

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
JULY 15, 2013**

The meeting was called to order at 7:01 p.m. by Deputy Mayor Alex Elefante who made the following statement:

The July 15, 2013 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: PRESENT Descano: PRESENT Fein: ABSENT
Elefante: PRFESNT Maccarone: ABSENT

Also present n the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Jane DiBella, Administrator/Clerk

Those present saluted the American Flag.

Motion was made by Committeeman Descano and seconded by Committeeman Armano to open the meeting to public comment.

Hearing no comment, the public portion closed upon a motion by Committeeman Descano, seconded by Committeeman Armano and unanimously passed.

Motion was made by Committeeman Armano and seconded by Committeeman Descano to approve the following reports as submitted for the month of June.

Tax Collector: \$152,487.80 remitted
Municipal Court: \$13,837.88/Woolwich \$27.50/Swedeseboro
Police: Monthly Activity
Park Director: Monthly Activity
All were in favor.

Deputy Mayor Elefante read the following Ordinance by title only upon second reading:

2013-05 An Ordinance of the Township of Woolwich, County of Gloucester and State of New Jersey Adding a Subsection to Chapter 143 of the Code of the Township of Woolwich Entitled "Property Maintenance"

Motion to open public hearing: Descano Second: Armano All in favor

There was no comment

Motion to close the public hearing: Descano Second: Armano All in favor

Motion to adopt: Committeeman Descano asked the solicitor if a super majority as needed to adopt. Mr. Shoemaker replied that a super majority is not required. Committeeman Descano then moved to adopt 2013-05. Committeeman Armano seconded.

Roll Call: Armano: YES, Descano: YES, Elefante: YES

Deputy Mayor Elefante read the following resolutions by title only for the Committee's consideration:

R-2013-180 Resolution Authorizing the Placement of Municipal Liens on Various Properties within the Township of Woolwich Motion: Armano Second: Descano All in favor

R-2013-181 Resolution Authorizing 2000 Special Charges to be Cancelled, Parcels Belong to the State of New Jersey and are Exempt from Taxes Motion: Armano Second: Descano All in favor

R-2013-182 Resolution of the Township of Woolwich Authorizing the Entering into of a Merchant Agreement with MuniPay Motion: Descano Second: Armano All in favor

R-2013-183 Resolution of the Township of Woolwich Authorizing Increase in Pay for the Director of Community Development Upon Six Month Performance Review Motion: Armano Second: Descano All in favor

R-2013-184 Resolution Making Elevations Within the Woolwich Township Police Department Motion: Armano Second: Descano All in favor

R-2013-185 Resolution Authorizing the Tax Collector to Cancel 1st and 2nd Quarter Taxes for 2013 Motion: Armano Second: Descano All in favor

R-2013-186 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes Motion: Descano Second: Armano All in favor

R-2013-187 Resolution Authorizing Cancellation of Special Charges for Block 34, lot 1 Motion: Descano Second: Armano All in favor

R-2013-188 Resolution Authorizing Elevation of Chad Lago to Class II SLEO within the Woolwich Township Police Department Motion: Armano Second: Descano All in favor

R-2013-189 Resolution of the Township of Woolwich Authorizing Settlement Agreement and Release Between the Township of Woolwich and Travelers Casualty and Surety Company of America and Waverly Realty, LLC, and Developers Agreement between the Township of Woolwich and Waverly Realty Motion: Descano Second: Armano The Administrator/Clerk noted the hard work on the part of the Solicitor to bring this to a successful conclusion. She also noted that a revised agreement was provided as an additional handout. All were in favor.

R-2013-190 Resolution to Enter into an Urban County Cooperation Agreement with the County of Gloucester for the Community Development Block Grant Entitlement and Home Investment Partnership Program Funds Motion: Descano Second: Armano All in favor

The Administrator/Clerk provided her report of which the following was highlighted:

- Bid receipt date of Aug. 7th for Oliphants Mill Road project and Aug. 8th for Meadowview storm sewer work.
- Drainage concerns at Reserve at Creek Run. Engineer is working on solution with Lennar.
- Meeting is scheduled for July 24th to discuss unit addressing at Lexington Mews condo's based upon county concerns.
- Traffic signalization billing at NJTP Exit 2 has been turned over to the Township per the agreement with NJTPA.
- Special Election scheduled for Senate seat on August 13th.

The Director of Community Development presented his report at which time the following discussion was held:

- Naturalized Basin project has been endorsed by the state. Meeting will be scheduled with HOA.
- New Jersey Green Acres has approved the Township's ROSI, which assists in eligibility for future Green Acres Funding.
- Natural Lands Trust stewardship assessment report for future parkland will commence and should be completed by January. This will influence the park planning.
- Farmland application for Daylesford Meadows has been submitted to the State.
- Preservation of the Westrum property has been completed which encompasses 84 acres adjacent to Lake Narraticon. Two more parcels are in the preservation pipeline.
- Application for Palladino parcel has been received which encompasses 40 acres.

Mr. Blake also advised that the TDR work group has been contemplating TDR build out scenario's and discussing concerns based upon the amount of housing stock. Consideration is being given to lands that may come out of the receiving zones, sewer service area and regional center, based upon 20% plus TDR credits having been expired due to conventional preservation.

The group is also looking to move the housing density closer to the Wolfson project to create more walkable vision. High level meeting with state officials is scheduled for July 30th to provide updates and share ideas.

Mr. Blake also advised that the complete streets application has been welcomed by NJDOT. This provides some grant funding opportunities. Will be looking to update the circulation plan.

Deputy Mayor Elefante noted the Engineer's report and advised to notify the Clerk if the Committee had any questions.

The following liaison reports were provided:

Committeeman Armano: Streets/Roads; Minimal damage was reported to local roads due to heavy rains and flooding. Thank you to public Works for their hard work under the leadership of the Public Works Director Anthony Bertino. Parks and Recreation; Bus trip to Baltimore was successful. The park is being utilized to conduct many summer camps. Library: No report

Committeeman Descano: JLUB; Heard first of a few hearings on Woolwich Commons project. The application hearing will reconvene on August 15th. Ordinance Review; No report. Buildings and Grounds; No report. Business Development Advisory Committee: The group is working hard planning more networking events, Swedesboro-Woolwich Day table and speed networking event.

Deputy Mayor Elefante: Finance; 2012 Municipal Audit was published in the S. Jersey Times. Code Enforcement; Zoning; Conducted code enforcement meeting. Discussed property maintenance issues, basketball hoops in easements and helpful articles for the upcoming newsletter. Mark Fruits did an excellent job researching and developing a maintenance and registration ordinance. Inspections continue at the high School and Middle School. Next Code mtg. will be held on July 17th. Municipal Court: Working on projects to organize the office. 2,703 tickets written to date. August court date has been moved due to August 13th special election.

There was no old business.

Motion was made by Committeeman Descano and seconded by Committeeman Armano to approve Resolution **R-2013-191 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:30 p.m. for the purpose of discussing the following matter:

Personnel: Prior Employee PERS Payment

The regular meeting reconvened at 7:36 p.m.

Committeeman Descano noted that he failed to mention a Cash Mob event being conducted by the Business Development Advisory Committee at A Pizze on July 24th.

Under new business, Mr. Blake advised that the Shade Tree Commission is looking into the providing trees for the boundary of the high school, with the next step being an RFP.

Mr. Shoemaker suggested that the Shade Tree Commission make a formal recommendation as to what it would like to see done with the shade tree funds. Further discussion should be held regarding defining what qualifies as public lands within the tree ordinance.

The Committee again reviewed and discussed the draft Vacant Abandoned and Foreclosed Properties Ordinance. Follow up will take place prior to introduction.

The Administrator/Clerk advised that the Committee hold off on introducing an Ordinance for Energy Aggregation to allow for further discussion and thought.

The Committee discussed a proposal by Swedesboro-Woolwich Soccer Association to lease municipal lands behind the municipal building for soccer fields to be developed through grants provided by the US Soccer Foundation. Discussion ensued with the Committee acknowledging the needs of the children and desire to partner with the Soccer Association, but utilizing the parcel under consideration may not be in the best interest of the Township. Recommendation was to deny the proposal in order to better prepare. Mr. Blake added that next year the Township may have a comprehensive park plan in place which will service to better guide the Township as to best uses for various parcels. Mrs. DiBella will advise the Soccer Association of the Committee's denial.

Receipt of 2012 Audit was acknowledged.

The Administrator/Clerk provided information from HomeTown Press regarding publishing the next Township newsletter which will be funding by business advertisements. The Committee wishes to move forward with the newsletter, but to have local businesses provided the first opportunity to participate.

The following minutes will be held for approval since a quorum was not able to vote on their passage.

June 17, 2013 Regular Meeting and Closed Session

June 26, 2013 Special Meeting

Motion was made by Committeeman Descano and seconded by Committeeman Armano to approve the bills as presented for payment subject to the final review of the Deputy Mayor. All were in favor.

With no further business, Committeeman Descano moved to adjourn the meeting. Committeeman Armano seconded. All were in favor.

The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file