

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
WORK SESSION MEETING
AUGUST 5, 2013**

The meeting was called to order at 7:00 p.m. by Mayor Samuel Maccarone Jr. who made the following statement:

The August 5, 2013 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: ABSENT Descano: PRESENT Fein: PRESENT
Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake, and Jane DiBella, Administrator/Clerk.

Those present saluted the American Flag.

Mayor Maccarone presented proclamations to the members of the Girls U12 Soccer Team "Storm" and Girls U12 Soccer Team "Code Red".

Upon the conclusion of the presentation, motion was made by Committeeman Descano and seconded by Committeeman Fein to call a five minute recess. All were in favor.

The meeting reconvened at 7:15 p.m. at which time motion was made by Committeeman Descano and seconded by Committeeman Fein to open the meeting to the public. All were in favor.

Hearing no comment from the public, motion was made by Committeeman Descano and seconded by Committeeman Fein to close the public portion. All were in favor.

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2013-193 Resolution Authorizing the Issuance of a Street Opening Permit to South Jersey Gas Company for Russell Mill Road Motion: Fein Second: Descano All in favor

R-2013-194 Resolution of the Township of Woolwich Endorsing the Extension of Licensed Premises Permit for Social Affair Liquor License Motion: Descano Second: Fein All in favor

R-2013-195 Resolution Certifying that all Members of the Governing Body Have Reviewed the Annual Report of Audit for the Year 2012 Motion: Elefante Second: Fein All in favor

R-2013-196 Resolution of the Township of Woolwich Authorizing the Tax Collector to Extend the Due Date for 3rd Quarter Taxes 2013 Motion: Fein Second: Descano All in favor

R-2013-197 Resolution Authorizing Refund of Certain Escrow Fees Motion: Fein Second: Descano All in favor

R-2013-198 Resolution Authorizing the Woolwich Township Tax Collector to Cancel Taxes on Totally Disabled Veteran Motion: Elefante Second: Descano All in favor

R-2013-199 Resolution Authorizing the Tax Collector to Transfer or Refund of Overpayment of Taxes For Overbilled Taxes Due to Revaluation Motion: Fein Second: Descano All in favor

R-2013-200 Resolution Authorizing the Placement of Municipal Liens on Various Properties within the Township of Woolwich Motion: Elefante Second: Fein All in favor

R-2013-201 Resolution Amending R-2013-188 Motion: Elefante Second: Fein All in favor

The Administrator/Clerk presented her report at which time she noted the following:

- Township Website is down. CFO and Administrator are working with Caddis Art to construct a new site.
- Waverly Meadows has fully complied with the Developers and Settlement Agreements. Many thanks to the Solicitor for working through the details.
- Four Seasons second entrance. K Hovnanian has been noticed that they will need an amended site plan for second entrance if it is to be changed,
- Creek Run-Many communications to the DOCD and Administrator regarding drainage issues. Engineer is working with developer.
- Request meeting regarding status of Municipal Services Agreements with Fieldstone and The Oaks.
- Need to discuss process for permitting monitoring wells on Hazel Blvd. and Homestead Court.

Mayor Maccarone asked if there were any questions for the Administrator.

Deputy Mayor Elefante commended the Administrator for working on the escrow issues. He also inquired as to the process if no bids are received on the Meadowview Estates drainage project. Mrs. DiBella replied that the Township could resubmit the bid. Deputy Mayor Elefante then asked the Solicitor the requirements for installing the DEP monitoring wells within Four Seasons since it is a private community. The Solicitor replied the Township would have no oversight on that particular well.

The Director of Community Development presented the following:

- Rt. 322 corridor meeting on July 30th provided the arena to share ideas with state officials on potential changes to the receiving area. The state was supportive of moving residential to N. Kings Hwy. area. The state also noted they would like to maintain rigorous design standards. DCA, SADC and DEP officials do not support dissecting commercial form TDR. He explained that the TDR work group has held discussions of removing TDR credits associated with commercial development. Mr. Blake stated that much thought should go into that decision as there would be implications to residential growth, landowner equity and other matters. The DCA offered a staff person to assist with the remaining review process.
- Mr. Blake updated the status of the Township's preservation efforts, noting that due to those efforts, between 2008-2013, 578 approved units will not be built. He feels this to be an outstanding legacy and one which deserves to be noted.

- Further discussions are taking place regarding the Township purchase of TDR credits prior to acquisition. He further noted that discussions are taking place regarding appraisals on additional parcels.
- Updated the Committee on meeting held with Mayor Maccarone and the Creek Run HOA at which time discussions were held as to the retrofit naturalized basin project. The HOA was interested. Mr. Blake suggested the Township may want enter into a memorandum of Understanding with the HOA in this regard. Mayor Maccarone noted that we may want to run this through the Joint Land use Board to ensure there are no contradictions with the Creek Run approval.
- Mr. Blake advised that he has had contact with Columbia Gas on the pipeline project. He noted that the company is looking at Oldmans Creek Road as an alternate to the proposed Center Square Road route. He suggested the Township neither take a stand on either route, yet communicate their concerns on both routes in writing to the company. He added that the Township should definitely take a stand against routing through existing interior farm fields. Mayor Maccarone stated that he would support this type of letter.
- Mr. Blake noted that the Shade tree Commission met regarding the trees at Kingsway, and that a site plan could be drawn by the County landscaper through the existing Interlocal Agreement with the County. He added that Mr. Shoemaker will be looking at the Tree Ordinance for potential amendments which would allow greater flexibility for the use of the fund. Discussion was also held as to the position of "Tree Specialist" and whether a member of the Shade Tree Commission could serve in this regard. The Solicitor opined that since the Tree Specialist plays a role of making recommendations to the Committee, a conflict would exist.

The Solicitor suggested that he be provided authorization to work on amendments to the Tree Ordinance under new business.

Seeing a member of the public present, motion was made by Committeeman Descano and seconded by Committeeman Fein to re-open the meeting to the public. All were in favor.

Porfirio Rosario of 309 Swedesboro Road noted the bad condition of his road. Mayor Maccarone stated that he would have public works look at it and reach back out to him.

With no further comment, motion was made by Committeeman Fein and seconded by Committeeman Descano to close the public portion. All were in favor.

Motion was made by Committeeman Descano and seconded by Committeeman Fein to approve resolution **R-2013-202 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:44 p.m. for the purpose of discussing the following matters:

Land Negotiations
Personnel-Pension Payments for former employee
SLEO I Officer

The regular meeting reconvened at 8:13 p.m.

Under new business:

Motion was made by Committeeman Descano and seconded by Committeeman Fein to authorize the advertisement of a full-time public works employee. All were in favor.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to approve the Wellshire Farms Annual Breast Cancer Walk. All were in favor.

Motion was made by Committeeman Descano and seconded by Committeeman Fein to authorize the Solicitor to draft proposed amendments to the tree ordinance. All were in favor.

There was no other new business.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to approve the bills and purchase orders as presented by the finance officers for payment subject to the Mayor's final review. All were in favor.

Motion was made by Committeeman Descano and seconded by Committeeman Fein to adjourn the meeting. All were in favor.

The meeting adjourned at 8:16 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio Recording on file