

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
APRIL 20, 2015**

The meeting was called to order at 7:03 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The April 20, 2015 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Cavallaro: PRESENT Fein: ABSENT\*\* Rizzi: PRESENT  
Schwager: PRESENT Maccarone: PRESENT

\*\*Committeeman Fein entered the meeting at 7:08 p.m.

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake, and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Mayor Maccarone administered the Oath of office to the following SLEO I Police Officers:

**Anthony Boatright  
Ronald Costa  
Jeremy Beckett**

Motion was made by Committeeman Fein and seconded by Deputy Mayor Schwager to call for a brief recess at 7:10 p.m. to allow those present for the Oath of Office to vacate the courtroom. All were in favor.

The meeting reconvened at 7:14 p.m. at which time motion was made by Committeeman Rizzi and seconded by Committeeman Fein to open the meeting to public comment. All were in favor.

Hearing none, the public portion closed upon a motion by Deputy Mayor Schwager, seconded by Committeeman Fein and unanimously passed.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to approve the following reports as submitted for the month of March. All were in favor.

Tax Collector: \$295,992.44 remitted  
Municipal Court: \$15,469.40/Woolwich \$55.02/Swedeseboro  
Police: Monthly Activity  
Park Director: Monthly Activity

Mayor Maccarone read the following Ordinances by title only upon first reading for the Committee's consideration:

**2015-05 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Amending Chapter 203 of the Woolwich Township Code Clarifying the Right to More Than One (1) Permitted Use on a Single Property Without the Need to Obtain a Use Variance**

Motion to introduce: Schwager Second: Fein

**Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

**2015-06 Ordinance of the Township of Woolwich Amending Chapter 182 of the Code of the Township of Woolwich Entitled "Vehicles and Traffic to Establish Speed Limit on Mill Road**

Motion to introduce: Rizzi Second: Fein

**Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

**2015-07 Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Removing the Requirements for Bonding on Commercial Construction Projects**

Motion to introduce: Schwager Second: Fein

Mayor Maccarone thanked Deputy Mayor Schwager for his work on this ordinance and noted that he thinks it will be well received and help to attract ratables. Committeeman Fein echoed the Mayor's sentiments saying that the ordinance makes common sense.

**Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

**R-2015-104 Resolution Amending CY2015 Municipal Budget** Motion: Schwager Second: Rizzi  
All in favor

**R-2015-105 Resolution Authorizing the 2015 Municipal Budget of the Township of Woolwich to be Read by Title Only** Motion: Rizzi Second: Fein All in favor

Motion was made by Committeeman Rizzi and seconded by Committeeman Fein to open the public hearing on the 2015 municipal budget as amended. All were in favor.

Hearing no comment, motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to close the public hearing. All were in favor.

Motion was made by Committeeman Rizzi and seconded by Committeeman Fein to adopt the 2015 municipal budget as amended.

**Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

**R-2015-106 Resolution Requiring Employees of the Township of Woolwich to Utilize Direct Deposit for the Deposit of Their Net Pay as Set Forth in N.J. Revised Statutes Title 52:14-15**

Motion: Rizzi Second: Fein

Deputy Mayor Schwager asked the CFO who was present in the audience how many employees currently do not utilize direct deposit for their pay and was told about 14, most of which are crossing guards. The Deputy Mayor stated that he feels the resolution to be "over the top" and would like to respect the wishes of the employees who opt not to receive direct deposit. He asked what benefits this resolution would provide and the CFO replied that it would represent small cost savings and administrative time. Mayor Maccarone asked when this would be implemented and the CFO replied July. The CFO stated that employee's could still opt out. Mayor Maccarone requested a vote.

All were in favor. Schwager opposed.

**R-2015-107 Resolution Authorizing Township Engineer to Prepare Design and Bid Specifications for the 2015 Road Program** Motion: Fein Second: Rizzi All in favor

**R-2015-108 Resolution of the Township of Woolwich Rejecting Change Order #3 to Contract Between the Township of Woolwich and Straga Bros. for Insulation of PW Storage Building**

Motion: Schwager Second: Fein Committeeman Rizzi asked why this was being voted on since it had been discussed at the last meeting. Solicitor Shoemaker replied that it is simply memorializing the action from the previous meeting. All were in favor.

**R-2015-109 Resolution Making an Appointment to the Woolwich Township Business Development Advisory Committee** Motion: Fein Second: Schwager All in favor

**R-2015-110 Resolution of the Township of Woolwich Awarding the Bid for Farm Lease, Block 5, Lot 3Q**  
Motion: Rizzi Second: Fein All in favor Fein opposed

**R-2015-111 Resolution Authorizing proposal of Cemco Inc. for Removal of UST at Woolwich Fire House**  
Motion: Fein Second: Rizzi All in favor Schwager abstained

**R-2015-112 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**  
Motion: Schwager Second: Fein All in favor

**R-2015-113 Resolution Authorizing Municipal Services Agreement Between the Township of Woolwich and Pondview at Westbrook LLC and Westbrook at Weatherby LLC**

Deputy Mayor Schwager noted the exceptional work done by Mark Fruits, Solid Waste/Recycling Coordinator in helping to get this agreement reached.

Motion: Rizzi Second: Schwager All in favor

**R-2015-114 Resolution Authorizing the Issuance of Street Opening Permit-Oakview Terrace**  
Motion: Fein Second: Rizzi All in favor

The Administrator/Clerk presented her report as self explanatory and noted that the Township blast e-mail capabilities have been restored. There were no questions from the Committee.

The Director of Community Development presented his report and discussed the following matters:

- NJDOT Grant receipt in the amount of \$170,000 for off road trail. Discussing extension of trail through funds provided by SJ Gas sponsorship.
- First Master Plan kick off meeting was held in preparation for the MP project.
- Alan Koch, former county landscaper presented landscaping plans for the municipal building prior to his retirement from his position.

Committeeman Rizzi asked the status of the twin tower metal. The Mayor replied that he is waiting for instructions on pick up.

Committeeman Rizzi also noted the DOCD's listing of roadway concerns and asked that the intersection of Oldmans Creek and Sharptown Road be added to the list.

The Engineers monthly report was presented and any questions were directed to the Administrator/Clerk.

Mayor Maccarone requested the following liaison reports:

**Committeeman Rizzi:** Finance; Thanks to the CFO for hard work on budget and looking into direct deposit of employee pay. Great job in maintaining financial stability. Refunding bonds in the works that will represent savings. Library System; No report. Open Space/Ag: No report.

**Committeewoman Cavallaro:** Municipal Court; YTD 1152 cases have been heard, 354 of them in March. S/W School District; Kristen O'Neil has been hired as the new school superintendent and will begin on July 1. Tentative budget is in for review which includes full day kindergarten. Parks and Rec: Health and Wellness Fair was successful. Ongoing planning efforts for Fun Day, May 30<sup>th</sup> at Locke Avenue Park.

**Committeeman Fein:** Streets and Roads; 2 tons of cold patch have been used to address potholes. P/W erected eleven signs for the new solar speed limit signs. Pre construction meeting was held for the Russell Mill Road NJDOT program, slated to begin in early May. Buildings and Grounds; P/W is getting quotes to raise pavers in the municipal building parking lot to address trip/fall events. Annual county fire inspections were completed. Beautification of Weatherby open space entrances is being conducted. Ball fields are being prepped for the season. Public Works employee Dave Edwards is relocating and will be missed in the department. Business Development Advisory Committee; New member appointed. Will meet 5 on the 22<sup>nd</sup>. Shade Tree Commission; No report. JLUB: Adopted two memorializing resolutions and heard application for bulk variance and development sign at The Reserve at Creek Run.

**Mayor Maccarone:** Police, Fire and EMS; Noted new Class I's being sworn in that evening. Speed limit signs collecting data which helps enforcement. KRHS School District; Education Foundation meetings being held. Parade: Plans and meetings are ongoing.

**Deputy Mayor Schwager:** Construction and Zoning Code Enforcement; Code meeting was held. 32 zoning permits for the month and 8 new housing starts. Beazer may be leaving NJ and another building continuing in The Villages. Environmental Commission; Working on getting water for the Community garden to replace the temporary tanks. Forty Four plots are in use this year. EC is planning kayaking event for August. Completed and submitted ANJEC Grant application. Trash/Recycling; Vegetative collection is in full gear for the season on a weekly schedule. TDR Task Force; The DOCD continues to prepare for reverse auction. Will be going to the SADC on May 14<sup>th</sup> regarding TDR Bank Board funding

There was no need for closed session.

Under old business, it was noted that two quotes were received for Ogden Road legal surveys towards vacating the roadway between Woodstown Road and Kings Hwy. The roadway is in need of repair and there is little public use. Committeeman Fein moved to authorize the quote of Fralinger Engineers in regards to the legal description of a piece of land on Ogden Road. Deputy Mayor Schwager seconded. All were in favor.

Under new business, Mrs. DiBella advised that P/W employee David Edwards will be leaving his position with the Township and requested authorization to advertise the position. Committeeman Fein moved to authorize the ad. Committeeman Rizzi seconded. All were in favor.

Also under new business, Committeeman Rizzi noted that he and the Deputy Mayor had the opportunity to visit township owned land and discuss future uses. He asked if the topography study has been completed by Fralinger, and Mr. Blake said that he will get status and advise.

Committeeman Rizzi asked the reason why the proposed trail head parking lot was moved to the rear of the roadway. Mr. Blake explained that it was configured based on wetlands line, and taking aesthetics and safety into consideration. He offered to have Committeeman Rizzi review the maps in his office. Committeeman Rizzi asked if there would be anything located on the road driving onto the property and Mr. Blake replied that the area is largely constrained but the proposed parking area fits well with its location to an existing field road to be incorporated into the trail.

Committeeman Rizzi asked how large the wildlife management area is and Mr. Blake replied that it is 97 acres, some of which is unusable and some of which the state leases for farming.

On another matter, Solicitor Shoemaker advised of the receipt of a draft potential sewer agreement received that day and requested authority to review the document. Deputy Mayor Schwager moved to authorize the Solicitor to review the draft documents. Committeeman Rizzi seconded. All were in favor.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to approve the following minutes:

March 16, 2015 Regular Meeting and Closed Session

April 6, 2015 Work Session and Closed Session

All were in favor. Committeewoman Cavallaro abstained from the meeting of April 6<sup>th</sup>.

Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to approve the bills and P.O.'s as submitted by the finance officer, pending the final approval of Mayor Maccarone. All were in favor.

Having no further business, motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to adjourn the meeting. All were in favor.

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file