

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
WORK SESSION MEETING
DECEMBER 7, 2015**

The meeting was called to order by Mayor Samuel Maccarone Jr. at 7:00 p.m. with the following statement:

The December 7, 2015 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Cavallaro: ABSENT* Fein: PRESENT Rizzi: PRESENT
Schwager: PRESENT Maccarone: PRESENT

*Committeewoman Cavallaro entered the meeting immediately after roll call.

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to open the meeting to public comment. All were in favor.

Joann Laughlin of 538 Kings Hwy. Woolwich noted that she has been in touch with Mr. Blake regarding the upcoming TDR Bank Auction process. She asked for consideration to conduct one of the public sessions on a Wed. night as she cannot make Tuesday meetings. She was advised that one session is scheduled on a Wed.

Mrs. Laughlin asked how the auction ceiling was derived. She further noted that the township's acquisition of credits for resale at a later date seems to present a potential competition with credit holders.

Mayor Maccarone advised Mrs. Laughlin that he is conflicted on the subject matter.

Deputy Mayor Schwager responded as to the TDR ceiling, arrived with the assistance of the State Agricultural Development Committee, a number which is not to be divulged. He added that two public hearings will be held at which time attorneys and state officials will be able to address a lot of questions and concerns.

Mrs. Laughlin stated that she feels credit holders would feel better if credits acquired by the township were to be retired. Deputy Mayor Schwager replied that the mechanism is not to retire the credits. He added that the State TDR Bank allows the provision of funds to purchase the TDR credits with the assumption that someday they will recoup their money. He added that these details will be discussed at length during the public hearings.

Mr. Blake added that a data registry has been set up for early so as to developers have a data base of willing credit holders to contact. He also noted that credit values were determined based on a market analysis and prior preservation values.

With no further public comment, the public portion closed upon a motion by Committeeman Fein, seconded by Committeeman Rizzi and unanimously passed.

The Committee heard a proposal from Eagle Scout candidate Nick Dales as to his proposal to create a garden and erect a peace pole at the 9-11 memorial as his eagle project.

Committeewoman Cavallaro commended Mr. Dales on his idea and asked him to explain his budgeting process. He replied that much is being donated.

Deputy Mayor Schwager discussed current plans for landscaping the municipal complex. He added that the front parcel will be connected to future commercial development with a long term plan of having sidewalk extend from the intersection of Auburn and Center Square Roads to the complex. For these reasons he feels it may be better to look at alternate locations within the complex for the peace pole. He suggested that more time be put into researching other possible alternatives.

Mayor Maccarone asked what Mr. Dales time frame is and was told that he hopes to have the project complete by the next Patriot Day Ceremony on Sept. 11th.

Mr. Blake noted that the landscaping plans are conceptually mapped out. He suggested getting input from the township engineer for project incorporation.

Further discussion was held regarding the possibility of erecting the peace pole by the flag poles.

Mr. Dales was commended for his forethought, presentation and ideas and was advised that the township will coordinate a meeting between him and its engineers.

Mayor Maccarone read the following Ordinance by title only upon first reading for the Committee's consideration:

2015-25 Vacant, Abandoned or Foreclosed Property Registration and Maintenance Ordinance

Motion to introduce: Schwager Second: Rizzi

Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2015-252 Resolution Authorizing the Issuance of Street Opening Permits to SJ Gas

Motion: Fein Second: Rizzi All in favor

R-2015-253 Resolution Authorizing the Issuance of Street Opening Permit-Rainey Road Storm Sewer

Motion: Schwager Second: Rizzi Deputy Mayor Schwager asked who is doing the work on the behalf of Summit Equities and was told Blenheim Construction. All were in favor.

R-2015-254 Resolution Authorizing the Closure of Certain Escrow Accounts

Motion: Fein Second: Rizzi All in favor

R-2015-255 Resolution of the Township of Woolwich Authorizing Agreements Between the Township of Woolwich and the County of Gloucester Regarding Public Safety Radio Communications Equipment

Motion: Schwager Second: Rizzi All were in favor

R-2015-256 Resolution Making an Elevation Within the Woolwich Township Police Department

Motion: Schwager Second: Fein All in favor

R-2015-257 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

Motion: Fein Second: Rizzi All in favor

R-2015-258 Resolution Authorizing Disposal of Certain Township Owned Equipment and Personal property from the Fixed Asset List of the Township of Woolwich

Motion: Rizzi Second: Schwager All in favor

R-2015-259 Resolution Authorizing Budget Appropriation Transfers During the Last Two Months of the Fiscal Year for the Township of Woolwich, County of Gloucester, State of New Jersey

Motion: Rizzi Second: Fein All in favor

R-2015-260 Resolution Authorizing Hiring Per Diem Employees to Conduct Snow Removal

Motion: Rizzi Second: Schwager All in favor

R-2015-261 Resolution Authorizing the Proposal for Ongoing Decon and Demo Support Services

Motion: Fein Second: Rizzi All in favor

R-2015-262 Resolution of the Township of Woolwich Authorizing an Addendum to the Contract Between the Township of Woolwich and Regional Plan Association Regarding the Circulation Element of the Woolwich Township Master Plan

Motion: Schwager Second: Rizzi All were in favor

R-2015-263 Resolution Authorizing Receipt of Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 1, 2014-June 30, 2019

Motion: Rizzi Second: Fein All in favor

R-2015-264 Resolution of the Township of Woolwich Expressing its Intent to Hold a Reverse Auction

Motion: Schwager Second: Fein All in favor Maccarone and Rizzi abstained

The Administrator/Clerk presented her report as self explanatory and asked for any questions. Committeeman Rizzi questioned the status of the community garden well. Mrs. DiBella replied that a PO from the electrician is included in that nights bill list. Once the electricity is supplied to the pump, the project will be complete. There were no further questions.

Mr. Blake presented his report, noting that the S. Jersey Gas remediation project is complete and Auburn Road is re-opened as of that night. He further provided a summary of the TDR Auction procedures and resolution passed that evening.

The Committee authorized the issuance of funds towards \$100.00 US Savings Bonds for a graduating boy and girl from Woolwich within the 2016 KRHS graduating class.

The Committee further gave approval for employees to receive ½ day on December 24th and December 31st.

The Committee was asked to check their calendars for scheduling a close out meeting. The date and time will be finalized at the next meeting.

Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to approve the following resolution **R-2015-265 Resolution for Closed Session**. All were in favor

The Committee entered closed session at 7:54 p.m. for the purpose of discussing the following matters:
Contractual Matters: Straga Bros.
Litigation: Lt. Morgan v Township of Woolwich

The meeting reopened at 8:39 p.m.

There was no old business.

The Committee took the following action under new business:

Motion was made by Committeeman Fein to release the retainage funds owed to Straga Brothers regarding the PW building. Committeeman Rizzi seconded. All were in favor.

Committeeman Fein moved to authorize labor counsel to proceed as discussed in closed session regarding Lt. Morgan v. Woolwich Township. Deputy Mayor Schwager seconded. All were in favor.

Also under new business, the Director of Community Development noted the need for the Committee to seek RFP's for administration of the TDR Bank Auction. He also advised that title searches will also be required.

Motion was made by Committeeman Fein and seconded by Deputy Mayor Schwager to authorize seeking RFP's for auction services. All were in favor. Maccarone and Rizzi abstained.

Motion was made by Committeeman Fein and seconded by Deputy Mayor Schwager to seek title searches as necessary. All were in favor. Maccarone and Rizzi abstained.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to approve the bills and purchase orders as presented by the finance office pending the Mayor's final approval. All were in favor.

With no further business, motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to adjourn the meeting. All were in favor.

The meeting adjourned at 8:41 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim. Audio recording on file.