

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
OCTOBER 19, 2015**

The meeting was called to order at 7:03 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The October 19, 2015 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Cavallaro: PRESENT Fein: PRESENT Rizzi: PRESENT
Schwager: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake, and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Rizzi and seconded by Committeeman Fein to open the meeting to public comment. All were in favor.

Hearing no comment, the public portion closed upon a motion by Deputy Mayor Schwager, seconded by Committeeman Fein and unanimously passed.

Committeeman Rizzi moved to approve the following reports as submitted for the month of September:

Tax Collector:	\$542,223.59 remitted
Municipal Court:	\$13,877.41/Woolwich \$0/Swedesboro
Police:	Monthly Activity
Park Director:	Monthly Activity/July and August
Woolwich Fire Company:	January through September

Deputy Mayor Schwager seconded. All were in favor.

Mayor Maccarone read the following Ordinance by title only upon reading:

**2015-21 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey
Supplementing 177-8B of the Township Code**

Open public hearing: Fein Second: Schwager All in favor
No comment
Close public hearing: Schwager Second: Rizzi All in favor
Motion to adopt: Rizzi Second: Fein

Roll Call: Cavallaro: YES, Fein: YES, Rizzi: YES, Schwager: YES, Maccarone: YES

Mayor Maccarone read the following Ordinances by title only upon first reading:

2015-22 An Ordinance of the Township of Woolwich Amending Chapter 192 of the Code of the Township of Woolwich Entitled “Wedding and Civil Union Ceremonies”

Motion to introduce: Schwager Second: Fein

Roll Call: Cavallaro: YES, Fein; YES, Rizzi: YES, Schwager: YES, Maccarone: YES

2015-23 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Establishing Licensing Requirements for Limousine Services Having Their Principal Place of Business Within the Township

Motion to introduce: Rizzi Second: Fein

Roll Call: Cavallaro: YES, Fein; YES, Rizzi: YES, Schwager: YES, Maccarone: YES

2015-24 An Ordinance of the Township of Woolwich, County of Gloucester and State of New Jersey Establishing the Position of Park Director

Motion: Schwager Second: Rizzi

Deputy Mayor Schwager noted that he would like to see an amendment to add “coordinate with Police Department for large events” within the listed job description.

Motion was then made by Deputy Mayor Schwager and seconded by Committeeman Fein to amend the Ordinance to include “coordinate with Police Department for large events” in the job description.

Roll Call: Cavallaro: YES, Fein; YES, Rizzi: YES, Schwager: YES, Maccarone: YES

Motion was then made by Committeeman Rizzi to introduce Ordinance 2015-24 as amended. Committeeman Fein seconded.

Roll Call: Cavallaro: YES, Fein; YES, Rizzi: YES, Schwager: YES, Maccarone: YES

Deputy Mayor Schwager requested a consent agenda for Resolutions R-2015-225 through and including R-2015-231. Committeeman Fein so moved. Committeeman Rizzi seconded. All were in favor.

Deputy Mayor Schwager noted resolution R-2015-229 authorizing a change order to the public works building project saying that the roof trusses are 11 ft. 8 in. as opposed to the 12 ft. called for in the specifications. Solicitor Shoemaker advised that the Committee consider the deduct change order. Any other change orders that may be warranted should be handled differently, or sought through retainage.

All were in favor.

Motion was then made by Committeeman Fein and seconded by Committeeman Rizzi to approve the resolutions within the consent agenda # R-2015-225 through and including R-2015-231. All were in favor.

R-2015-225 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit a Raffle License on Behalf of Kingsway Elite Recreational Cheerleading

R-2015-226 Resolution Appointing Special Counsel to Handle *In Rem* Foreclosure Matters in the Township of Woolwich

R-2015-227 Resolution Authorizing Alaimo Group to Conduct Scope of Work for Municipal Complex Landscaping Project

R-2015-228 Resolution Removing a Member from the S/W Environmental Commission

R-2015-229 Resolution of the Township of Woolwich Authorizing Change Order #7 to Contract Between the Township of Woolwich and Straga Bros.

R-2015-230 State of New Jersey Department of Environmental Protection Green Acres Program Enabling Resolution

R-2015-231 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to approve resolution **R-2015-232 Resolution Endorsing the Findings and Determination Statement and Authorizing the Clerk to Submit Application for Raffle License on Behalf of Kingsway Education Foundation** . All were in favor. Maccarone abstained.

The Administrator/Clerk presented her report as self explanatory and asked the Committee if they had any questions.

Deputy Mayor Schwager prompted discussion regarding the municipal building well project, noting that the contractor, AquaTech, has been unresponsive to inquiries as to the projects start date.

Discussion then commenced regarding providing the contractor with a time limit.

Committeeman Rizzi suggested that he speak with the contractor and report back to the Committee.

The Director of Community Development presented his report, and discussion was conducted regarding the following matters:

- Meeting was conducted with DOT and KRHS BOE regarding Rt. 322/Kings Hwy. intersection improvements. Suggestions that Woolwich had suggested to DOT have been incorporated into the DOT plan. Further dialog is expected between the parties. Project has been pushed to fall of 2017 to be completed in June of 2018.
- Working through Deed Restriction language with SADC.
- Concept Plans for phased construction of the shared use path on High Hill Road are being undertaken by Urban Engineers in consultation with the township and Alaimo.
- Received communication from GEI regarding the demo/decon project at the Palladino and Locke Avenue parcels. Suggested project be broken into two phases and any increased costs be handled via change order. Committeeman Rizzi agreed with the phasing plan and suggested that Mr. Blake be given the authority to authorize GEI to begin work on the High Hill Road parcel. Committeeman Fein so moved. Committeeman Rizzi seconded. All were in favor.
- The DOCD also advised as to the status of Green Acres Funding held by the township to date.

The Monthly report of Alaimo Engineer's was presented to the Committee and questions were referred to the Administrator/Clerk. There were no questions from the Committee

Mayor Maccarone requested the following liaison reports:

Committeeman Rizzi: Finance; Bond sale was conducted and great rate obtained at .7%. Looking to take advantage of low interest rates looking at the GCIA lease of the Municipal Building funding. Budget requests have been submitted to all departments. Library System; No report. Open Space/Ag: No report.

Committeewoman Cavallaro: Municipal Court; 415 violations month of Sept., 3404 YTD. Discussion commenced regarding the light at the intersection of Oldmans Creek and Auburn Road. It was noted that Fox 29 news was on site that day. Committeewoman Cavallaro asked what the Committee can do to assist the quest for a traffic signal. She stated that our traffic officer has confirmed an issue with the intersection sight triangle. Mayor Maccarone added that he obtained police records showing 19 accidents at the intersection since the blinking light was installed. Committeewoman Cavallaro asked if the Committee wished her to attend the 10-21 meeting of the Gloucester County Freeholder Board. Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to authorize Committeewoman Cavallaro to represent the Township of Woolwich at the Gloucester County Freeholder Board Meeting regarding the intersection of Auburn Road and Oldmans Creek Road. All were in favor. S/W School: Met with new superintendent. Enrollments hold steady. Future building projects are on hold. Special Services audit has been finalized. No news on state funding.

Parks and Rec: Movie Night was held in Sept. Fire Company hosted open house and had a successful event. Night of Terror at Creamy Acres will be on 10-22. New Tournament Fee Schedule is in place. Discussion underway regarding an Adult Only Night Out at the park. Committeewoman Cavallaro asked the Committee's thoughts on serving alcohol at the event. Mayor Maccarone said that no alcohol rules could be waived for such an event. Committeeman Fein stated that he is against alcohol at the park at any time and under any circumstances. Deputy Mayor Schwager noted that if we tell organizations that they cannot have alcohol at the park, then how can the township do it? Question was raised as to how the Joint Insurance Fund feels about this type of situation. The issue will be further investigated.

Committeeman Fein: Streets and Roads, Buildings and Grounds; P/W has rented a tow behind crack sealer and is using it on township roadways. Storm Drains were jetted and vacuumed by the County. Park storage building project is ongoing. Fertilization and fall maintenance of sports fields is being conducted. PW employees have received pesticide training and two employees will sit for their state license. Business Development Advisory Committee; No meeting last month. Shade Tree Commission; No meeting. JLUB: No report.

Deputy Mayor Schwager: Construction and Zoning Code Enforcement; Provided permit numbers-916 permits issued YTD. 43 new zoning permits. Environmental Commission; In process of looking for new member(s). Trash/Recycling; 2015 vegetative collection is winding down. TDR Task Force: DOCD covered this report.

Mayor Maccarone: Police, Fire and EMS; Noted again that Oldmans Creek and Auburn Road intersection is of utmost concern at this time. Noted Fire Company Open House. KRHS School District; No report. Parade: Parade meeting scheduled for the following week. Noted that the Committee has been invited to participate in the Swedesboro Christmas Parade on the Saturday following Thanksgiving.

Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to approve the following resolution **R-2015-233 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:55 p.m. for the purpose of discussing the following:
Potential Litigation-Rental Registration Fees
Contractual Matters: Woolwich Fire Company
Road Improvements

The meeting reconvened at 8:53 p.m.

Under old business, the Committee discussed the quote for a well at the municipal building as submitted by AquaTech. Motion was made by Deputy Mayor Schwager to authorize Committeeman Rizzi to reach out to the contractor and advise that if work is not completed by December 31st, the contractor loses its right to the contract. Committeeman Fein seconded. All were in favor.

Under new business, the Committee discussed the need to proceed with a Housing Element and Fair Share Plan and reviewed a quote from Clarke, Caton, Hintz as well as Maser Engineering. It was noted that the Maser quote was \$8,000 less than that of CCH. Motion was made by Committeeman Fein to award the bid to conduct Housing Element and Fair Share Plan to Maser Engineering contingent upon certification of funds. Deputy Mayor Schwager seconded. All were in favor.

Also under new business, the Committee discussed the quote received from Cemco for remediation of contamination from UST at the Woolwich Fire House and whether to proceed. Deputy Mayor Schwager noted that it has been confirmed there has been a release, and we can't ignore that. He moved to authorize the Solicitor to reach out to the Attorney for the Borough of Swedesboro with the quote and ask them to participate in cost at 50%. Committeeman Fein seconded. All were in favor. Cavallaro abstained.

Additionally, motion was made by Committeeman Rizzi to authorize and direct the Solicitor to issue a notice of cancellation to the Borough of Swedesboro effective as of January 31, 2016 as to the Shared Service Agreement between the Township and Borough for the Woolwich Fire Company.

Committeewoman Cavallaro asked what the basis for cancellation is.

The Solicitor advised the Committeewoman that she recused herself from the subject and should therefore not comment. He suggested that she comment after a vote has been taken.

Deputy Mayor Schwager stated that there were good faith attempts at negotiating the issue, and seconded the motion. All were in favor. Cavallaro abstained.

Committeewoman Cavallaro asked how many attempts at negotiation were made. Committeeman Fein replied that the facts were discussed in closed session.

Committeewoman Cavallaro replied that it is also a public issue and if an Interlocal Services Contract is being terminated, there should be a stated reasoning behind that.

Deputy Mayor Schwager replied that the Agreement, entered into in 2009, was open ended and not fair to Woolwich residents when first created. He added that there is no provision for capital expenditures in the agreement, and the purchase of an \$800,000 fire truck for which the Borough did not share in cost was not fair to Woolwich taxpayers. He added that two meetings were held with Borough Council representatives, and they showed no interest in changing the agreement as it stands.

He added that the Swedesboro Mayor was not present at the meetings, and that there was no further response from the Borough after the last meeting. He also stated that if the Borough called and asked to sit down and discuss this issue, Woolwich would be willing.

Committeewoman Cavallaro asked if a public hearing will be required. The Solicitor replied that it would not be required.

Deputy Mayor Fein noted that this is notice only at this time.

Deputy Mayor Schwager stated that the agreement should be fair and that right now, the burden is on Woolwich Township residents.

Committeewoman Cavallaro said that she takes issue with the way this was handled, the tone and Time line given. The Solicitor replied that an ultimatum was provided to the Borough.

Motion was made by Committeeman Rizzi and seconded by Committeeman Fein to approve the following minutes:

September 21, 2015 Regular and Closed Session
October 5, 2015 Work Session and Closed Session
All were in favor.

Motion was made by Committeeman Fein and seconded by Committeeman Rizzi to approve the bills and presented by the finance officer pending final review by the Mayor. All were in favor.

With no further business, motion was made by Deputy Mayor Schwager and seconded by Committeeman Fein to adjourn the meeting. All were in favor.

The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file