

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
MAY 18, 2015**

The meeting was called to order at 7:03 p.m. by Mayor Maccarone with the following statement:

The May 18, 2015 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Cavallaro: PRESENT Fein: PRESENT Rizzi: PRESENT
Schwager: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to open the meeting to public comment. All were in favor.

Damon Suriani of 122 Laurel Trail who is the concessionaire at the Locke Avenue Park asked the Committee to clarify a few park related questions.

Mr. Suriani noted that there have been other transient vendors at the park and asked if his lease was considered exclusionary of other vendors.

Mayor Maccarone replied that nothing in the lease provides exclusivity, but that any vendors selling from the park must have the approval of the Township Committee and a valid peddlers license to operate.

Mr. Suriani also noted that a water ice vendor had been parked on the grass.

Discussion commenced. The Committee agreed that anyone selling at the park must have a valid vendor's license.

Mr. Suriani then said that he has been carrying supplies from the parking lot to the stand and requested permission to drive his vehicle up to the stand to unload. Solicitor Shoemaker asked if this would be only in the advance of games and Mr. Suriani said it would be.

Deputy Mayor Schwager agreed that Mr. Suriani should be allowed to unload, but asked how that approval would be made.

Solicitor Shoemaker suggested that permission be a part of the next executed concession stand lease.

Discussion commenced regarding how to go about issuing permission for said deliveries and making it known to the police so that violations can be avoided.

Deputy Mayor Schwager said that if permission is to be allowed, that it be done in a proper manner. He asked Mr. Suriani to draft a letter to the Township noting his vehicle descriptions and requesting permission.

Mr. Suriani then questioned how to conduct field maintenance between tournament games if motorized equipment was not allowed to be used.

Mayor Maccarone replied that the Township is looking into that matter with the Park Director and will take Mr. Suriani's comments under advisement.

Mr. Jordan Schlump of 10 Wilshire Blvd. thanked the Committee for their support of the Community Garden.

Hearing no further comments, the public portion closed upon a motion by Deputy Mayor Schwager, seconded by Committeeman Rizzi and unanimously passed.

The following reports were approved for the month of April upon a motion by Deputy Mayor Schwager and seconded by Committeeman Rizzi. All were in favor.

Tax Collector:	\$3,284,717.39 remitted
Municipal Court:	\$14,891.17/Woolwich \$0/Swedesboro
Police:	Monthly Activity
Park Director:	Monthly Activity

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2015-121 Resolution Authorizing Fralinger Engineering to Conduct Survey

Motion: Rizzi Second: Schwager

Deputy Mayor Schwager asked the status of the project. Mr. Blake stated that he reached out with the same question but has not received a reply. All were in favor.

R-2015-122 Resolution Authorizing the Issuance of Street Opening Permits to SJ Industries

Motion: Rizzi Second: Schwager All in favor

R-2015-123 Resolution for Public Fireworks Display Motion: Rizzi Second: Schwager All in favor

R-2015-124 Resolution Authorizing Hiring FT Public Works Laborer I Motion: Fein Second: Rizzi
All in favor

R-2015-125 Resolution Authorizing Summer Help Motion: Schwager Second: Rizzi All in favor

R-2015-126 Resolution Authorizing the Release of Certain Escrow Funds Motion: Schwager
Second: Fein All in favor

R-2015-127 Resolution Making a Professional Appointment-Conflict Solicitor Motion: Schwager
Second: Rizzi Deputy Mayor Schwager noted that as former JLUB Chairman, he was very pleased with the performance of Solicitor Aimino. All were in favor.

R-2015-128 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

Motion: Rizzi Second: Schwager All in favor

Mrs. DiBella presented her report as self explanatory.

Deputy Mayor Schwager asked if the Engineer has flagged the survey corners at the site of the new public works building. Mrs. DiBella said that she will check with the engineer. In the event that flags have not been set, motion was made by Committeeman Fein and seconded by Committeeman Rizzi to authorize the flag placement. All were in favor.

Committeeman Rizzi questioned the siting of the building and encroachment onto adjoin property. The Solicitor provided a history of the property line discrepancy and advised that the Township has executed a license to proceed with the adjoin property owner which allows work to commence pending an application to the JLUB for a lot line adjustment.

Mr. Blake presented his report at which time the following was discussed:

Kings Landing logo revisions have been received from Susaian Communications. It was decided to distribute the PDF's to the committee for true color prior to decision.

Landscaping RFP for the municipal building is out to bid.

Meeting was held with YMCA representatives and interest continues the potential for a community center with a variety of programming.

Previously scheduled meeting in Trenton with the TDR Bank Board was cancelled by the SADC.

Continuing to look for feedback from the police department as to roadway needs.

Meeting was held with Deputy Mayor Schwager and Committeeman Rizzi regarding open space needs. Discussion was held as to the potential preservation of a 10 acre parcel on High Hill Road. Mr. Blake noted that the County has already put some time into this parcel and that the owner is willing to take it off of the open market. Mr. Blake further distributed a spreadsheet from the CFO outlining potential costs of the open space planning efforts. Mr. Blake asked for the Committee's guidance as to moving forward with appraisals.

Committeeman Rizzi questioned the appraisal process and Mr. Blake detailed same. Committeeman Rizzi added that he toured the various parcels of interest with the Deputy Mayor, and that he is not sure that is a parcel he would be interested in preserving.

Mr. Blake discussed the open space and recreation plan recommendations and other acquisition interests. Deputy Mayor Schwager felt that it is premature to discuss the entire plan, but that he does not support acquisition of this parcel due to its location for safely crossing the public on High Hill Road.

Committeeman Fein stated that the township has invested time and money in developing a trails plan and feels the township should step up. Committeewoman Cavallaro agreed but added that she also acknowledges the Deputy Mayor's safety concerns.

Committeewoman Cavallaro also questioned the \$20,000 in soft costs added into the CFO's spreadsheet. Mr. Blake replied that those funds were assigned for appraisals, environmental analysis, deed work etc. He added that the township would only be responsible for 25%.

The Deputy Mayor stated that he is more concerned with safely crossing residents than he is cost of acquisition. Mr. Blake replied that the Master Plan will look at and refine these types of issues.

Committeeman Fein asked if the township could place warning cross signage, and noted that residents and children are already crossing the street, and feels that crossing may be better managed.

Mayor Maccarone asked the Committee what they wished to do. Committeewoman Cavallaro replied that she feels the plan has merit, but requires further discussion. Committeeman Rizzi said that he wishes to hold any action now based on the safety issue. Committeeman Fein agreed that he would like to see safety demonstrated. Mayor Maccarone suggested that the Committee investigate further.

The Monthly Engineer's report was presented and questions referred to the Administrator/Clerk. Committeeman Rizzi asked if a large pothole on Swedesboro Avenue will be fixed. He was told that it is part of the 2015 road improvement program and will be addressed when contract is conducted. There were no further questions.

The following liaison reports were offered.

Committeeman Rizzi: Finance; 2015 audit is being finalized. Potential costs for land acquisition and upgrades to park system. Direct deposit plan has been implemented for employee pay. Library System; No report. Open Space/Ag: No report

Committeewoman Cavallaro: Municipal Court; 322 court cases were heard. S/W School District; Attended a meeting with Mayor Maccarone with the Woodbury School District regarding a plan to target unfunded districts.

Parks and Rec: Many programs underway. Successful health and wellness fair was held. May 30th is Fun Day. Ride wristbands are on sale. Volunteers are needed the day of the event.

Committeeman Fein: Streets and Roads, Buildings and Grounds; To date over 3 tons of hot and cold patch have been used on roadways. Russell Mill Road project has been completed. Speed limit signs on Mill Road have been placed. Roadway mowing program will commence soon. County jet truck jetted storm sewer lines on heritage Drive. Flagpoles have been repaired and flags have been replaced at entrance to Weatherby. Mowing schedule requires 64 man hours per week. Thanked Mark Fruits for assisting in addressing illegal dumping in township basins. Hiring of employees as held earlier in the meeting. Business Development Advisory: Working in Shop Local Plan for 2015. Committee; Shade Tree Commission; Noted comments from the DOCD as to the shade tree plan. JLUB: No meetings have been held.

Mayor Maccarone: Police, Fire and EMS; Memorial Day Services at the high school on May 22nd. Tank was removed at the fire house and was found to be leaking. KRHS School District; No report. Parade: planning continues. Also, 911 memorial steel paperwork has been submitted.

Deputy Mayor Schwager: Construction and Zoning Code Enforcement; 2 new housing starts in April. Residents are concerned with Beazer pulling out of The Villages have been assured that Summit will find another builder. Jim Sabetta is on vacation. Phil Zimm is filling in. Environmental Commission; The EC manned a booth at the Outdoor Living Show. Quotes are being finalized for drilling a well for purposes of the Community garden. Trash/Recycling; No report. TDR Task Force: Unfortunate that the meeting with the State TDR Bank Board was cancelled by SADC.

Motion was made by Deputy Mayor Schwager, seconded by Committeeman Fein and unanimously passed to approve **R-2015-129 Resolution for Closed Session.**

The Woolwich Township Committee entered closed session at 8:16 p.m. for the purpose of discussing contractual matters: Sewer

The regular meeting reconvened at 8:41 pm.

Motion was made by Committeeman Rizzi and seconded by Committeeman Fein to approve resolution **R-2015-130 Resolution of Need from Municipality.** All were in favor.

Motion was made by Committeeman Fein and seconded by Deputy Mayor Schwager to approve resolution **R-2015-131 A Resolution of Woolwich Township Requesting that the Township Joint Land Use Board Conduct an Investigation to Determine Whether Block 4, Lots 3 and 4 or any Part Thereof is an Area in Need of Redevelopment and to Prepare a Redevelopment Plan if a Need is Identified.**

All were in favor.

Under old business, the Administrator/Clerk asked if anyone had any comments on the draft Strategic Planning Questionnaire as presented by Dr. Charles Ivory upon the conclusion of the Township Strategic Planning Initiatives. There were no comments from the Committee. Mrs. DiBella will communicate with Dr. Ivory as to next steps.

Discussion commenced regarding the S/W Elementary School request for the Township to cost share in a school crosswalk project at the Stratton School. Deputy Mayor Schwager stated that he would like the opportunity to see the existing cross walk to understand the need prior to agreeing to cost share in the project.

The Committee discussed purchasing seasonal banners for the front lamp posts at the municipal building. All were in agreement as to moving forward with purchase.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to approve the following minutes:

April 20, 2015 Regular Meeting

May 4, 2015 Work Session and Closed Session

All were in favor.

Motion was made by Committeeman Fein and seconded by Deputy Mayor Schwager to approve the bills and purchase orders presented by the finance officer.

The Deputy Mayor then questioned payment being made to Custum Bandag for police tires and asked that payment be withheld until discussion with the CFO as to the cost of tires for police cars.

Motion was then made by Deputy Mayor Schwager and seconded by Committeeman Fein to amend the bill list as presented setting aside payment to Custum Bandag. All were in favor.

Motion was then made by Deputy Mayor Schwager and seconded by Committeeman Fein to approve the bill list as amended. All were in favor.

Having no further business, motion was made by Committeeman Rizzi and seconded by Deputy Mayor Schwager to adjourn the meeting. All were in favor.

The meeting adjourned at 9:01 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file