

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
WORK SESSION MEETING  
AUGUST 4, 2014**

The meeting was called to order by Mayor Samuel Maccarone Jr. at 7:01 p.m. with the following statement:

The August 4, 2014 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:       Armano: ABSENT       Cavallaro: PRESENT       Fein: PRESENT  
Elefante: PRESENT       Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Mayor Maccarone presented Proclamation to the following girls spring soccer teams:

- S/W Soccer Association U12 Girls "The Vatreani Heat"
- S. Jersey Girls Soccer Team "The Wolves"

Upon the conclusion of the presentation, a brief recess was called upon a motion by Committeeman Fein, seconded by Committeewoman Cavallaro and unanimously passed.

The meeting resumed at 7:17 p.m. at which time Abbey Greenburgh, Governmental Affairs for South Jersey Gas made a brief presentation to the Committee regarding a proposed main extension from the roundabout down Kings Hwy. into Pilesgrove Township. She noted that the route would also go into developments along the route and that 400 new customers may tie in. Of those, approximately 250 residents have already filed applications.

Deputy Mayor Elefante asked if there is still tie in potential for anyone who has not yet applied and was told that there is.

Committeeman Fein asked how many homes would be touched by the route and stated that some people may want gas service outside of the proposed route. Ms. Greenburgh replied that if someone wants to tie in after the main is installed, it will be possible, but the process may take a bit longer.

Committeeman Fein also asked if there would be any traffic impacts. Ms. Greenburgh replied that the installation will be on the roadway shoulder outside of the pavement in as many places as possible and that low impact directional drill methods will be utilized.

Mayor Maccarone asked the time frame from start to finish. Ms. Greenburgh replied that it is hoped that the project will be complete by the end of the year.

Mayor Maccarone asked if SJ Gas needs anything from the Township. Ms. Greenburgh replied that they would like to have expedited blanket street opening permit with one application fee. She added that

South Jersey Gas currently has a large street opening escrow with the Township on which they would like to draw down for inspections, but that replenishments will be made as needed.

Committeeman Maccarone advised that dependent upon the timing of the receipt of permit application, the Township may consider permit issuance at their next meeting.

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to open the meeting to public comment. All were in favor.

Mr. Clint Allen of 5 Regals Court asked if he should wait until the public hearing to speak on proposed Ordinance 2014-08. The Mayor advised him to do so.

Hearing no further comment, motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to close the public portion. All were in favor.

Mayor Maccarone read the following Ordinances by title only upon second reading:

**2014-08 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Amending Chapter 203 of the Woolwich Township Code Governing Set Backs**

Motion to open public hearing: Fein      Second: Elefante      All in favor

Mr. Clint Allen approached the Committee regarding amendments to the residential buffer as contained within the Ordinance and provided proposed language to draw the limits within DEP established rules, which will save some give and take on the part of the Joint Land Use Board.

Committeeman Fein thanked Mr. Allen for his comments and suggestion.

Mr. Allen added that many developers do not have the time to wait for a Letter of Interpretation from NJDEP.

Mr. Shoemaker stated that the additional language will have been vetted through the DEP anyway and said that he is comfortable with the language Mr. Allen suggested. He added that procedurally, the change would not be considered substantive, but suggested tabling the Ordinance to allow for review and comment by the Township Planner.

Motion was then made by Committeeman Fein and seconded by Committeewoman Cavallaro to close the public hearing. All were in favor.

Motion was then made by Committeeman Fein and seconded by Committeewoman Cavallaro to table Ordinance 2014-08.

**Roll Call: Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES**

**2014-09 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey to Amend Chapter 203, Article VI of the Zoning Ordinance of the Township of Woolwich**

Mayor Maccarone recused himself from this Ordinance. Deputy Mayor Elefante took the dais.

Motion to open public hearing: Fein      Second: Elefante      All in favor

No public comment

Solicitor Shoemaker noted that the title does not mention it, but that the Ordinance Amends Chapter 203, Article II of the Woolwich Township Code.

Motion to close public hearing: Fein Second: Cavallaro All in favor

Motion to adopt: Fein Second: Cavallaro

**Roll Call: Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: ABSTAIN**

Mayor Maccarone took over the dais again.

**2014-10 An Ordinance Appropriating the Sum of \$70,000 to be Used for Public Safety Vehicles within the Township of Woolwich, County of Gloucester, State of New Jersey**

Motion to open public hearing: Elefante Second: Fein All in favor

No public comment

Motion to close public hearing: Fein Second: Cavallaro All in favor

Motion to adopt: Elefante Second: Fein

**Roll Call: Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES**

Mayor Maccarone read the following Ordinance by title only upon first reading:

**2014-11 Ordinance Repealing Chapter 128 and Chapter 138, Sections 5 and 17 of the Woolwich Township Code Due to Pre-Emption by State Law** Motion: Fein Second: Cavallaro

**Roll Call: Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES**

Mayor Maccarone read the following Resolutions by title only for the Committee's consideration:

**R-2014-165 Resolution Authorizing Township Engineer to Prepare Design and Bid Specifications for the Russell Mill Road Improvement Project – NJDOT FY2014 Municipal Aid Program**

Motion: Elefante Second: Fein All in favor

**R-2014-166 Resolution Authorizing the Proposal of Presidential Title for Title Work-Block 14, Lot 12Q Farm** Motion: Fein Second: Cavallaro All in favor

**R-2014-167 Resolution Authorizing Quote of Sickles and Associates for Survey Work-Block 14, lot 12Q Farm** Motion: Elefante Second: Fein All in favor

**R-2014-168 Resolution of the Township Committee of the Township of Woolwich Rejecting Bids for Landscaping Project** Motion: Fein Second: Cavallaro All in favor

**R-2014-169 Resolution Revising the Educational Requirements for Hiring and Promotion in the Rules and Regulations Governing the Township of Woolwich Police Department**

Motion: Elefante Second: Cavallaro All in favor

**R-2014-170 Resolution Making an Appointment to the Position of Emergency Management Coordinator Within the Township of Woolwich** Motion: Fein Second: Cavallaro

Mayor Maccarone noted the excellent job of Sgt. R. Jaramillo in this capacity. All were in favor.

**R-2014-171 Resolution Certifying that All Members of the Governing Body Have Reviewed the Annual Report of Audit for the Year 2013** Motion: Elefante Second: Fein All in favor

Mrs. DiBella reminded the Committee that they need to sign the affidavit.

**R-2014-172 Resolution Authorizing Release of Performance Bond-Waverly Meadows Phases I and II**

Motion: Elefante      Second: Cavallaro      All in favor

**R-2014-173 Resolution Authorizing the Execution of a Bill of Sale and Assignment and Assumption Agreement Between the Township of Woolwich and RecycleRewards, Inc.**

Motion: Elefante      Second: Fein      All in favor

**R-2014-174 Resolution Authorizing the Issuance of a Street Opening Permit – Aqua New Jersey-Somerfield Road**

Motion: Cavallaro      Second: Fein      All in favor

The Administrator presented her report as self explanatory, but noted the following:

- Department Head meeting was held on 8-1.
- P/W employee was stung by hornets and suffered an allergic reaction. Luckily, his coworker realized what was happening and got him to Urgent Care in a timely manner.
- Received polled responses from county municipalities regarding salaries for CFO and QPA. Results of survey included in packet.
- Dental plan changes-Effective Sept. 1<sup>st</sup>, the township will be switching from Sun Life to Assurant for coverage. Sun Life renewal increase was 10%. Assurant provides better coverage, more local doctors and cost savings of \$4,200 annually over Sun Life.
- Attended meeting with County regarding the Energy Aggregation Program. Jersey Energy Group will be seeking bids once the market improves. Q & A sheets were provided along with checklist and proposed timelines.
- Speed limit on Rainey Road near Jockey Hollow was discussed. Lt. Lewis provided a recommendation of lowering the speed limit to 25 mph due to poor visibility and road conditions. Committeeman Fein suggested that the Police review all roads so that limits can be reduced in all areas of concern via ordinance. The Solicitor noted that the ordinance should specify the exact location-from and to-where the limits will be reduced.
- Kuddo's to Matt Blake for all of his hard work in the past few weeks on important projects that will greatly influence the Township over the coming years.

Mayor Maccarone inquired as to whether there has been any word from the County Engineer regarding Mill Road. Mrs. DiBella replied that she checks in every week and so far, the county is still waiting on the FEMA funds.

The Director of Community Development presented his report noting the following:

- ULI event on July 22<sup>nd</sup> and 23<sup>rd</sup> was very informative. The final report will be finalized and received within 3-5 weeks. It was interesting to note that the panel suggested that the Township establish its own TDR Bank. Also recommended doing away with required TDR credits for non-residential development. They also suggested events and tourism to promote the center. And recommended that developers not be required to purchase credits until they are ready to build.
- Noted that the Bill to fund preservation passed the Assembly by a vote of 58-9. The question will be placed on the November ballot. Mr. Blake feels that the Woolwich preservation press event helped bring awareness to the issue.

Mayor Maccarone thanked Mr. Blake for his hard work.

Mr. Blake further advised that the PMC parcel may be put back on the sewer map.

There was no need for closed session.

Under old business, the Administrator/Clerk noted that resolution **R-2014-150 Resolution Authorizing the Solicitor to Foreclose Certain Properties for Delinquent Taxes in the Township of Woolwich, County of Gloucester, State of New Jersey** was adopted at the last meeting under a consent agenda, without allowing the foreclosed properties to be named.

Solicitor Shoemaker suggested that the maps of the referenced blocks and lots be distributed to the Committee for consideration at the next meeting.

There was no new business.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to approve the bills and purchase orders contingent upon the Mayor's final review. All were in favor.

With no further business, motion was made by Committeewoman Cavallaro and seconded by Committeeman Fein to adjourn the meeting. All were in favor.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file