

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
MAY 16, 2016**

The meeting was called to order by Mayor Schwager at 7:00 p.m. with the following statement:

The May 16, 2016 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Mayor Schwager noted for the record that the Township had received a letter of resignation earlier that day from Committeewoman Jennifer Cavallaro due her relocation outside of the township.

Roll Call: Carleton: PRESENT Schlump: PRESENT Rizzi: PRESENT
Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to open the meeting to public comment. All were in favor.

Hearing no comment, the public portion closed upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Carleton and unanimously approved.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to accept the following reports as submitted for the month of April. All were in favor.

Tax Collector:	\$3,361,758.13 remitted
Municipal Court:	\$10, 554.25/Woolwich \$0/Swedeseboro
Police:	Monthly Activity
Park Director:	Monthly Activity
Woolwich Fire Company	Monthly Report

Mayor Schwager read the following Ordinances by title only upon second reading:

2016-07 Ordinance of the Township of Woolwich Amending Chapter 203 Section 6 of the Code of the Township of Woolwich Regarding Signs for Home Occupations

Open public hearing: Rizzi Second: Carleton All in favor
No public comment
Close public hearing: Rizzi Second: Carleton All in favor
Motion to adopt: Schlump Second: Carleton

Roll Call: Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES

2016-08 An Ordinance of the Township of Woolwich Amending Chapter 143 Section 10 of the Code of the Township of Woolwich Regarding Re-Occupancy and or Sale of Vacant, Abandoned or Foreclosed Property

Open public hearing: Carleton Second: Schlump
No public comment
Close public hearing: Rizzi Second: Schlump

Committeeman Schlump said that he is confused by the ordinance wording and asked if someone could use a garage if it is not occupied. Solicitor Shoemaker replied that it has nothing to do with the ordinance, but rather using the property as a residence. Committeeman Schlump replied that the ordinance makes reference to "occupied" but does not speak to going in and out of the property. Solicitor Shoemaker stated that the purpose of the Ordinance was to remove any impediment to the sale of foreclosed property.

Roll Call: Carleton: YES, Schlump: NO, Rizzi; YES, Schwager: YES

Mayor Schwager read the following resolutions by title only for the Committee's consideration:

R-2016-118 Resolution Authorizing the 2016 Municipal Budget of the Township of Woolwich to be Read by Title Only Motion: Carleton Second: Rizzi All in favor

Motion was made by Deputy Mayor Rizzi, seconded by Committeeman Carleton to open the budget public hearing. All were in favor.

Hearing no public comment, motion was made by Deputy Mayor Rizzi, seconded by Committeeman Schlump and unanimously passed to close the public hearing.

CFO Will Pine presented a brief overview of the budget, noting that it represents a .1 increase in local purpose tax, amounting to less than \$2.50/month to the average homeowner.

Motion was then made by Deputy Mayor Rizzi and seconded by Committeeman Schlump to adopt resolution **R-2016-119 Resolution of the Township of Woolwich Adopting the Calendar Year 2016 Municipal Budget**. All were in favor.

R-2016-120 Resolution of the Township of Woolwich Making an Award for Landscaping/Irrigation Contract Motion: Schlump Second: Carleton All in favor

R-2016-121 Resolution Authorizing Cancellation of Certain Taxes Motion: Rizzi Second: Carleton All in favor

The Administrator/Clerk presented her report as self explanatory, noting that a quote has been received for installation of the restroom facility at High Hill Park in the amount of \$29,000. Mayor Schwager added that he has spoken with the Township Engineer regarding lowering the scope for installation as building to hurricane specifications is not necessary for this project.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the Administrator's report. All were in favor.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the engineer's report. All were in favor.

The following liaison reports were offered:

Committeeman Carleton:

Municipal Court; Effective 4-25, new electronic systems utilized that allow court staff to sign warrants electronically. KRHS; Attended past few Board of education meetings. Public Hearing was conducted on 2016-17 school budget and approved representing potential for \$70-\$80 increase to average assessed home. Increases in the area of healthcare and salaries and benefits. Lack of fair funding continues to impact school tax rate. Another fair funding committee is being formed in an effort to appeal for more state aid. BDAC; Met and further discussed opening communications with local businesses. A questionnaire has been formulated to help determine what is needed from the township in order to best provide support. FinCredit will make a presentation to the Committee at their June 6th meeting regarding Shop Local Tax Incentive Program. Christmas Parade: Will continue to plan over the next few weeks.

Committeeman Schlump:

Streets/Roads; Buildings and Grounds; P/W continues safety training and conducting safety inventory for Right to Know. Two new seasonal employees are working. Asphalt repairs and roadside mowing is being conducted. Continue with roadside vegetative collection in Four Seasons. Roots need to be removed from stormwater pipe at 134 Holly Drive. First service of HVAC system has been completed and chemicals have been added to the geothermal system. Park mowing has begun and new parking spaces have been striped. Shade Tree Commission; No report. Environmental Commission; Swedesboro will be funding repairs to the lake trail steps and going after auto shop on Glen Echo. Trying to obtain a grant for a kiosk of trails. Eagle Scout project has begun at the Community Garden. Three full garden plots and two half plots are still available. Green Team: Will gear up once again soon.

Deputy Mayor Rizzi:

JLUB; Met and passed resolution appointing new JLUB Secretary. Heard application of NAR Farms for COAH relief and denied same. Finance; No update other than budget adoption. Open Space/Ag; No update. Parks and Recreation; April Health and Wellness Fair was successful. Golf Clinic was sold out. Spring Fling was lightly attended, but looking forward to next year. Fun Days were well attended. Final revenue figures are not in yet. Summer showcase will held in June and July 20th will be Movie Night. Borough Council and Township would like to note arson at Lake Park cemetery office where all cemetery records were held. The Owner is trying to piece together lost records. He noted that anyone that knows anyone buried there could assist with rebuilding records. S/W Day has been moved up to the 1st Saturday October. Fire/EMS: Month of April-23 calls in Woolwich and 7 in Swedesboro-averaging 40 calls/month. Still at 65/35%.

Mayor Schwager:

Police: Great job by the Police during Spring Fling event. Eight officers have been trained on the quad. Officers are attending bike training. TDR Task Force; Post auction work continues. Construction and Zoning Code: 64 construction permits issued and 37 zoning permits for the month of April. Dunkin Donuts has received all permits. Community Champions has registered an additional 35 properties. The Township now has 102 properties registered.

Under old business, the Committee discussed a resident drainage complaint at 250 Daniels Way as previously tabled on May 2nd. Committeeman Schlump advised that he visited and photographed the property during heavy rains, and feels that the fact that the development was approved without curbs may be causing the problem.

Deputy Mayor Rizzi asked how the issue is determined to be the Township's problem, and offered that the problem may be helped with landscaping or berming the problem area.

It was the consensus of the Committee that the issue is an old one, and not the township's problem to fix. The Solicitor added that the township can consider drainage at such time as a capital road program is considered in the future. The Administrator/Clerk was advised to communicate this to the resident.

The Committee reviewed and discussed a foreclosure list provided by the Tax Collector to see if there are any properties of value to the Township. Mayor Schwager stated that he does not know the potential costs associated with the foreclosure process, but that if any properties were strategic in location, the Township may wish to proceed in foreclosure. He specifically added that the Amythist property may be valuable to the Township.

Mrs. DiBella provided copies of the tax maps on all properties for review. The Committee suggested that the DOCD provide input. The Administrator/Clerk will scan and send the tax map copies to the Committee for their further review.

Also under new business, the Committee considered four quotes for the appraisal of the DeStefano and Marino properties. It was noted that two quotes are required under state guidelines.

Motion was then made by Deputy Mayor Rizzi and seconded by Committeeman Schlump to approve the quotes of Edward Molinari (\$4,400.00) and Steven Bartlett (\$4,700.00) to conduct said appraisals provided funding is available. All were in favor.

Based on the fact that the former Police records Clerk is no longer employed by the Township, motion was made by Committeeman Schlump and seconded by Committeeman Carleton to authorize the advertisement for the Records Clerk position. All were in favor.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve the following minutes:

April 18, 2016 Regular Meeting

May 2, 2016 Work Shop Meeting and Closed Session

All were in favor.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to approve the bills and P.O.'s as presented by the finance office, pending the final approval of the Mayor. All were in favor.

With no further business, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 7:36 p.m.

Respectfully submitted,

Jane DiBella, Administrator/Clerk

Minutes not verbatim. Audio recording on file.