

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
SEPTEMBER 15, 2014**

The meeting was called to order at 7:02 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The September 15, 2014 meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: PRESENT Cavallaro: PRESENT Fein: PRESENT  
Elefante: ABSENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Armano and seconded by Committeeman Fein to open the meeting to public comment. All were in favor.

Hearing no public comment, the public portion closed upon a motion by Committeeman Fein, seconded by Committeeman Armano and unanimously passed.

Motion was made by Committeeman Fein, seconded by Committeeman Armano and unanimously passed to approve the following reports for the month of August:

Tax Collector: August Report to be submitted at the October meeting  
Municipal Court: \$17,609.85/Woolwich \$293.00/Swedeseboro  
Police: Monthly Activity  
Park Director: Monthly Activity

Mayor Maccarone read the following Ordinances by title only upon second reading:

**2014-12 An Ordinance of the Township of Woolwich Amending Chapter 29 of the Woolwich Township Code Entitled "Officers and Employee's" to add the Position of Qualified Purchasing Agent**

Upon public hearing: Fein Second: Cavallaro All in favor

No public comment

Close public hearing: Cavallaro Second: Armano All in favor

Motion to adopt: Armano Second: Fein

**Roll Call: Armano: YES, Cavallaro: YES, Fein: YES, Maccarone: YES**

**2014-13 An Ordinance of the Township of Woolwich Amending the 2014 Salary Ordinance to Create a Salary Range for the Position of Qualified Purchasing Agent**

Upon public hearing: Fein Second: Armano All in favor

No public comment

Close public hearing: Fein Second: Armano All in favor

Motion to adopt: Cavallaro Second: Fein

**Roll Call: Armano: YES, Cavallaro: YES, Fein: YES, Maccarone: YES**

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:  
**R-2014-193 Resolution Authorizing the Township Engineer to Prepare and Submit an Application Under the FY2015 State NJDOT State Aid Grant** Motion: Fein Second: Armano All in favor

**R-2014-194 Resolution Authorizing Quote of Township Engineer to Prepare and Submit Application Under the FY2015 State NJDOT State Aid Grant** Motion: Armano Second: Fein All in favor

**R-2014-195 Resolution Removing a Member from the Woolwich Township Joint Land Use Board**  
Motion: Armano Second: Fein All in favor

**R-2014-196 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes-Correction** Motion: Fein Second: Armano All in favor

**R-2014-197 Resolution of the Township of Woolwich Authorizing Renewal of a Shared Service Agreement with the Borough of Swedesboro for Police Service** Motion: Fein Second: Armano  
Mayor Maccarone noted that the Agreement is the result of good discussions between the Township and Borough and that the Agreement will continue to benefit both municipalities. All were in favor.

**R-2014-198 Resolution Authorizing Proposal for Additional Site Investigation, Block 5, Lot 3 to GEI Consultants** Motion: Armano Second: Fein All in favor

**R-2014-199 Resolution Awarding Purchase Under State Contract for Early Warning Lightening Detection System** Motion: Fein Second: Cavallaro  
Mayor Maccarone noted that this system is something well needed as the park system grows. It was further noted that three of the four local district schools will be within range and fully covered through the system. All were in favor.

**R-2014-200 Resolution Endorsing the Findings and Determinations Statement and Authorizing the Issuance of Raffle Applications to the New Jersey Legalized Games of Chance Control Commission on the Behalf of the Swedesboro-Woolwich PTO** Motion: Cavallaro Second: Fein All in favor

**R-2014-201 Resolution Endorsing the Findings and Determination Statement and Authorizing the Issuance of a Bingo Application to the New Jersey Legalized Games of Chance Control Commission on the Behalf of the Four Seasons at Weatherby Games Association** Motion: Fein Second: Armano All in favor

**R-2014-202 Resolution Endorsing the Findings and Determination Statement and Authorizing the Issuance of a Raffle Application to the New Jersey Legalized Games of Chance Control Commission on the Behalf of Officer Down** Motion: Fein Second: Armano All in favor Maccarone abstained

**R-2014-203 Resolution Making an Appointment to the Position of Qualified Purchasing Agent (QPA) for the Township of Woolwich** Motion: Fein Second: Armano All in favor

The Administrator presented her report as self explanatory. There were no Questions.

The Engineer's monthly report was presented and questions were addressed to the Administrator. There were no questions.

Mayor Maccarone requested the following liaison reports

- Committeeman Armano:** Streets/Roads; Waiting for word on the Transportation Grant project. Library System; No Report. Ordinance Review: Noted passage of the ordinances regarding QPA that evening and commended the Township CFO for his dedication.
- Committeewoman Cavallaro:** Buildings and Grounds; Award of lightening detection system approved. Environmental Commission; No report. S/W School District: Back to School nights are underway. Raffle Licenses issued for PTO Harvest Festival.
- Committeeman Fein:** JLUB; Removal of member that evening due to absenteeism. Will consider resignation of member from JLUB under new business and begin the process of filling the vacancies. Shade Tree Commission; Will be looking at a Weeping Willow tree on township open space that resident contacted the township about.
- Deputy Mayor Elefante:** Mrs. DiBella presented the report in the Deputy Mayor's absence. Finance; Budget is on track. Construction and Zoning Code Enforcement; Conducted meeting on 9-10 at which time discussion was held regarding property maintenance, sign and fence ordinance revisions, administrative approvals for change of use, status of the foreclosure registration process and annual apartment registration/inspection process is underway. Next meeting scheduled for October 8<sup>th</sup>. Municipal Court; 4250 tickets as of the end of August. Continue to discuss shared court services with East Greenwich. Will be conferencing with the state AOC regarding the fine collection contract with Penn Credit. Trash/Recycling; No issues. Business Development Advisory Committee; Still investigating the FinCredit Property Tax Card. Fall business event underway for "Shop Local, Buy Local, and Support Local Business Week." New BDAC website will be up and running shortly.
- Mayor Maccarone:** Police, Noted approval of the renewal of the police shared service agreement with the Borough of Swedesboro. Fire and EMS; Meeting was held to plan the Christmas Tree Lighting Parade on December 6<sup>th</sup>. Ag/Open Space; No meeting held. KRHS School District; Early in the school year. Parks and Recreation: Working in conjunction with the fire company as to the tree lighting ceremony and parade.

There was no old business.

Under new business, TDR Bank Board Bylaws were presented for review by the Committee.

The Urban Land Institute Draft report was presented and Committee was asked to review the document. The Administrator noted that it is a testament to township officials that the report represents the same opinions as the township as to planning of the Rt. 322 corridor.

The Committee reviewed the results of landscaping bids for the Kingsway Regional High School Project, noting that the lowest bidder was David King with a bid of \$26,000. Mandatory submission as to provide a POA to bind the surety was not provided by King. The second lowest bidder was Eaise Landscaping

with a bid of \$26,175. Bid was found to be compliant, and therefore the solicitor recommended the award of bid be made to Eaise.

Mayor Maccarone noted the need to move forward quickly as to the fall planting season being upon us.

Motion was then made by Committeeman Fein on behalf of the Shade Tree Commission to award the bid to Eaise. Committeeman Armano seconded. All were in favor.

Mrs. DiBella noted that this action would be memorialized via resolution at the net meeting.

Discussion was held as to a request by The Pool Store to access property at 76 Fredrick Blvd. via township owned open space. The Solicitor stated that a License Agreement be drafted which would contain terms that the open space be left in as good or better condition. Discussion ensued.

Motion was made by Committeeman Fein and seconded by Committeeman Armano to permit access to the property subject to the execution of a license agreement the terms of which will be acceptable to the solicitor. All were in favor.

Mayor Maccarone noted a letter received from JLUB member Frank Costantini resigning from his position. Motion was made by Committeeman Fein and seconded by Committeeman Armano to accept the resignation with regret. All were in favor.

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to accept the following minutes:

August 18, 2014 Regular and Closed Session  
September 2, 2014 Work Session and Closed Session

All were in favor. Committeeman Fein abstained from the minutes of September 2<sup>nd</sup>.

Motion was made by Committeeman Armano and seconded by Committeeman Fein to approve the bills and purchase orders as submitted by the finance officer for approval subject to the Mayor's final approval. All were in favor.

With no further business, motion was made by Committeeman Armano, seconded by Committeeman Fein and unanimously passed to adjourn the meeting. All were in favor.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file