

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
JUNE 15, 2015**

The meeting was called to order by Mayor Samuel Maccarone Jr. at 7:02 p.m. with the following statement:

The June 15, 2015 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Cavallaro: PRESENT Fein: PRESENT Rizzi: PRESENT  
Schwager: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Jane DiBella, Administrator/Clerk.

Those present saluted the American Flag.

Mayor Maccarone called for a moment of silence in memory of Albert Stecher Jr., former Mayor.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to open the meeting to public comment. All were in favor.

Hearing no comment, motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to close the public portion. All were in favor.

The following reports were approved as presented for the month of May:

Tax Collector: \$5,383,325.70 remitted  
Municipal Court: \$14,845.39/Woolwich \$0/Swedesboro  
Police: Monthly Activity  
Park Director: Monthly Activity  
All were in favor

Mayor Maccarone read the following Ordinance by title only upon second reading:

**2015-08 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey, Releasing and Extinguishing the Public Right Pertaining to a Portion of Ogden Road**

Open public hearing: Schwager Second: Fein All in favor

No comment

Committeeman Fein thanked the Deputy Mayor for his efforts regarding this Ordinance.

Close public hearing: Schwager Second: Fein All in favor

Motion to adopt: Schwager Second: Rizzi

**Roll Call: Cavallaro: YES, Fein: Rizzi: YES, Schwager: YES, Maccarone: YES**

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

**R-2015-139 Resolution Appointing Class II Special Officers** Motion: Fein Second: Rizzi  
All in favor

**R-2015-140 Resolution Authoring Hiring of PT Police Clerk Intern**  
Motion: Schwager Second: Fein All in favor

**R-2015-141 Resolution Authorizing Placement of Municipal Liens on Various Properties Within the Township of Woolwich** Motion: Rizzi Second: Fein All in favor

**R-2015-142 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**  
Motion: Rizzi Second: Fein All in favor

**R-2015-143 Resolution Authorizing Receipt of Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 1, 2015 to June 30, 2016** Motion: Fein Second: Rizzi All in favor

**R-2015-144 Resolution of the Township of Woolwich Increasing Fees Pursuant to Ordinance 2013-06 for Registration and Maintenance of Vacant, Abandoned and Foreclosed Properties**

Motion: Schwager Second: Fein

Deputy Mayor Schwager noted that the Township has been approached by the County regarding the potential of a shared service agreement for abandoned properties. He stated that in the meantime, a review of other municipal fees determined the Township's to be low. He stressed that this resolution does not alter the ordinance, but rather increases the registration fee. He added that the Solicitor is already looking at potential amendments to the ordinance as it exists and comparing it to the draft provided by the county.

Committeeman Rizzi asked why the county is looking at a shared service in this regard. The Deputy Mayor responded that they may be looking for a revenue source, but that no municipalities will be obligated to enter into an agreement.

The Solicitor added that he was not aware to any fee sharing conditions of the proposed shared service agreement prior, but that he has reached out to county counsel for clarification of the issue.

All were in favor.

**R-2015-145 Resolution Accepting Maintenance Bonds as posted by Waverly Realty LLC for the Development Known as Waverly Meadows, Phases 1 and 2** Motion: Schwager Second: Rizzi  
The Deputy Mayor and Administrator/Clerk noted that these are replacement bonds and that they offer more protection to the municipality. All were in favor.

**R-2015-146 Resolution Authorizing Aqua Tech to Conduct Well Drilling** Motion: Rizzi Second: Fein  
All in favor

**R-2015-147 Resolution of the Township of Woolwich Authorizing Agreements of Sale with Summit Ventures, LLC and Center for Family Services in Support of Conifer COAH Project** Motion: Schwager  
Second: Fein All in favor

**R-2015-148 Resolution of the Township of Woolwich Authorizing PILOT Agreement for Proposed Block 4, Lot 3.02** Motion: Schwager Second: Fein Solicitor Shoemaker noted that the PILOT has been prepared and agreed to by Conifer at a higher rate. The Township was successful in negotiating a rate of 10% instead of the proposed 6.8% of rent revenue. The Deputy Mayor thanked the Solicitor for his work. All were in favor.

The Administrator/Clerk presented her report as self explanatory, but requested Committee action on the following two items under new business:

Authorize Special COAH Counsel Jeff Surenian to submit Declaratory Complaint on behalf of the Township.

Authorize title release for 1999 Ford E350 to County

Discussion then commenced regarding the need to conduct a title search of the Woolwich Fire House. Deputy Mayor Schwager moved to authorize the Administrator/Clerk to arrange for said title search. Committeeman Rizzi seconded. All were in favor.

Solicitor Shoemaker noted that Mrs. DiBella is probably too proud to bring it up, but that a judge's ruling of litigation against her brought on by Frank Craig has been dismissed and her actions have been vindicated.

The Administrator/Clerk congratulated the Mayor on his success in obtaining a steel beam from the World Trade Center and for putting such a successful transport together. She noted that she was very moved by the community support and patriotism shown on June 10<sup>th</sup>.

The Director of Community Development presented his report at which time the following was discussed:

- Met with the Township Engineer regarding street drainage problem areas. The engineer will contact the county and come back with recommendations.
- Discussed 911 memorial plans. The Engineer will get back with designs.
- Discussed the design of the shared use path as awarded by NJDOT grant and need for coordination with the county round-a-bout. Suggested need to coordinate with public spaces plan and implementation of complete streets with the pathway as well as the county round a bout project at High Hill and Auburn Roads in an effort to focus needs so that opportunities are not missed for proper connectivity to township lands. Committeeman Fein asked if any of this is time sensitive. Mr. Blake replied that the trail head plan will be put on hold, and that Alaimno will also place it on hold until the county has its plan for the round a bout. Mr. Blake requested authorization to get the professionals together on this plan. Committeeman Rizzi asked if there would be raised and curbed pedestrian islands at High Hill Road crosswalks. Mr. Blake said that would be under county approval and oversight. Deputy Mayor Schwager stated that he agrees with the plan and additional crossing at High Hill Road.
- Mr. Blake requested the Committee's pleasure of Kings Landing Logo colors. The consensus of the Committee was green.

- Mr. Blake updated the Committee of a meeting held with SADC at which time the TDR auction of potential average land values were discussed. He added that the SADC feels that their oversight is required before allowing bank funds.
- Mr. Blake noted that NJDEP has issued approval for a area of clearance within wetlands adjoin Heritage Walk for drainage purposes. It was noted that public works could conduct the clearing. It was further noted that the development approvals predated storm water regulations. Committeeman Rizzi asked if public works has the necessary equipment and was told that they do.

The Township Engineer's report was presented as self explanatory and any questions were directed to the Administrator/Clerk. There were none.

The following liaison reports were provided:

**Committeeman Rizzi:** Finance; Audit is forthcoming. Library System; No report. Open Space/Ag: No meeting shave been held.

**Committeewoman Cavallaro:** Municipal Court; Court had numerous parking violation cases which were dismissed in court due to signage issues. S/W School District; School ends June 22<sup>nd</sup>. Dr. VanZoeren is leaving and new Superintendent is being transitioned. Parks and Rec: Successful Fund Day and great job by Natalie Matthias, Park Director. More summer events being planned.

**Committeeman Fein:** Streets and Roads: Undergoing ROW, curbing and basin maintenance and repairs. Employees attending safety training. Grading for the storage building construction is being undertaken. New employees are transitioning well. Buildings and Grounds; Business Development Advisory: Met last month focusing on website, Swedesboro-Woolwich Day Booth and shop local event. Shade Tree Commission; No meetings held. JLUB: Met on May 21<sup>st</sup>. Approved Moppert Bros. Auto Repair. Conditional use and Bulk Variance were approved Planner is looking at redevelopment areas.

**Mayor Maccarone:** Police, Fire and EMS; Mario's Lemonade Stand was a huge success and raised over \$26,000.0. WTC Steel beam was brought home to Woolwich. Great day for Woolwich. And a team effort. KRHS School District; No report. Parade: Mummers string band has been booked for the parade.

**Deputy Mayor Schwager:** Construction and Zoning Code Enforcement; Code meeting was held. Reviewed permit numbers and discussed property maintenance ordinance. Environmental Commission; Kayaking event scheduled. Looking to advise Logan Township that we will put their residents on the Community garden Waiting List next year, to allow our residents the first opportunities. Trash/Recycling; TDR Task Force: Continued lack of response and assistance from the State SADC in many areas.

There was no need for closed session.

There was no old business.

Under new business, Mayor Maccarone noted that the swearing in ceremony for SLEO John Skinner has been postponed until the next meeting.

Also:

- Authorization was provided for the PW crew to clear drainage areas within the Heritage Walk development.

- Motion was made by Committeeman Fein and seconded by Deputy Mayor Schwager to authorize Special COAH Counsel Jeffrey Surenian to submit Declaratory Complaint on behalf of the Township. All were in favor.
- Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to authorize the Administrator/Clerk to transfer title of E350 emergency vehicle to the County of Gloucester. All were in favor.
- Mayor Maccarone asked for the Committee's thoughts on allowing employee's a half day of work on July 2<sup>nd</sup> prior to the July 3<sup>rd</sup> day off. So moved Committeeman Fein. Committeeman Rizzi seconded. All were in favor.

Motion was made by Committeeman Rizzi and seconded by Committeeman Fein to approve the following minutes:  
May 18, 2015 Regular Meeting and Closed Session  
June 1, 2015 Work Session and Closed Session

All were in favor.

Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to approve the bills and purchase orders as presented by the finance officer. All were in favor.

With no further business, motion was made by Deputy Mayor Schwager, seconded by Committeewoman Cavallaro and unanimously passed to adjourn the meeting.

The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file