

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
DECEMBER 21, 2015**

The meeting was called to order at 7:00 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The December 21, 2015 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Cavallaro: PRESENT Fein: PRESENT Rizzi: PRESENT  
Schwager: PRESENT Maccarone: PRESENT

Also on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to open the meeting to public comment. All were in favor.

Hearing no public comment, the public portion closed upon a motion by Committeeman Fein, seconded by Committeeman Rizzi and unanimously passed.

Motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to approve the following reports as submitted for the month of November:

Tax Collector: \$7,615,216.38 remitted  
Municipal Court: \$13,411.67/Woolwich \$0/Swedesboro  
Police: Monthly Activity  
Park Director: Monthly Activity  
Woolwich Fire Company Monthly Report  
All were in favor.

Mayor Maccarone read the following Ordinance by title only upon second reading:

**2015-25 Vacant, Abandoned or Foreclosed Property Registration and Maintenance Ordinance**

Open public hearing: Schwager Second: Rizzi All in favor

No comment

Close public hearing: Fein Second: Rizzi All in favor

Motion to adopt: Schwager Second: Fein

**Roll call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES**

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

**R-2015-266 Resolution Making Appointments to the "Official Towing and Storage List" for Woolwich Township** Motion: Schwager Second: Fein All in favor

**R-2015-267 Resolution Authorizing Change Order on Contract Between the Township of Woolwich and Eaise Design Landscaping for 9-11 Memorial** Motion: Rizzi Second: Fein All in favor

**R-2015-268 Resolution Authorizing Cancellation of Certain Taxes for 2016**

Motion: Rizzi Second: Fein All in favor

**R-2015-269 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**

Motion: Rizzi Second: Fein All in favor

The Administrator/Clerk presented her report as self explanatory. There were no questions from the Committee.

Mr. Blake presented his report, noting that letters regarding the reverse auction have been sent to landowners. A follow up letter will also be sent via regular mail. Additionally, based upon SADC comments, a spreadsheet of raw data of preserved land costs is to be provided to credit holders that has been utilized to derive an auction ceiling. He noted that further info will be provided during the upcoming public meetings.

As follow up to the Committee's previous meeting at which time a landowner noted that she is unable to attend meetings on Tuesday's, Committeeman Rizzi asked if that has been taken into consideration when determining the public meeting dates. Mr. Blake replied that one public session will be on a Tuesday, and the other will be held on a Wednesday.

The engineer's monthly report was presented and any questions were addressed to the Administrator/Clerk. There were no questions.

Mayor Maccarone requested the following liaison reports:

**Committeeman Rizzi:** Finance; CFO intends to hold bond sale in 2016 to combine with other expiring bonds for better interest rates. Line items are being closely monitored for end of year over-expenditure. Library System; No report. Open Space/Ag: No report.

**Committeewoman Cavallaro:** Municipal Court; Discussed ticket numbers per court report. S/W School District; Winter break until January 4<sup>th</sup>. Parks and Rec: December activities include Tree Lighting event, Christmas Parade, Movie Night and upcoming bowling outing.

**Committeeman Fein:** Streets and Roads, Buildings and Grounds; Pipe on Ashburn Way was addressed by public works. Field I renovations are taking place at Locke Avenue Park. P/W have top dressed and seeded worn areas on the soccer fields. Work continues on the baseball fields. HVAC maintenance in the municipal building took place. Service was completed on the municipal building generators. OSHA visit was conducted. Violations have been abated. Business Development Advisory Committee; No report. Shade Tree Commission; Looking to replace dead vegetation at the Meadowlark Basin. Committeeman Fein stated that he strongly endorses this when the time is right. JLUB: Two meetings have been held. Waiver for minor site plan was granted to Liberty Ventures and a conditional use variance was granted for a home business.

**Deputy Mayor Schwager:** Construction and Zoning Code Enforcement; Noted passage of property maintenance ordinance that evening. Thanked Mark Fruits and the Solicitor for their hard work in that regard. Code meeting was held. Permit numbers were discussed. New Home construction was down 44 from 2014. Environmental Commission; Ann Dorsett will chair the Commission on 2016. The Commission successfully oversaw the Community Garden and two kayak events in 2015.

Trash/Recycling; 2016 vegetative collection dates have been determined. TDR Task Force: Auction is moving forward.

**Mayor Maccarone:** Police: report was provided in agenda packet Fire and EMS; Christmas Parade was a huge success. KRHS School District; No report.

There was no old business.

Under new business, the 2015 close out meeting was scheduled for Monday, December 28<sup>th</sup> at 5:00 p.m.

Also, Mrs. DiBella advised that no snow bids were received. Upon the Solicitor's approval, the Director of Public Works is authorized to negotiate a contract in the event a snow contractor is required.

Mayor Maccarone presented a Proclamation to Committeeman Jon Fein for his service to the Committee over two terms of office.

Committeeman Fein stated that he took his office seriously and his position humbled him more than any other thing in his life. He added that it was a team effort and that he could not have done it without his fellow Committee and township professionals. He said that he does not look upon this as an end, but rather as an accomplishment. He thanked Mayor Maccarone for his service and friendship.

Deputy Mayor Schwager then presented a Proclamation to Mayor Maccarone for his service.

Mayor Maccarone thanked everyone for their support. He added that he will go against his grandfather's advice to never brag about himself, going on to note that over 1,500 acres of farmland was preserved under his tenure, the fact that the Township is one of the safest in the State, his executive order directive which retained a local business, and finding a solution for water/sewer on the Rt. 322 corridor.

He said that he hopes to be remembered for the 50 or so wedding ceremonies he performed, instituting the Woolwich Township Christmas Parade, and for bringing the World Trade Center Beam to Woolwich. He also noted that the 911 Memorial was designed and built in less than 90 days. He noted that he was Mayor during an earthquake, Hurricane Sandy and a summer of 2015 micro burst.

The Mayor further said he will miss his time spent at the municipal building and seeing the employee's on a daily basis. He thanked all those who volunteer their time for the township. He further thanked his wife Nancy and daughter Emily for sharing him with the township.

Committeewoman Cavallaro said that she is going to miss Committeeman Fein's levity. She thanked him for being an advocate of the school system and said that he has a big heart, and is a good man dedicated to his community.

She then noted that Mayor Maccarone has admirable characteristics and the ability to embrace all people at all times, and that is a sign of a true leader. She thanked him as both a mom and a Woolwich Township citizen.

The following minutes were approved upon a motion by Deputy Mayor Schwager and seconded by Committeeman Rizzi:

November 16, 2015 Regular Meeting and Closed Session  
December 7, 2015 Work Session Meeting and Closed Session  
All were in favor.

Motion was made by Committeeman Fein and seconded by Deputy Mayor Schwager to approve the bills and purchase orders as submitted by the finance office pending the final review of the Mayor. All were in favor.

With no further business, motion was made by Deputy Mayor Schwager and seconded by Committeeman Rizzi to adjourn the meeting. All were in favor.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file