

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
FEBRUARY 16, 2016**

The meeting was called to order at 7:01 p.m. by Mayor Alan Schwager with the following statement:

The February 16, 2016 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Carleton: PRESENT Cavallaro: ABSENT Schlump: PRESENT
Rizzi: PRESENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake, and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Carleton and seconded by Deputy Mayor Rizzi to open the meeting to public comment. All were in favor.

Hearing none, motion was made by Deputy Mayor Rizzi, seconded by Committeeman Carleton and unanimously passed to close the public portion.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the following reports as submitted for the month of January.

Tax Collector: \$2,952,598.32 remitted
Municipal Court: \$12,945.09/Woolwich \$45.00/Swedesboro
Police: Monthly Activity
Park Director: Monthly Activity
Woolwich Fire Company Monthly Report
All were in favor.

Mayor Schwager read the following Ordinances by title only upon second reading:

2016-02 Ordinance of the Township of Woolwich Amending the Fee and Review Escrow Schedule Related to the Township's TDR Program

Open public hearing: Carleton Second: Schlump All in favor Rizzi abstained
No comment

Close public hearing: Carleton Second: Schlump All in favor Rizzi abstained

Motion to adopt: Carleton Second: Schlump

Roll Call: Carleton: YES, Schlump: YES, Rizzi: ABSTAIN, Schwager: YES

2016-03 An Ordinance of the Township of Woolwich Amending the Subdivision Checklist for Use Within the Woolwich Township Joint Land Use Board

Open public hearing: Schlump Second: Carleton All in favor Rizzi abstained
No comment

Close public hearing: Carleton Second: Schlump All in favor Rizzi abstained

Motion to adopt: Schlump Second: Carleton

Roll Call: Carleton: YES, Schlump: YES, Rizzi: ABSTAIN, Schwager: YES

Mayor Schwager read the following resolutions by title only for the Committee's consideration:

R-2016-56 Authorizing Submission of LOI Application for Township Owned Property and Expenditure of Required Application Fee Motion: Carleton Second: Schlump All in favor

R-2016-57 Resolution of the Township of Woolwich Renewing Lease for Locke Avenue Park Concession Stand Motion: Schlump Second: Carleton All in favor

R-2016-58 Resolution Authorizing the Issuance of a Street Opening Permit-234 Beech Lane
Motion: Rizzi Second: Carleton All in favor

R-2016-59 Resolution of Unincorporated Association
Motion: Carleton Second: Schlump All in favor

R-2016-60 Resolution of Unincorporated Association
Motion: Schlump Second: Carleton All in favor

Deputy Mayor Rizzi asked to re-visit R-2016-57, and questioned whether there should be reference within the body of the resolution that the concessionaire will do repairs to the stand as promised. Solicitor Shoemaker replied that it could be stated in the letter sent with the lease, noting that the offer is contingent upon performing as stated.

R-2016-61 Resolution of the Township of Woolwich Amending Resolution R-2016-44 Regarding Block 2.06, Lot 2 Motion: Carleton Second: Schlump All in favor

R-2016-62 Resolution Authorizing Renewal of Plenary Retail Consumption Liquor License #0824-33-003-001 Pursuant to 1239 Ruling Motion: Carleton Second: Schlump All in favor

R-2016-63 Resolution Making an Appointment to the Position of Emergency Management Coordinator within the Township of Woolwich Motion: Carleton Second: Rizzi
Committeeman Schlump asked if this was only to be one person performing the job. Mayor Schwager stated that it will be. All were in favor.

R-2016-64 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes
Motion: Carleton Second: Rizzi All in favor

R-2016-65 Resolution of the Township of Woolwich Authorizing an Interlocal Services Agreement Between the Township of Woolwich and the County of Gloucester Regarding the Usage of Certain Stage Units for Special Events Motion: Schlump Second: Carleton All in favor

R-2016-66 Resolution Authorizing Hiring Full Time Employee for Public Works-Building Maintenance
Motion: Rizzi Second: Schlump All in favor

The Administrator/Clerk presented her report. There were no questions from the Committee.

She further noted a letter received requesting permission to access the PH-58 Nike Missile site for purposes of photographing the on-site remnants.

Upon the conclusion of discussion regarding this request, motion was made by Deputy Mayor Rizzi to allow Richard Lewis access to the Nike Base to take pictures after signing a waiver and agreeing to stay on and above grade and to be accompanied by a township representative. Committeeman Schlump seconded. All were in favor.

Mr. Blake presented his Director of Community Development report as self explanatory and asked if there were any questions.

Mayor Schwager referenced communications received from Liberty Kenworth and noted that the leasee had previously offered to hold a field day event on site through Parks and Recreation, but that there had been no follow up. Mr. Blake will discuss this with the leasee.

Mr. Blake added that information is included in his report as to Superfund site concerns on the Liberty Kenworth property.

The DOCD also discussed ongoing projects:

- TDR 2nd public info session scheduled for 2-17
- Received and reviewed the Master Plan schedule, which includes a goal of May 19th for the MP Public Hearing.
- Received notice of award of \$24,000 grant from the NJ Trail Program to fund the High Hill Road trailhead and parking area.

Committeeman Rizzi then discussed the USDA program which will accomplish the conversion of township owned lands into meadow habitat. It was suggested that the 2016 lease will go to the Stecher family farm for purposes of this program. Through the program, USDA will provide technical support and 90% of the funds necessary for seed and installation. Mr. Blake requested authority to commit remaining 10% from open space funds.

Committeeman Schlump asked if the trail system would be included and Mr. Blake replied that there is a total of 18 acres that will be converted. He added that the Palladino parcel will need to be farmed for one year prior to participation in the program.

Committeeman Schlump noted that there will be many opportunities for Eagle Scout projects.

Deputy Mayor Rizzi then moved to authorize the DOCD to proceed with agreements with the Stecher family and authorizing the for rental fee to Stechers based on reduced acreage, to the Township covering 10% of the cost not covered by USDA, and to not renew the lease on Block 5, Lot 3 for 2016 and to award said lease to the Stecher family. Committeeman Schlump seconded. All were in favor.

The engineer's report was accepted as presented upon a motion by Deputy Mayor Rizzi, seconded by Committeeman Carleton and unanimously passed.

Mayor Schwager requested the following liaison reports:

Committeeman Carleton: Municipal Court; Provided January numbers. KRHS; Attended the latest KRHS Strategic Planning Meeting. Discussed upgrade of facilities to be decided by referendum on March 8th. BDAC; Met on 1-27 and discussed increasing membership, reviewed the 2015 Shop Local Contest, trying to improve communications between businesses and residents, and perhaps planning a 2016 Taste Of Woolwich event. Christmas Parade; No meetings held.

Committeeman Schlump: Streets/Roads; The P/W Director has attended numerous safety trainings. Interviewed 8 applicants for the custodial position. Recommendation has been issued for hiring. Two employees received pesticide training. Discussed amount of salt used during storms and asphalt to fill potholes. Buildings and Grounds; Reviewing HVAC maintenance contract. Power equipment is being readied for spring. Shade Tree Commission; No meeting. Environmental Commission; Looking at an issue at Convery's Auto Repair with concern of vehicle fluids leaking into the waterway. Community Garden ad is ready for publication. Green Team: Will meet after TDR issues are addressed.

Deputy Mayor Rizzi: JLUB; Joe Maugeri was named as Chairman and Bob Rushton as Vice Chair. Request for relief from prior resolution was granted to Dunkin Donuts. Finance; ADS report has been filed, but not the AFS which the CFO is working on. 2016 budget is on schedule. Open Space/Ag; Met to update various projects and tasks. Parks and Recreation; Held swim event that was sold out. Currently planning Mother/Son Meetball event and Daddy/Daughter Dances. Easter Egg Hunt being planned. Fun Day Committee is changing the format of Fun Day into a two day carnival atmosphere on May 14 and 15. Restroom facility will be delivered the end of March. Fire/EMS: 40 total calls in January. Department did fine job in extreme weather at a February 13th house fire.

Mayor Schwager: Police; Two personnel hearings are scheduled for Feb. 22nd. New Chief continues to transition. TDR Task Force; Reverse Auction information meeting will be held the ensuing evening. Construction and Zoning Code; Meeting scheduled for the 17th.

In the absence of Committeewoman Cavallaro, Mayor Schwager advised that the County is doing away with e-waste collection. He added that the program is not funded properly, and that legislation in this regard was pocket vetoed by Governor Christie. The Mayor requested that the Township also consider suspension of its E-waste program.

Deputy Mayor Rizzi noted that the intersection of Woodstown Road and Russell Mill Road is still failing from poor drainage.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to approve the following resolution: **R-2016-67 Resolution for Closed Session**. The Committee entered closed session at 7:46 p.m. for the purpose of discussing the following matters:

Litigation-Ogden Road

Contractual Matters: Conifer Realty

All were in favor.

The regular meeting resumed at 8:35 p.m.

There was no old business.

Under new business, Deputy Mayor Rizzi moved to authorize the Solicitor to enter into an agreement regarding Ogden Road litigation per the terms discussed in closed session. Committeeman Carleton seconded. All were in favor.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to approve the following minutes:

January 19, 2016 Regular and Closed Session

February 1, 2016 Work Session

All were in favor.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to approve the bills and purchase orders as presented for approval by the Finance Officer pending the final approval of the Mayor. All were in favor.

Having no further business, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 8:37 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file