

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
OCTOBER 17, 2016**

The meeting was called to order by Mayor Alan Schwager at 7:01 p.m. with the following statement:

The October 17, 2016 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Carleton: PRESENT Lavender: ABSENT Schlump: PRESENT  
Rizzi: PRESENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker and Jane DiBella, Administrator/Clerk.

Those present saluted the American Flag.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to approve resolution **R-2016-217 Resolution of the Township of Woolwich Making an Elevation within the Woolwich Township Police Department**. All were in favor.

Mayor Schwager delivered the Oath of Office to Patrolman Stranahan.

Patrolman Stranahan was congratulated, and he offered his gratitude to the Department and Governing Body. Chief Jaramillo also offered words of congratulations.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to open the meeting to public comment. All were in favor.

Hearing no public comment, Deputy Mayor Rizzi moved to close the public portion. Committeeman Carleton seconded. All were in favor.

Motion was made by Committeeman Schlump and seconded by Committeeman Carleton to approve the following reports as submitted for the month of September:

Tax Collector:	\$518,815.41 remitted
Municipal Court:	\$13,541.30/Woolwich \$65.00/Swedeseboro
Police:	Monthly Activity
Park Director:	Monthly Activity
Woolwich Fire Company	Monthly Report

All were in favor.

The following ordinances remained on the table:

**2016-11 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Implementing Zoning Changes Necessary to Comply with the Duly Amended Master Plan**

**2016-12 An Ordinance Amending Chapter 177 of the Code of the Township of Woolwich Entitled "Trees"**

Mayor Schwager read the following ordinance by title only upon second reading for the Committee consideration:

**2016-16 An Ordinance of the Township of Woolwich Amending Article XIII of the Code of the Township of Woolwich Entitled "Engine Compression Brakes"**

Open public hearing: Schlump Second: Carleton All in favor

No comment

Close public hearing: Rizzi Second: Schlump All in favor

Motion to adopt: Schlump Second: Carleton

Mayor Schwager asked how signage would be accomplished. Mrs. DiBella replied that she will meet with the Chief and P/W Director to plan.

**Roll Call: Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

Mayor Schwager read the following resolutions by title only for the Committee's consideration:

**R-2016-218 Resolution Authorizing Quote for Preliminary Assessment-Block 2, Lots 18 and 22**

Motion: Rizzi Second: Carleton All in favor

**R-2016-219 Resolution Authorizing Renewal of Contract for the Collection and Disposal of Solid Waste and Recycling Materials Between the Township of Woolwich and Waste Management for the Year 2017**

Motion: Schlump Second: Carleton All in favor

**R-2016-220 Resolution of the Township of Woolwich Authorizing Renewal of a Shared Service Agreement Between the Township of Woolwich and the Kingsway Regional High School District for the 2016 Collection and Disposal of Solid Waste**

Motion: Rizzi Second: Carleton All in favor

**R-2016-221 Resolution Authorizing Award of Bid for High Hill Trail Parking Lot Improvements to Gerald Barrett, LLC**

Motion: Rizzi Second: Schlump All in favor

**R-2016-222 Resolution Authorizing Award of Bid for 2016 Road Improvement Project to Arawak Paving Company, Inc.**

Motion: Rizzi Second: Schlump All in favor

**R-2016-223 Resolution Amending R-2016-144**

Motion: Rizzi Second: Schlump All in favor

**R-2016-224 Resolution of the Township of Woolwich Awarding Professional Services Contract To Maser Consulting Engineers Regarding Sewer Needs and NJEIT Application**

Motion: Rizzi Second: Carleton Committeeman Schlump asked for confirmation that nothing in the proposal requires decisions on township bonding. Mayor Schwager replied that it is a review of sewer needs and costs and application for NJEIT funding only. All were in favor.

**R-2016-225 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit a Bingo Application on Behalf of Four Seasons at Weatherby Games Association**

Motion: Rizzi Second: Carleton All in favor Schlump abstained

**R-2016-226 Resolution Authorizing the Issuance of a Street Opening Permit to S. Jersey Gas-55 Kings Court**

Motion: Rizzi Second: Schlump All in favor

**R-2016-227 Resolution for Public Fireworks Display**

Motion: Rizzi Second: Carleton

Committeeman Schlump questioned who is paying for the fireworks display. Committeeman Carleton replied that it appears a sponsor will be obtained for the full cost. All were in favor.

The Administrator/Clerk presented her report as self explanatory. Mayor Schwager expounded on the issue with the overbilling of \$32,400 by the Borough of Swedesboro for hydrant service over the past 6 years. The Borough issued a credit for the overcharge and then charged the township interest for 2016 unpaid bills. He questioned how the Borough can charge us interest for bills that we disputed and then not pay us interest for the overpayments from the past six years.

Deputy Mayor Rizzi asked how the Borough can consider the township delinquent on bills that were overpaid.

The Deputy Mayor then questioned how to move forward with the Scotts Glen development since the developer has not addressed punch list items.

The Solicitor replied that the process towards pulling the bond was already started by putting the bond company on notice and recommended that the township provide the bond company with a thirty day notice letter.

Motion was then made by Deputy Mayor Rizzi and seconded by Committeeman Schlump to authorize the Solicitor to place the bonding company on notice. All were in favor. Schwager abstained.

There were no questions on the Engineer's report as submitted.

The following liaison reports were submitted:

**Committeeman Carleton:** Municipal Court; Personnel have been attending training. KRHS; Reminded of the general election referendum to fund improvements. If passed, the average taxpayer will see an increase of \$31.85. . Noted that the district will face a \$1 million deficit if state funding remains flat. BDAC; Thanks to A'Pizze, twenty gift cards were won by residents during Swedesboro-Woolwich Day. BDAC is still trying to get a sponsor for the Shop Local Program Cards. BDAC will meet on the 19<sup>th</sup>. Christmas Parade: Decided that it will be a one day event with all activities held on December 3<sup>rd</sup> from 5-8 p.m. with fireworks afterwards. The Parade Committee will meet again on the 24<sup>th</sup>.

**Committeeman Schlump:** Streets/Roads; P/W rented a crack sealer and repaired 2.5 miles of roadway. P/W continues to replace stop signs, paint crosswalks, maintaining playing fields and cutting open space. Press box electric work is ongoing. New hire is doing well. Buildings and Grounds; New floor scrubber was purchased and employees obtained training on the machine use. Shade Tree Commission; No report. Environmental Commission; The Commission planned to assess the needs of Lake Narraticon as the lake was scheduled to be lowered. Green Team: No report

**Deputy Mayor Rizzi:** JLUB; No meetings were conducted in September. Finance; Bond sale resulted in a savings in interest over the term of the bond. Budget status has been provided to all departments. 2015 Audit is not yet complete but should be received within two weeks. Open Space/Ag; No meetings have been held. Parks and Recreation; First Responders Night has not been rescheduled. There is a Halloween event scheduled for October 30<sup>th</sup>. Tickets are being sold for the November Bus Trip to Radio City Music Hall. Looking to fill the bus at \$130/ticket. Parade and Tree Lighting will be a one day event. There will be a holiday house decorating contest conducted. Fire/EMS: Discussed numbers of calls which are at a 70/30 split between the Borough and Township. There have been 366 calls year to date.

**Mayor Schwager:** Police: Noted swearing in of Officer Stranahan. Blue Line was installed on Oct. 6<sup>th</sup>

showing the township's support of the department. This was conducted at \$0 cost to the taxpayer. Time and materials were donated by Zone Striping. TDR Task Force; Meeting was held at Trenton at which time the State Bank Board approved a resolution committing the funds to the Township. Closings on TDR properties are being scheduled. Construction and Zoning Code: Four permits issued for single family units and 80 apartment units. Number of zoning permits are down from last year. Property at 108 Yorktown Drive has been remediated by the mortgage holder. 193 vacant properties are registered through Community Champions.

There was no old business.

Under new business, Mrs. DiBella advised of the Township's Best Practices Checklist as required by the State of New Jersey. The Checklist has been completed and provided to the State. A resolution of approval will follow at the next meeting..

The Committee reviewed and discussed a list of Professional Services for which to seek RFQ's for the year 2017. Mayor Schwager suggested that Fire Restoration Service be added to the list.

A Management Agreement was presented regarding Block 5, Lot 6.07 which is currently owned by the State and used as a hunting preserve. Upon the conclusion of the review, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to authorize the Solicitor to review the Agreement, focusing on page 5, paragraph 14. All were in favor.

The Committee was in agreement to seek quotes and/or bids for Heavy Duty Crew Cab Pickup and Heavy Duty Pickup with Dump Body for the public works department.

Motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to authorize a Block Party on the cul de sac of Hillside Drive on October 29<sup>th</sup> from 4-8 p.m.

Motion was made by Committeeman Schlump and seconded by Deputy Mayor Rizzi to approve the following minutes:

September 19, 2016 Regular Meeting  
October 3, 2016 Work Session and Closed Session  
All were in favor.

Motion was made by Committeeman Carleton and seconded by Committeeman Schlump to approve the bills and purchase orders as presented by the finance officer pending the Mayor's final approval. All were in favor.

With no further business, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to adjourn the meeting. All were in favor.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk  
Minutes not verbatim. Audio recording on file