province of the municipal solicitor.

Delinquent Taxes and Tax Title Liens

The last tax sale was held on December 13, 2012. All tax sale certificates were on file.

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

SCHEDULE OF FINDINGS AND RECOMMENDATIONS
Year Ended December 31, 2012

Finding No. 2012-01

Criteria or Specific Requirement

Pursuant to N.J.A.C. 5:30-5.7, the general ledger, together with the books of original entry and supporting subsidiary ledgers shall constitute a complete accounting system which all local units shall have and maintain. Good internal control practices dictate that a complete and accurate general ledger should be maintained for each fund to ensure adequate control over the preparation of financial statements including the related footnotes.

Condition

The electronic general ledger accounting system was not properly maintained for all required funds.

Context

The general ledger along with subsidiary revenue and appropriation ledgers required significant adjustment at December 31, 2012, to properly reflect the activity of the Township.

Cause

Proper internal control policies and procedures over financial transactions are not in place to properly maintain the general ledger.

Effect

Without a properly maintained general ledger system, the immediate and current identification of assets, liabilities, revenues, expenditures and fund balance cannot be determined.

Recommendation

We recommend that the general ledger for each fund be maintained on a daily basis by the CFO to ensure accuracy and completeness of all transactions for the various funds of the Township.

Management's Response

Management has reviewed the finding above and is in agreement.

TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

SCHEDULE OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS

Finding No. 2011-1

Condition

The computerized general ledger accounting system was not properly maintained for all required funds.

Current Status

The condition remains unresolved.

Planned Corrective Action

The responsible officials agree and will address the finding as part of their corrective action plan.

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

**OFFICIALS IN OFFICE AND SURETY BONDS
Year Ended December 31, 2012**

The following officials were in office during the period under review:

Name	Title
Samuel Maccarone, Jr.	Mayor
Jonathon Fein	Deputy Mayor
John Descano	Committeeperson
Nicholas Armano	Committeeperson
Alexander Elefante	Committeeperson
Jane DiBella	Township Clerk/Administrator
William Pine	Chief Financial Officer
Kim Jaworski	Tax Collector
James Sabetta	Construction Code Official
William Golden	Magistrate
Karen Casella	Court Administrator
Ashley Criss (to 6-17-12)	Deputy Court Administrator
Angela Kalnas (from 7-23-12)	Deputy Court Administrator
Mark Shoemaker, Esquire	Solicitor
Penonni & Associates	Engineer

Note: All officials and employees are covered by the Joint Insurance Fund with a bond in the amount of \$1,000,000.00 each.

**TOWNSHIP OF WOOLWICH
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

**SCHEDULE OF TAX RATE, TAX LEVY AND TAX COLLECTIONS
Year Ended December 31, 2012**

<u>Comparison of Tax Rate Information</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Total Tax Rate	5.205	5.009	4.999
<u>Apportionment of Tax Rate</u>			
Municipal	0.685	0.655	0.655
Open Space	0.050	0.050	0.050
County	1.076	1.088	1.148
Local School	2.187	2.126	2.117
Regional School	1.207	1.090	1.029
<u>Assessed Valuation</u>			
Net Valuation Taxable	\$ 633,831,850	\$ 628,553,882	\$ 620,459,435

Comparison of Tax Levies and Cash Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Cash Collection</u>	<u>% of Levy</u>
2012	\$ 32,986,101	\$ 32,370,894	98.13%
2011	31,722,641	30,400,266	95.83%
2010	31,441,897	30,822,858	98.03%

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Collection</u>
2012	\$ 104,846	\$ 370,209	\$ 475,054	1.44%
2011	116,798	1,223,357	1,340,155	4.22%
2010	71,115	566,047	637,162	2.03%

The value of property acquired by liquidation of tax title liens, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Balance</u>
2012	\$ -
2011	
2010	