

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
AUGUST 18, 2014**

The meeting was called to order at 7:01 p.m. by Mayor Samuel Macarone Jr. with the following statement:

The August 18, 2014 meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: PRESENT Cavallaro: PRESENT Fein: PRESENT
Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Jane DiBella, Administrator/Clerk.

Those present saluted the American Flag.

Motion was made by Committeeman Fein and seconded by Committeeman Armano to open the meeting to the public. All were in favor.

Mr. Dennis Nucifora of Eaise Landscaping Design approached the Committee regarding his bid placed for landscaping services, noting that he was not provided a full bid packet and therefore, as low bidder, he could provide the documents that were missing from his bid.

Mayor Maccarone replied that he is familiar with the situation and said that best case scenario would be that the Township take action to reject and rebid the project as the most fair way to address the situation.

Mr. Shoemaker said that irrespective of the Local Public Contracts Law, some items are deemed mandatory and are not waivable.

Mr. Nucifora agreed that it would be fairest to reject and rebid.

With no further public comment, the public portion closed upon a motion by Deputy Mayor Elefante, seconded by Committeeman Fein and unanimously passed.

The following reports were approved as submitted for the month of July upon a motion by Deputy Mayor Elefante, seconded by Committeeman Fein and unanimously passed.

Tax Collector:	\$2,490.576.78 remitted
Municipal Court:	\$21,001.48/Woolwich \$712.72/Sweddesboro
Police:	Monthly Activity
Park Director:	Monthly Activity

Mayor Maccarone read the following Ordinances by title only upon second reading:

2014-08 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Amending Chapter 203 of the Woolwich Township Code Governing Set Backs

Open public hearing: Fein Second: Elefante All in favor.

There was no public comment.

Close public hearing: Fein Second: Elefante All in favor

Motion to adopt: Fein Second: Cavallaro

The Solicitor advised that the Ordinance was amended with language as recommended at the previous meeting of which the Planner and JLUB Solicitor were in agreement. Committeeman Fein stated that he was grateful that a member of the public was interested enough to have made the language suggestions.

Roll Call: Armano: YES, Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES

2014-11 Ordinance Repealing Chapter 128 and Chapter 138, Sections 5 and 17 of the Woolwich Township Code Due to Pre-Emption by State Law

Open public hearing: Elefante Second: Armano All in favor

No public comment

Close public hearing: Fein Second: Elefante All in favor

Motion to adopt: Elefante Second: Fein

Committeeman Fein thanked the Solicitor for his work and asked if the solicitor is confident that the code has no other inconsistencies with state statute.

Roll Call: Armano: YES, Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2014-175 Resolution of the Township of Woolwich Approving the Corrective Action Plan for the 2013 Municipal Audit Motion: Elefante Second: Fein All in favor

R-2014-176 Resolution Authorizing the Issuance of a Street Opening Permit to S. Jersey Gas-Kings Hwy. and Other Township Roads Motion: Armano Second: Fein

The Administrator/Clerk asked if the Committee was in agreement as to the \$21,000.00 offered by S. Jersey Gas for permit fees. The Committee was in consensus. All were in favor

R-2014-177 Resolution Authorizing the Issuance of a Street Opening Permit to South Jersey Gas-Kings Court Motion: Fein Second: Armano All in favor

R-2014-178 Resolution of the Township Committee of the Township of Woolwich, County of Gloucester and State of New Jersey Making Appointments to the TDR Bank Board

Motion: Elefante Second: Fein

Committeeman Fein suggested that for future purposes, the Administrator/Clerk be named as just the Administrator as a member of the TDR Bank, as it is unknown whether the position will be held jointly in the future. The Committee was in agreement.

Motion was then made by Committeeman Fein to amend R-2014-178. Deputy Mayor Elefante seconded. There was no discussion on the motion.

Roll Call: Armano: YES, Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: ABSTAIN

Motion was then made by Deputy Mayor Elefante and seconded by Committeeman Fein to adopt resolution R-2014-178 as amended.

Roll Call: Armano: YES, Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: ABSTAIN

R-2014-179 Resolution Authorizing Closure of Certain Escrow Account(s)

Motion: Fein Second: Elefante All in favor

R-2014-180 Resolution of the Township of Woolwich Authorizing the Execution of a Contract Renewing Membership in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

Motion: Fein Second: Elefante All in favor

R-2014-181 Resolution Authorizing Placement of Municipal Liens on Various Properties Within the Township of Woolwich

Motion: Elefante Second: Fein All in favor

R-2014-182 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes-Correction

Motion: Elefante Second: Armano All in favor

R-2014-183 Resolution Authorizing Cancellation of Taxes for 2014

Motion: Elefante Second: Fein

All in favor

The Administrator presented her report as self explanatory and asked if there were any questions. There were none.

Mr. Blake presented his report and stated that discussion regarding his report would take place in closed session.

The Engineer's report was presented and any questions were directed to the Administrator/Clerk. There were no questions.

The following liaison reports were provided:

Committeeman Armano:

Streets/Roads; New mowers assisting with the Public Works Dept. Nothing new from the County on the Mill Road Bridge. **Library System;** No report. **Ordinance Review:** To discuss the sign ordinance later in the meeting.

Committeewoman Cavallaro:

Buildings and Grounds; No report. **Environmental Commission;** No report. **S/W School District:** Sixteen underfunded districts are legally challenging rural district school funding reform. Titled the "Bacon Lawsuit" if lawsuit is successful, could have implications for the SW District which is well under adequacy and T & E. Making sure the District is out in front will be advantageous. Mayor Maccarone asked if we are one of the 16 districts. Committeewoman Cavallaro stated that we can't join, but should pay attention to this case and follow it through the court system.

Committeeman Fein:

JLUB; JLUB has not met. Shade Tree Commission: No report

Deputy Mayor Elefante:

Finance; Tax Bills due this month. The State has not made a decision on the Homestead Rebate program. Information has been posted to the website . Budget is on track. **Construction and Zoning Code Enforcement;** Great job on the part of the code office for having insurance rating increased to 3 which will effect better insurance rates for residents. Meeting was conducted on 8-6. Discussed property maintenance and the sign ordinance. Permits numbers were provided for YTD and Month of

July. **Municipal Court**; As of the end of July, 3811 tickets were processed. Great work on part of police and court staff. Meeting was held with East Greenwich and Carol Cummings regarding potential court shared service. State AOC has received the information regarding collection services. Attended session on the criminal aspects of the Sovereign Citizens movement. **Trash/Recycling**; No report. **Business Development Advisory Committee**; Planning fall event. BDAC website should be up and running soon.

Mayor MacCarone:

Police, Fire and EMS; Officers are doing a tremendous job. Meeting was held with Woolwich Fire Company for planning of the Christmas tree lighting parade on December 6th. **Ag/Open Space**; Seems the Township played a part in the passage of legislation to put the farmland preservation funding question on the November ballot. Great job. **KRHS School District**; Will discuss KRHS landscaping project under new business. **Parks and Recreation**; Assisting with Christmas Parade.

Upon a motion by Deputy Mayor Elefante, seconded by Committeeman Fein and unanimously passed to approve resolution **R-2014-184 Resolution for Closed Session**, the Committee entered closed session at 7:33 p.m. for the purpose of discussing the following matters:

Contractual Matters-Sewer
Personnel-Purchasing Agent

The meeting resumed at 7:57 p.m.

The Committee considered the following resolution under new business as previously tabled:

R-2014-150 Resolution Authorizing the Solicitor to Foreclose Certain Properties for Delinquent Taxes in the Township of Woolwich, County of Gloucester, State of New Jersey

Solicitor Shoemaker stated that the Committee needs to go through each property on the in-rem listing to decide which ones may be useful to the Township.

Mr. Blake noted that Block 11 Lot 7 is in the regional center and may be of value to the Township. Upon his recommendation, the Committee was also interested in Block 5 Lot 11.02, Block 25 Lot 3.20 and block 34 Lots 2.03 and 2.04.

Motion was then made by Committeeman Fein and seconded by Committeewoman Cavallaro to remove R-2014-150 from being tabled. All were in favor.

Motion was then made by Deputy Mayor Elefante and seconded by Committeewoman Cavallaro to adopt R-2014-150 with the above referenced blocks and lots incorporated into the resolution. All were in favor.

Discussion commenced regarding amendments to the Township's sign ordinance. It was noted that a basic consensus has been reached as to the amendments.

Review and discussion was held regarding one RFP received from Genova Burns for the professional services of Utility Atty. Motion was made by Committeeman Fein and seconded by Committeeman Armano to appoint the firm of Genova Burns as Utility Atty. Subject to the administrator's receipt and approval of the billing schedule who may also seek the advice of the Solicitor. All were in favor.

The Committee reviewed and discussed the bids received for landscaping at Kingsway Regional High School. Motion was made by Committeeman Fein to reject all bids as received and authorize the Administrator/Clerk to re-bid the project. Deputy Mayor Elefante seconded. All were in favor.

The Administrator/Clerk advised of a request for a change order in the amount of \$4,000 to the contract with GWP on the Meadowview Estates project to address sinkholes. Motion was made by Committeeman Fein and seconded by Committeeman Armano to approve the change order to be memorialized via resolution at the next meeting. All were in favor.

The proposed dates for the EIRC meetings were discussed and agreed upon.

Also under new business, Mayor Maccarone noted that there has been no movement to date by the Borough of Swedesboro on the Police Service Agreement. He requested that the Solicitor reach out to the Borough Solicitor to inquire as to status.

Mayor Maccarone also advised the Committee that he will draft a letter to the County regarding the lack of action on the Mill Road Bridge project.

Motion was made by Committeeman Fein and seconded by Committeeman Armano to approve the following minutes:

July 21, 2014 Special Meeting

July 21, 2014 Regular Meeting and Closed Session

August 4, 2014 Work Session Meeting

All were in favor

Motion was made by Deputy Mayor Elefante and seconded by Committeewoman Cavallaro to approve the bills submitted for payment by the Finance Officer. All were in favor.

With no further business, motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to adjourn the meeting. All were in favor.

The meeting adjourned at 8:28 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file