

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
DECEMBER 19, 2016**

The meeting was called to order at 7:01 p.m. by Mayor Alan Schwager who made the following statement:

The December 19, 2016 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Carleton: PRESENT Lavender: ABSENT Schlump: PRESENT  
Rizzi: ABSENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Mayor Schwager noted the passing of John Nothdurft Sr., a true community leader and former Chief and member of the Woolwich Fire Company.

Committeeman Schlump noted that Mr. Nothdurft was a long time family friend and wonderful individual.

A moment of silence was held in his honor.

Mayor Schwager then read a letter received to Chief Jaramillo from KRHS School Superintendent Dr. James Lavender in which Dr. Lavender noted his appreciation for the collaborative partnership between the school district and Woolwich Township Police Department.

The letter specifically noted recent incident threats within the school to which the department responded swiftly and professionally.

Mayor Schwager acknowledged his appreciation to certain officers who were present.

Committeeman Schlump noted the great job of Chief Jaramillo and his leadership that all will follow.

Chief Jaramillo expressed his appreciate for the support he has received from the Committee throughout his first year as Chief. He then called on Captain Sheldon Lewis.

Captain Lewis thanked the Committee for the privilege given him to serve the community. He added that everything that has been accomplished this past year is a reflection of the Chief and every officer in the department.

The Mayor then noted that the blue line painted in the municipal driveway was done as an acknowledgement to the department. He added that the community greatly supports the officers.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to open the meeting to public comment. All were in favor.

Hearing no comment, the public portion closed upon a motion by Committeeman Schlump, seconded by Committeeman Carleton and unanimously passed.

Motion was made by Committeeman Schlump, seconded by Committeeman Carleton and unanimously passed to approve the following reports as submitted for the month of November.

Tax Collector:	\$3,328,318.89 remitted Oct. / \$6,790,049.50 remitted Nov.
Municipal Court:	\$16,366.81/Woolwich \$35.00/Swedeseboro
Police:	Monthly Activity
Woolwich Fire Company	Monthly Report

The following Ordinance remained on the table:

**2016-11 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Implementing Zoning Changes Necessary to Comply with the Duly Amended Master Plan**

Mayor Schwager suggested the Committee consider a consent agenda for resolutions R-2016-262 through R-2016-267.

Committeeman Carleton moved to approve a consent agenda. Committeeman Schlump seconded. All were in favor.

Committeeman Schlump then moved to approve resolution R-2016-262 through and including R-2016-267. Committeeman Carleton seconded. All were in favor.

**R-2016-262 Resolution Designating Substitute Crossing Guard**

**R-2016-263 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department**

**R-2016-264 Resolution Authorizing the Issuance of Street Opening Permits-South Jersey Gas-95 Oliphants Mill Road and 37 Mill Road**

**R-2016-265 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**

**R-2016-266 Resolution Authorizing Budget Appropriation Transfers During the Last Two Months of the Fiscal Year for the Township of Woolwich, County of Gloucester, State of New Jersey**

**R-2016-267 Resolution of the Township Committee of the Township of Woolwich Granting Authority to Verizon Wireless to Locate and Operate Network Nodes on New and Existing Utility Poles in the Public ROW**

The Administrator/Clerk presented her report as self explanatory. There were no questions from the Committee.

The engineer's monthly report was accepted upon a motion by Committeeman Carleton, seconded by Committeeman Schlump and unanimously passed.

The following liaison reports were provided:

- Committeeman Carleton:** Municipal Court; Criminal Justice Reform being undertaken. Congratulations to Maria Tiver on her certification as Court Administrator. KRHS; Lack of state funding will force the district into a \$2 million deficit resulting in program cuts and layoffs. Hoping that something can be done to equalize state funding. BDAC; No meeting was held in Dec. Will meet in January. Christmas Parade: Thanks to all who made the parade and tree lighting successful.
- Committeeman Schlump:** Streets/Roads; 12 No Engine Braking signs have been installed. PW and engineer reviewed washout on Township Line Road. PW backfilled again. A permanent fix may be necessary. Buildings and Grounds; Salt has been delivered, some fields were re seeded. Bathroom, concession building and out buildings have been winterized. Roof top heating unit at Woodstown Road garage has been replaced. Shade Tree Commission; No report. Environmental Commission; Discussing what to take on in 2017. Would like to expand community garden, trail support and lake trail system repairs. Mayor Schwager prompted discussion on what the EC actually accomplished in 2016. Green Team: No report.
- Mayor Schwager:** Police: No report. TDR Task Force; Noted closings on TDR credits that were conducted that day, resulting in the purchase of 176 TDR credits by the bank board. Construction and Zoning Code: 5 new housing starts in Nov. 183 vacant properties were registered. 389 zoning permits issued YTD.

There was no old business.

Under new business, Solicitor Shoemaker advised the Committee that Frank Craig is seeking \$18,000 in legal fees for his case against the Township. He asked for authorization to oppose.

Committeeman Schlump then moved to authorize the Solicitor to respond to the claim opposing same. Committeeman Carleton seconded. All were in favor.

Mayor Schwager advised the Committee that the Township was presented a Proclamation from the East Greenwich Township Committee for the assistance the township offered during the 2015 macro burst storm.

The Committee agreed to conduct a 2016 close out meeting on Wed., December 28, 2016 at 4:00 p.m.

Mrs. DiBella requested authorization to re-advertise for supplemental snow removal services since no bids were received. So moved Carleton. Schlump seconded. All were in favor.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the following minutes:

November 21, 2016 Regular Meeting

December 5, 2016 Work Session and Closed Session

All were in favor. Schlump abstained from the meeting on 11-21.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the bills and P.O.'s as provided by the finance office, pending the final approval of the Mayor. All were in favor.

Having no further business, motion was made by Committeeman Schlump and seconded by Committeeman Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 7:29 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file