

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
WORK SESSION MEETING
AUGUST 3, 2015**

The meeting was called to order at 7:02 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The August 3, 2015 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Cavallaro: PRESENT Fein: PRESENT Rizzi: PRESENT
Schwager: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to open the meeting to public comment. All were in favor.

Larry Murdock of 1109 Russell Mill Road questioned the status of drainage inspections at Russell Mill Road and Woodstown Road as a follow up to the last meeting.

Mr. Blake advised the Murdocks of the results of an on-site meeting with the county engineer, and explained short term plan to have public works shave and re-grade a berm to allow water to flow onto the creek along with milling of the road edge to channel the water to the creek. Long term plan would be to lay pipe to tie in to pipe to be replaced by Salem County at the railroad grade and re-sizing intakes.

Mr. Murdock asked if public works will re-fill his driveway area. Public Works will be directed to do so.

Kate Bennett of 48 Lake Narraticon spoke on the behalf of the S/W Basketball League asking for a letter from the Township recognizing them as a League. Discussion ensued.

Mr. Shoemaker suggested that Ms. Bennett forward a copy of the Leagues 5013C to the Township and that he will take a look and make a recommendation to the Committee.

Gina Marie Santore of 501 Lexington Mews said that as a new resident she is happy to be here, loves the Committee and wishes to volunteer and become active. She further questioned the status of the Rt. 322 center and Mayor Maccarone advised that there should be an announcement soon that the Township has overcome its sewer hurdle.

Hearing no further comment, motion was made by Committeeman Fein to close the public portion. Committeeman Rizzi seconded. All were in favor.

Mayor Maccarone read the following Ordinances by title only upon second reading:

2015-10 Ordinance of the Township of Woolwich Amending Chapter 135 of the Woolwich Township Code Entitled "Parks and Recreation" to Add an Article Entitled "Vehicles and Traffic Within Township Parks"

Open public hearing: Schwager Second: Rizzi All in favor
No comment

Close public hearing: Fein Second: Rizzi All in favor
Motion to adopt: Schwager Second: Rizzi

Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES

2015-11 Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Establishing No Stopping or Standing Zone

Open public hearing: Fein Second: Schwager All in favor
No comment

Close public hearing: Fein Second: Rizzi All in favor
Motion to adopt: Schwager Second: Rizzi

Deputy Mayor Schwager asked if the wording of the Ordinance has been amended as discussed. The Administrator/Clerk replied that it has.

Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES

2015-12 Ordinance to Amend the 2015 Salary Ordinance of the Township of Woolwich

Open public hearing: Schwager Second: Rizzi All in favor
No comment

Close public hearing: Fein Second: Rizzi All in favor
Motion to adopt: Schwager Second: Rizzi

Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES

Mayor Maccarone read the following Ordinance by title only upon introduction:

2015-13 An Ordinance of the Township of Woolwich Amending Chapter 203-18 of the Woolwich Township Code Entitled "Right to Farm" Motion: Rizzi Second: Fein

Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2015-165 Resolution Certifying that all Members of the Governing Body Have Reviewed the Annual Report of Audit for the Year 2014 Motion: Schwager Second: Fein All in favor

R-2015-166 Resolution Authorizing Placement of Municipal Liens on Various Properties within the Township of Woolwich Motion: Fein Second: Rizzi All in favor

R-2015-167 Resolution Authorizing Quote of GEI Consultants for Continuation of Environmental Studies/Block 5, Lot 3 Motion: Fein Second: Rizzi

Deputy Mayor Schwager questioned whether the Committee had previously taken action on this matter. Mrs. DiBella replied that they did in June, but it was never followed with a resolution. All were in favor.

R-2015-168 Resolution of the Township Committee of the Township of Woolwich, County of Gloucester Authorizing the Transfer of a Vacated Portion of Ogden Road to July Holdings, LLC

Motion : Schwager Second: Fein All in favor

R-2015-169 Resolution Authorizing Refund of Certain Escrow Funds

Motion: Fein Second: Rizzi All in favor

The Administrator/Clerk presented her report. The following issues/questions were raised:

Deputy Mayor Schwager questioned status of Enclave Drainage repairs. Will continue to monitor after next heavy rain event.

Committeeman Rizzi asked if there had been any communication from the County after the previous meeting on many issues at the county level. He was told that other than the fallen tree at Oldmans Creek and Kings Hwy. and the Russell Mill/Woodstown Road drainage site visit, there has been no communication on other issues.

The Administrator/Clerk highlighted the following items:

- AquaTech should be in with electrician to review work and obtain permits for community garden well.
- Bids on 9-11 Memorial due 8-4. Reminder of special meeting on 8-5 to hopefully award bid.
- Thank you for signing the required Certification on the 201 Municipal Audit.
- Storm Clean up is completed. No further resident communication.
- Will meet with FEMA on the 4th in Clayton regarding emergency storm funds.
- NJDOT planning repairs to three railroad crossings. Pre-con meetings will be held.
- Ogden Road deed has been transferred to Grasso Foods. Signs have been erected at Ogden Road.
- Provided latest quarterly JIF Loss Control Reports. Noted that loss ratios have significantly declined.

The Director of Community Development presented the following:

- Requested Solicitor's input on registered trademark for center branding. Mr. Shoemaker will follow up.
- Submitted auction materials to SADC. They responded with further sewer questions. Township has provided prospective dates for the Bank Board to meet. Noted that the Governing Body may have to make some tough choices regarding TDR's future.
- Master Plan task force has met and discussed densities and layout.
- NJDOT meeting is scheduled for August 12th.
- Need feedback from the county as to other problem intersections. County has provided schematics for the planned round-a-bout at Auburn and High Hill Roads.
- Conducted a meeting regarding the shared use path. Suggested phasing the project due to cost estimates.

Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to approve resolution **R-2015-170 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:35 p.m. for the purpose of discussing contractual matters regarding the Fire House and Utility Attorney invoices.

The regular meeting reconvened at 8:32 p.m.

There were no discussion items.

Under new business, the Committee reviewed two proposals to raise pavers in the Municipal Building parking lot and entryway. The Committee will further review once it has been determined whether funds exist for this purpose.

Also under new business, motion was made by Committeeman Fein to authorize the Solicitor to proceed as discussed in closed session regarding the Fire House. Committeeman Rizzi seconded. All were in favor.

Mayor Maccarone requested everyone's availability to meet the week of August 24th in a special meeting for the purpose of conducting interviews for the position of Police Chief. The Committee decided to meet on August 24th at 7:00 p.m. The Chief will be asked to get resumes and test scores together from the candidates.

The Administrator/Clerk requested authorization to advertise for PT Janitorial position at the park. Deputy Mayor Schwager made that motion. Committeewoman Cavallaro seconded. All were in favor.

Deputy Mayor Schwager raised concerns with an invoice from AA Duckett for repair of a water cooler in the municipal building. Motion was then made by Committeeman Rizzi to approve the bills and purchase orders with the exception of a bill to AA Duckett. Committeeman Fein seconded. All were in favor.

Hearing no further matters, motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to adjourn the meeting. All were in favor.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio Recording on file