

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
WORK SESSION MEETING
JUNE 6, 2016**

The meeting was called to order at 7:00 p.m. by Mayor Schwager who made the following statement:

The June 6, 2016 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Carleton: PRESENT Schlump: PRESENT Rizzi: PRESENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to open the meeting to public comment. All were in favor.

Bob McCartney of 250 Daniels Way addressed the Committee regarding their decision at the 5-16 meeting to not address drainage issues that he is experiencing on his property. He noted that during a past road project, homes within his development received driveway aprons matching the pavement with the exception of his and his neighbors homes. He added that the drainage run off from the driveway is eating away at his apron and the road. He asked if the Township would address this issue.

Mayor Schwager stated that if the problem had been raised at the time of repaving, a change order could have been enacted, but that it is not likely the township will be able to do anything eight years after project completion.

Committeeman Schlump stated that he had looked at the issue and that while there is not a lot of slope, the water does eventually drain.

Mr. McCartney advised that he plans to install some concrete curbing at the bottom of the driveway to direct the water away. Mayor Schwager stated that he would need to consult with the code office regarding necessary permits. The Mayor also advised Mr. McCartney that the township will address the issue the next time that road work is contemplated on Daniels Way.

With no further discussion, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to close the public portion. All were in favor.

Mayor Schwager read the following resolutions by title only for the Committee's consideration:

R-2016-124 Resolution Making Elevations within the Woolwich Township Police Department

Motion: Carleton Second: Schlump All in favor

R-2016-125 Resolution Authorizing Quotes for Appraisals of Block 2, Lots 18 & 23

Motion: Schlump Second: Carleton All in favor

R-2016-126 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit Application for a Raffle License to Swedesboro-Woolwich Little Theater

Motion: Rizzi Second: Carleton All in favor

R-2016-127 Resolution Designating Additional Authorized Contact Person for the EPL Helpline

Motion: Rizzi Second: Carleton All in favor

R-2016-128 Resolution for Public Fireworks Display

Motion: Carleton Second: Schlump

Committeeman Schlump questioned whether there would be charges for off duty police. Deputy Mayor Rizzi said that the fireworks are held annually and he does not recall the presence of police in the past. All were in favor.

R-2016-129 Resolution Authorizing the Placement of Municipal Liens on Various Properties

Motion: Carleton Second: Schlump All in favor

R-2016-130 Resolution Authorizing the Issuance of Various Street Opening Permits-SJ Gas

Motion: Carleton Second: Schlump All in favor

R-2016-131 Resolution Authorizing the Hiring of Part Time Seasonal Substitute Park Janitor

Motion: Schlump Second: Carleton All in favor

R-2016-132 Resolution Appointing a Member to the Woolwich Township TDR Bank Board

Motion: Carleton Second: Schlump All in favor Rizzi abstained

R-2016-133 Resolution Authorizing Hiring of Summer Help within the Woolwich Township Public Works Department

Motion: Rizzi Second: Carleton All in favor

R-2016-134 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

Motion: Rizzi Second: Jordan All in favor

The Administrator/Clerk presented her report to the Committee. The Committee then discussed action items which Mrs. DiBella recommended as follow:

Discussed storm drain issue at 132 Holly Drive which is causing flooding. A quote was received from Rt. 24 in the amount of \$3,097.65 to conduct repairs and video pipe conditions. Mrs. DiBella advised that the PW Director is seeking quotes towards purchase of the video equipment, as the equipment is well needed.

Motion was then made by Deputy Mayor Rizzi and seconded by Committeeman Schlump to authorize the purchase of video equipment up to \$15,000.00 contingent upon a certification of Funds from the CFO. All were in favor.

The Administrator/Clerk then requested authorization to move forward with proposal from Alaimo for plans and specs for 2016 capital road program to include Gentry Drive as a base bid, with Independence Court and small portion of Russell Mill Road.

Authorization was given upon a motion by Deputy Mayor Rizzi and seconded by Committeeman Schlump to proceed with engineering and 2016 road project as discussed. All were in favor.

Mayor Schwager requested an update on the Scotts Glen punch list. Mrs. DiBella informed the Committee that Mr. Pacilli had spoken with Alaimo Engineers on another site and indeed had not spoken with them regarding Scotts Glen punch list inspections. Fralinger will continue to inspect Scotts Glen as opposed to Alaimo despite Mr. Pacilli's request.

Mayor Schwager asked if there has been any further contact with the County regarding drainage at Russell Mill/Woodstown Road. The Administrator/Clerk will circle back with the Township Engineer.

The Director of Community Development presented his report, noting that a meeting of the Township TDR Bank Board is scheduled for June 13th at which time authorization should be provided to proceed with acquisition of the TDR credits ads qualified from the TDR Reverse Auction. The next step will be the recording of the deeds in Woodbury.

The DOCD also noted that final judgment has been received on the foreclosure of waterfront property off of Locke Ave.

Deputy Mayor Rizzi asked Mr. Blake the status of GEI's revised proposal. Mr. Blake informed that the RFP should be received within one week.

There were no discussion items.

Deputy Mayor Rizzi moved to approve resolution **R-2016-135 Resolution for Closed Session**. Committeeman Carleton seconded. All were in favor.

The Committee entered closed session at 7:33 p.m. for the purpose of discussing the following matters: Contractual Matters-Sewer and COAH

The regular meeting resumed at 7:52 p.m.

Under old business, the Committee again reviewed the Township foreclosure list and discussed what properties if any, the township is interested in.

Discussion was held regarding interest in the COAH Lot in the Enclave at Stone Meeting House, and two parcels on Rt. 322. Mr. Blake was advised to contact the foreclosure attorney to obtain a quote for service.

Under new business, the Committee reviewed and discussed an invoice received from GEI in the amount of \$1,938.50.

Mayor Schwager questioned Mr. Blake about the invoice, specifically the additional sampling and lab testing on the Palladino site. It was decided that more information is needed in order to authorize payment of the invoice.

Also under new business, the Administrator/Clerk was provided with the authority to advertise an RFP for professional services for the position of Financial Advisor, upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Schlump and unanimously passed.

Deputy Mayor Rizzi motioned to move forward with the authority to retain Frank Banisch as Special Master in COAH litigation as discussed in closed session. Committeeman Carleton seconded.

Committeeman Schlump wished to discuss the numerous storm sewer pipes running through backyards and the problems created when landscaping. He asked if there is anything the township can put in place to address these issues.

Mr. Blake offered to search ANJEC ordinances.

Mr. Shoemaker stated that there are easements granted across peoples yards, and that he did not suggest further restrictions be placed on homeowners.

Mayor Schwager suggested that Committeeman Schlump contact the Administrator/Clerk in the future if there are things he wishes to have placed on agendas to allow for research time.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve the bills and purchase orders as submitted by the finance officer. All were in favor.

With no further discussion, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file