

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
JUNE 20, 2016**

The meeting was called to order at 7:03 p.m. by Mayor Alan Schwager who made the following statement:

The June 20, 2016 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Carleton: PRESENT Lavender: ABSENT Schlump: PRESENT
Rizzi: PRESENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to open the meeting to public comment. All were in favor.

Lois Carrozza of 117 Juniper Lane stated that she is utilizing the community garden, thinks it is wonderful, and thanked the Committee for bringing running water to the garden.

Mayor Schwager thanked Mrs. Carrozza for her comments.

Hearing no further comment, the public portion closed upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Carleton and unanimously passed.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to accept the following reports for the month of May:

Tax Collector:	\$6,073,469.25 remitted
Municipal Court:	\$10,101.50/Woolwich \$0/Swedesboro
Police:	Monthly Activity
Park Director:	Monthly Activity
Woolwich Fire Company	Monthly Report

Mayor Schwager questioned a memo from the Tax Collector attached to her report in which she requests a change in vendors for on-line payments.

All were in favor.

Mayor Schwager read the following resolutions by title only for the Committee's consideration:

R-2016-137 Resolution Making an Elevation within the Woolwich Township Police Department

Motion: Schlump Second: Carleton All in favor

R-2016-138 Resolution Authorizing Hiring for the Position of Police Records Clerk

Motion: Carleton Second: Schlump All in favor

R-2016-139 Resolution Authorizing Renewal of Plenary Retail Consumption Liquor License #0824-33-003-001 Pursuant to 1239 Ruling

Motion: Rizzi Second: Carleton All in favor

R-2016-140 Resolution Authorizing Renewal of Plenary Retail Distribution Liquor License to JSSB LLC

Motion: Schlump Second: Carleton All in favor

R-2016-141 Resolution Authorizing Renewal of Plenary Retail Consumption Liquor License #0824-33-002-008 to Earl C. Rode Jr., Inc.

Motion: Rizzi Second: Carleton All in favor

R-2016-142 Resolution Authorizing Placement of Municipal Liens on Various Properties Within the Township of Woolwich

Motion: Schlump Second: Carleton All in favor

R-2016-143 Resolution Authorizing the Issuance of a Peddlers License-Popsy Pop LLC

Motion: Schlump Second: Carleton

Deputy Mayor Rizzi suggested an amendment to the resolution to not allow the ice cream trucks to sell within any township owned property/parks in order to preserve the interest of the park concessionaire.

Deputy Mayor Rizzi then moved to amend the resolution to include a restriction within Township owned land/parks. Committeeman Schlump seconded. All were in favor.

Deputy Mayor Rizzi then moved to pass resolution R-2016-143 as amended. Committeeman Schlump seconded. All were in favor.

R-2016-144 In Rem Foreclosure Resolution

Motion: Schlump Second: Carleton All in favor

R-2016-145 Resolution Authorizing Addendum to Municipal Services Agreement Between the Township of Woolwich and Four Seasons at Weatherby Homeowners Association

Motion: Rizzi Second: Carleton All in favor Schlump: Abstained

R-2016-146 Resolution Authorizing Municipal Services Agreement Between the Township of Woolwich and Lexington Mews Condo Association

Motion: Rizzi Second: Carleton All in favor

R-2016-147 Resolution Authorizing Appointment of Professional Services Contract-Financial Advisor

Motion: Rizzi (naming Phoenix Advisors LLC) Second: Schlump All in favor.

R-2016-148 Temporary Substitute Electrical Inspector

Motion: Schlump Second: Carleton All in favor

The Administrator/Clerk presented her report as self explanatory. There were no questions from the Committee.

The Director of Community Development did not have a report.

The Engineer's report was present for review and discussion.

Discussion commenced regarding ongoing flooding concerns at the intersection of Woodstown Road and Russell Mill Road. The Mayor stated that the County has refused to address the issue even though the flooding goes across the county road.

Deputy Mayor Rizzi then noted the major hazards associated with the flooding.

Mayor Schwager asked the Solicitor what the township's next moves should be.

Solicitor Shoemaker replied that there is no municipal jurisdiction on Woodstown Road. He suggested that putting the county on notice may spur some action.

The Mayor suggested that the Solicitor write a letter to County Counsel in this regard. Deputy Mayor Rizzi added that the drainage at the railroad on Woodstown Road cannot be remediated without first addressing the intersection.

Committeeman Carleton noted that accident statistics should be included in the correspondence.

Motion was made by Deputy Mayor Rizzi to authorize the Solicitor to direct correspondence to county counsel regarding this intersection on the behalf of the Township and its residents. Committeeman Schlump seconded. All were in favor.

The following liaison reports were provided:

Committeeman Carleton: Municipal Court; Report provided. KRHS; Noted the KRHS graduation ceremonies taking place that night. Congrats to all graduates. BDAC; Will meet on 6-22 and potential new member has been invited to attend. In process of reviewing business surveys, shop local program, development of a new advertising map and update to website. Christmas Parade: Will meet on 6-22 with former Mayor Maccarone to discuss, with another meeting scheduled for July 12.

Committeeman Schlump: Streets/Roads; Buildings and Grounds; Mowing continues. Repairs to Back Creek Road was conducted due to recent storm. Root 24 is scheduled to conduct storm drain repairs on Holly Drive on June 29th. Eleven properties have been mowed by the township due to neglect. One seasonal PW employee has left employ. New summer help began on June 16th. Irrigation and landscaping project underway. Shade Tree Commission; No report. Environmental Commission; No report. Green Team : No report.

Deputy Mayor Rizzi: JLUB; No report. Finance; No report. Open Space/Ag; No report. Parks and Recreation; Big event was Fun Day. Unfortunately weather impacted sales and attendance. Field closure policy has been put in effect. Met with football association. They were asked to put together their thoughts and ideas as to fields. The Park Director is working on ordinance changes to address use of drones in parks. Met with P/W to discuss playground upgrades. Fire/EMS: 51 fire calls in May-32 for Woolwich, 4 for the Borough and 15 mutual aid.

In discussing the fire company report, Mayor Schwager questioned the status of the UST at the fire house.

Deputy Mayor Rizzi replied that there has been no response from the Borough as to assisting with remediation of contamination.

Solicitor Shoemaker stated that the problem goes back over one year, when a letter was received from the Borough Clerk saying that it was the Township's responsibility. A reply was sent with a copy to Mayor Fromm indicating the township's opinion that it is not our problem, yet offering share in cost of remediation. Subsequently it was learned that the Borough allowed insurance to lapse in the fall of 2014, therefore the Borough has no environmental coverage.

Deputy Mayor Rizzi noted that all correspondence to the Borough Solicitor has been copied to the Borough Mayor.

Mayor Schwager asked what is next? He stated that the Township seems to have greater concern for the Borough residents than the Borough does. He added that if we continue to wait, that cost will continue to rise. He added that the Township may want to consider contacting the press.

Liaison reports continued.

Mayor Schwager: Police; Shout out to Officer Kemp for buying ice cream for children during the recent "Dancing in the Streets" event. Police records Clerk has been hired. TDR Task Force; TDR Bank Board met and authorized execution of TDR Purchase Agreements. Construction and Zoning Code; 35 zoning permits were issued in May. 183 homes have been listed with Community Champions. 6 new home permits were issued in the month of May.

There was no old business.

Under new business, the Committee discussed proposals for engineering 2016 local road program.

The Administrator/Clerk advised that the cost estimate for Gentry Drive only included overlay between Leone Road to 130 Gentry Drive. She recommended the Township consider doing overlay on all of Gentry. She was instructed to reach back out to the engineer in this regard.

The Committee also reviewed and discussed a revised cost estimate for the shared use path. Discussion ensued. Mr. Blake advised that the estimate from Alaimo was over \$100,000 more than the estimate provided by Alaimo.

Mayor Schwager stated that the engineering quote tends to take in a worst case scenario as opposed to best case. Further discussion ensued regarding the scope of phase one of the project.

Mr. Blake left the meeting room to retrieve a project map.

Discussion was then held regarding an engineering quote in the amount of \$50,000 to perform the work necessary to raise the municipal to Tier A Stormwater Management Standards, as being recommended by NJDEP. Mayor Schwager stated that he does not understand why this is necessary, and the DEP should not arbitrarily do this after the township's budget has been set.

Mr. Shoemaker noted that the changes being recommended are tied to 2010 census numbers.

More communication will take place and the issue will be re-visited at the next meeting.

Mr. Blake then returned to the meeting with a map depicting the shared use path project along High Hill

Road.

Discussion ensued regarding 8ft. path as opposed to 10 ft. path. The Deputy Mayor said that he would have to have some questions answered before moving forward. Solicitor Shoemaker advised the Committee that they can approved the engineers cost estimate for plans and specs and address path width during development.

Deputy Mayor Rizzi then moved to authorize the engineer's estimate for phase one of the High Hill Road shared path. Committeeman Schlump seconded. All were in favor.

The Committee then discussed a request for change order to the landscaping project to add larger tree specimens as well as a water treatment at the well.

Committeeman Schlump advised the Committee that the larger trees were requested by the PD for better screening of sally port area and that the well treatment will prevent iron discoloration where above ground sprinklers are planned. Discussion ensued regarding placement of and need for above ground sprinklers.

Deputy Mayor Rizzi questioned the need for a purge area. Mayor Schwager questioned the potential need for and cost of chemicals. He added that he does not agree with the tree upsize.

The DOCD was instructed to have these questions answered by the landscaper prior to any action on the change order request.

The Committee reviewed and discussed a request from the residents at 265 Windsor Drive to allow them to access their back yard through township owned landscaping berm when pool company installs pool.

The Committee discussed potential damage to township property as previously experienced at Poplar Point basin, and determined that it was not a good idea, since they could still access the rear yard through the easement. The Committee then instructed Mrs. DiBella to answer the residents with a tentative "no" but allow them to attend the July 18th Committee meeting to address the Committee if they so choose.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to accept the resignation of Frank Vegliante from the Environmental Commission "with regret". All were in favor.

Also under new business, Mr. Blake requested the Committee consider authorizing the RFP for decon-demolition of various township owned properties. Deputy Mayor Rizzi, noting that a lot of time has been taken in paring down the RFP to a manageable scope. Moved to make said authorization.

Committeeman

Schlump seconded. All were in favor.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the following minutes:

May 16, 2016 Regular Meeting

May 31, 2016 Special Meeting

June 6, 2016 Work Session Meeting and Closed Session

June 14, 2016 Special Meeting
All were in favor.

Deputy Mayor Rizzi moved to approve the bills and P.O.'s as submitted by the CFO for processing, pending the final approval of the Mayor. Committeeman Carleton seconded. All were in favor.

Solicitor Shoemaker and the Administrator/Clerk then advised of potential sale of solar SRECs and quote was received that day. The Solicitor advised that the contract language be amended to delete reference to confidentiality and that reference to "State of NY" be amended to "State of New Jersey."

Motion was then made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve the sale subject to the changes in contract language as noted. All were in favor.

With no further business, motion was made by Committeeman Carleton and seconded by Deputy Mayor Rizzi to adjourn the meeting. All were in favor.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim.
Audio Recording on file