

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
WORK SESSION MEETING  
SEPTEMBER 8, 2015**

The meeting was called to order at 7:02 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The September 8, 2015 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Cavallaro: ABSENT Fein: PRESENT Rizzi: PRESENT  
Schwager: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Proclamations were presented to SWSA S Jersey Soccer League Flight 1 U13 Team.

Upon the conclusion of the presentation, Deputy Mayor Schwager moved to take a brief recess. Committeeman Fein seconded. All were in favor.

The meeting resumed at 7:11 p.m.

The public portion was opened upon a motion by Committeeman Fein, seconded by Committeeman Rizzi and unanimously passed.

Damon Suriani of 122 Laurel Trail and John Spicer of 115 Juniper Lane questioned proposed changes to the field use schedule. Mr. Suriani stated that the Warriors Baseball team will not be able to run future tournaments if costs prohibit.

Committeeman Rizzi advised that the fees were derived by a sub-committee which developed fees that are palpable to present back to Committee.

Mr. Suriani said that he is trying to understand what the proposed fees are and where the funds would be going.

Mayor Maccarone replied that the fees cover township costs.

Mr. Spicer stated that the increased fees threaten the Kingsway Knights Organization that hosts between 600-700 kids.

Deputy Mayor Schwager asked how those present could be so upset about something that the Committee has not yet reviewed or discussed. Mr. Suriani replied that he is hoping that the people who

will be affected by the proposed changes will be able to have input and give advice and make suggestions.

Mike Ward of SJ Bluejays was also present regarding this issue.

Committeeman Fein reiterated that the intention is not to make money but rather to cover township costs.

Jennifer Leahy of 104 Saratoga Lane noted that the Township should consider additional trees and landscaping at the park fields. She suggested the Shade Tree Commission plant some shade trees near fields H and I.

She further wished to address the need for so much police presence in the park during games, and also stated that the tickets issued for parking on the grass was silly.

Mayor Maccarone replied that police operations are supposed to be patrolling the park, and that their presence deters potential for incidents.

As to landscaping, Mr. Blake offered to bring this up to the Shade Tree Commission.

Further discussion was then held regarding how best to relay messaging regarding parking on grass prohibitions. Deputy Mayor Schwager noted that this is not a new rule, and as with all rules, should be enforced.

Brief discussion ensued.

With no further comment, the public portion closed upon a motion by Deputy Mayor Schwager, seconded by Committeeman Fein and unanimously passed.

Mayor Maccarone read the following Ordinances by title only upon first reading:

**2015-14 An Ordinance Appropriating the Sum of \$12,485 to be Used for Public Works Equipment Within the Township of Woolwich, County of Gloucester, State of New Jersey**

Motion to introduce: Rizzi      Second: Schwager

Deputy Mayor Schwager asked what is being purchased. Committeeman Rizzi replied a tractor for public works.

**Roll Call: Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

**2015-15 An Ordinance of the Township of Woolwich Amending Chapter 175 of the Code of the Township of Woolwich Entitled "Towing"**

Motion to introduce: Fein      Second: Rizzi

**Roll Call: Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

**2015-16 Bond Ordinance Providing for Various 2015 Roadway Improvements by and in the Township of Woolwich, in the County of Gloucester, State of New Jersey; Appropriating \$375,000 Therefore and Authorizing the Issuance of \$356,250 Bonds or Notes of the Township to Finance Part of the Cost Thereof**

Motion: Schwager      Second: Rizzi

Committeeman Fein thanked the Director of Public Works for looking out and prioritizing local road repairs.

**Roll Call: Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

**2015-17 An Ordinance of the Township of Woolwich Amending Chapter 135 of the Woolwich Township Code Entitled "Parks and Recreation"**

Motion to introduce: Schwager Second: Rizzi

**Roll Call: Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

**R-2015-183 Resolution Authorizing the Issuance of Street Opening Permits**

Motion: Rizzi Second: Fein All in favor

**R-2015-184 Resolution Authorizing Placement of Municipal Liens on Certain Properties within the Township of Woolwich** Motion: Schwager Second: Rizzi All in favor

**R-2015-185 Resolution Supporting No Stopping or Standing Zone** Motion: Schwager Second: Rizzi  
The Deputy Mayor asked who would place the signage once NJDOT approves. Mrs. DiBella replied that the State will have that responsibility. All were in favor

**R-2015-186 Resolution Authorizing Township Engineer to Prepare and Submit an Application under the FY2016 NJDOT State Aid Grant Program** Motion: Schwager Second Rizzi All in favor

**R-2015-187 Resolution Authoring Hiring Full Time Public Works Laborer 1**

Motion: Fein Second: Rizzi All in favor

**R-2015-188 Resolution of the Township of Woolwich Authorizing a Municipal Shared Services Defense Agreement** Motion: Rizzi Second: Fein All in favor

**R-2015-189 Resolution Authorizing Renewal of Club Liquor License #0824-31-001-001 to Swedesboro Golf Association, Inc.** Motion: Fein Second: Schwager All in favor

**R-2015-190 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit Application for Bingo Licenses on Behalf of four Seasons at Weatherby Games Association**

Motion: Schwager Second: Rizzi All in favor

**R-2015-191 Resolution Authorizing Cancellation of Various Improvement Authorization Balances**

Motion: Schwager Second: Rizzi All in favor

**R-2015-192 Resolution Authorizing Hiring of PT Seasonal Janitorial Staff-Locke Avenue Park**

Motion: Schwager Second: Rizzi All in favor

**R-2015-193 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**

Motion: Rizzi Second: Fein All in favor

**R-2015-194 Resolution of the Township of Woolwich Endorsing the Application for Social Affair Liquor License-Kingsway Education Foundation, Inc.** Motion: Schwager Second: Fein All in favor  
Maccarone abstained

**R-2015-195 Resolution Accepting Performance Bonds as Posted by Weatherby Equities LLC for the Development Known as The Villages, Phase 2.5A** Motion: Schwager Second: Fein  
All in favor

**R-2015-196 Resolution Designating Crossing Guard for 2015-16 School Year** Motion: Fein  
Second: Rizzi All in favor.

The Administrator/Clerk presented her report as self explanatory. There were no questions from the Committee.

The Director of Community Development did not have a report.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to approve the following resolution. All were in favor.

**R-2015-197 Resolution for Closed Session**

The Committee entered closed session at 7:47 p.m. for the purpose of discussing Potential Litigation-Rental registrations, Litigation-Ogden Road and Contractual Matters-Shared Service.

The meeting resumed at 8:34 p.m.

Discussion ensued regarding Scotts Glen Development. Deputy Mayor Schwager recused himself from such discussion.

The Solicitor noted that the last home has been issued a Certificate of Occupancy, and many improvements remain with little hope of the developer completing them. He recommended that the Committee given him authority to proceed with notice to the bond company and developer that the Township intends to pull the bond. So moved Committeeman Rizzi. Committeeman Fein seconded. All were in favor.

Deputy Mayor Schwager re-joined the Committee at which time discussion ensued regarding Four Seasons, and the lack of the developer K Hovnanian to respond to requests for escrow deposits and therefore, lack of inspection of improvements.

The Solicitor was authorized to write a letter to K Hovnanian threatening to pull the bonds.

Deputy Mayor Schwager noted that today was a good day for the Township as it met with the TDR Bank Board in Trenton and were approved for \$5 million in bank board funds with which to conduct a TDR Auction. Stipulation being that funds will be received at the end of Master Plan Reexamination.

Mr. Blake added that this is the perfect mechanism to make the auction happen and that the Bank Board was reasonable in their stipulations.

Discussion on the County Shared Service Agreement for vacant properties was tabled as the township awaits word from Community Champions.

Discussion ensued among the Committee regarding availability to schedule a special meeting to conduct interviews for Police Chief. It was decided to hold the meeting on Tuesday the 15<sup>th</sup> at 4:30 p.m.

Discussion commenced regarding additional testing at the Fire House where a UST has leaked, to delineate the level of contamination. Motion was made by Committeeman Rizzi and seconded by Committeeman Fein to authorize the quote for additional work. All were in favor.

Motion was made by Committeeman Fein to authorize the Township Engineer to research Ogden Road deeds as discussed in closed session. All were in favor.

Motion was made by Committeeman Fein to rescind the township's rental registration as discussed in closed session. Committeeman Rizzi seconded. All were in favor.

Discussion commenced regarding quotes received to correct issues on Field I at the park. Proposal of Dodson to regrade and relevel the field and skin the infield, clean up and fix the batter's box and pitcher's mound was approved contingent upon certification of funds from the CFO. Also discussed having time and materials for any damage at the park removed from the quote. So moved Committeeman Fein. Committeeman Rizzi seconded. All were in favor.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to approve the bills and purchase orders as submitted by the finance office. All were in favor.

Having no further business, motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to adjourn the meeting. All were in favor.

The meeting adjourned at 8:59 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio Recording on file