

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
JUNE 17, 2013**

The meeting was called to order at 7:00 p.m. by Mayor Samuel Maccarone Jr. who made the following statement:

The June 17, 2013 regular meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: ABSENT Descano: PRESENT Fein: PRESENT
Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Matt Blake, Director of Community Development, Rich Kaser, representing Township Solicitor Mark Shoemaker and Jane DiBella, Administrator/Clerk.

Those present saluted the American Flag.

Motion was made by Committeeman Descano and seconded by Committeeman Fein to open the meeting to the public. All were in favor.

Hearing no comment, the public portion closed upon a motion by Committeeman Fein, seconded by Committeeman Descano and unanimously passed.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Descano to approve the following resolution:

R-2013-167 Resolution Making Elevations Within the Woolwich Township Police Department to the Position of CorporalAll were in favor.

Mayor Maccarone administered the Oath of Office to Corporal William Cook.

Mayor Maccarone administered the Oath of office to Corporal Jesse Thorn.

Both Corporals gave thanks to the Officials, Chief, department and families.

Motion for a five minute recess was made by Committeeman Descano, seconded by Committeeman Fein and unanimously passed.

The meeting resumed at 7:18 p.m.

The following reports were approved for the month of May upon a motion by Deputy Mayor Elefante, seconded by Committeeman Fein and unanimously approved.

Tax Collector: \$5,994,580.21 remitted

Municipal Court: \$17,633.68/Woolwich \$31.50/Swedeseboro

Police: Monthly Activity

Park Director: Monthly Activity

The Committee heard a presentation from George VanIstandal of the firm Commercial Utility Consultants regarding Community Energy Aggregation.

The Committee was interested in further contemplating this concept and to reach out to neighboring municipalities to gauge interest.

Mayor Maccarone read the following Ordinance by title only upon first reading:

2013-05 An Ordinance of the Township of Woolwich, County of Gloucester and State of New Jersey Adding a Subsection to Chapter 143 of the Code of the Township of Woolwich Entitled "Property Maintenance" Motion to introduce: Descano Second: Fein
Roll Call: Descano: YES, Fein: YES, Elefante: YES, Maccarone: YES

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2013-168 Resolution Making an Elevation Within the Woolwich Township Police Department
Motion: Elefante Second: Descano All in favor

R-2013-169 Resolution Authorizing the Placement of Municipal Liens on Various Properties within the Township of Woolwich Motion: Fein Second: Elefante All in favor

R-2013-170 Resolution Authorizing Public Fireworks Display Motion: Fein Second: Descano
Committeeman Descano asked if this is being conducted by a resident and was told that it is. County Fire Marshall Edward Johnson was in the audience and advised the Committee that holding fireworks is under the fire code, but the governing body of the municipality in which the display is conducted must pass a resolution to approve the display. All were in favor.

R-2013-171 Resolution Authorizing Totally Disabled Veteran Deduction
Motion: Descano Second: Elefante All in favor

R-2013-172 Resolution of the Township of Woolwich Requesting a Non-Binding Referendum Concerning Adding "Development" to the Permissible Purposes for the Use of Funds Maintained in the Open Space, Recreation, Farmland and Historic Preservation Trust
Motion: Fein Second: Elefante All in favor

R-2013-173 Resolution Authorizing Tax Collector to Transfer or Refund Overpayment of Taxes
Motion: Descano Second: Elefante All in favor

R-2013-174 Resolution Amending CY 2013 Municipal Budget of the Township of Woolwich
Motion: Fein Second: Elefante All in favor

R-2013-175 Resolution Authorizing the Refund of Escrow Monies Held by the Township of Woolwich
Motion: Descano Second: Fein All in favor

R-2013-176 Resolution Authorizing Renewal of Plenary Retail Consumption Liquor License #0824-33-002-008 to Earl C. Rode Jr., Inc. Motion: Fein Second: Descano All in favor

R-2013-177 Resolution of the Township of Woolwich Endorsing the Extension of Licensed Premises Permit for Social Affair Liquor License Motion: Fein Second: Descano All in favor

R-2013-178 2013 Emergency Temporary Budget Motion: Elefante Second: Fein All in favor

The Administrator/Clerk presented her report as self explanatory. Mayor Maccarone asked if anyone had any question on the report.

Committeeman Descano inquired as to the status of the Maple Glen Basin. Mrs. DiBella replied that she has discussed the basin with the Township Engineer and was told that the basin was designed so that transition to a wet basin would be prohibitive due to capacity issues and that it would not meet the requirements of a hundred year storm event.

The Director of Community Development presented his report on the last TDR work group meeting. The group is reviewing and discussing density and housing types and several various options. He noted that a balanced mix of housing impacts the number of potential school children.

A meeting will be held with the Rt. 322 developer on Wednesday the 19th.

The Township Engineer's report was provided. Mayor Maccarone noted that any questions should be addressed to the Administrator/Clerk.

Mayor Maccarone requested the following liaison reports:

Committeeman Descano: JLUB; Wolfson Rt. 322 commercial project scheduled for JLUB preliminary and final approval for phase 1 on July 11. Ordinance Review ; Tree trimming Ordinance has been introduced. The Solicitor found it proper to place this ordinance under the property maintenance code. Buildings and Grounds; No report. Business Development Advisory Committee: The Committee continues to gain momentum after a successful event on May 22nd.

Committeeman Fein: S/W Schools; Board President has announced the shared service agreement with Kingsway High School for the position of chief education officer. Trash/Recycling; Reports show that threshold has been broken as 51% of collectables were vegetative-saving cash from the trash stream. Miscommunications with vendor as to holiday schedules are being worked out. Shade Tree Commission: Meeting has been scheduled for May 20th.

Deputy Mayor Elefante: Finance; requested the Committee read the CFO report as distributed. Code Enforcement; Zoning; Working on property maintenance issues. 310 construction permits issued to date. Of that, 107 are housing units. 153 zoning permits have been issued to date as compared to 104 last year at this time. Next code meeting will be held on June 20th at 2:00 p.m. Municipal Court: No report.

Mayor Maccarone: Police; Noted that evenings promotions within the department. Fire/EMS; Woolwich Fire Company support of Mario's Lemonade stand raised \$31,000.00. Brick Township came down as pay back for our company's assistance to them during Hurricane Sandy to man the station during the event. Ag/Open Space; Committee met and discussed the potential acquisition of two properties through the Open Space fund. Environmental Commission; Will meet on the 16th to re-organize the combined commission. Kayaking event is scheduled for July 13th. KRHS School District: Graduation Ceremony was held on June 14th.

Under old business, the Administrator/Clerk advised that she would be meeting with the engineer to address the scope to bid work for Meadowview Estates-Storm Sewer repairs with the funds from the Performance Letter of Credit.

Motion was made by Committeeman Fein and seconded by Committeeman Descano to approve resolution **R-2013-179 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 8:21 p.m. for the purpose of discussing the following matter.
Contractual Matters: Aqua New Jersey Franchise

The regular meeting reconvened at 8:50 p.m.

Under new business, Mr. Blake presented a draft option agreement which is based upon the one used by the county when pursuing preservation projects. The Committee reviewed and discussed. Mayor Maccarone suggested that the Township implement the option agreement. Deputy Mayor Elefante moved to incorporate the option agreement when acquiring preservation projects. Committeeman Fein seconded. All were in favor.

Mrs. DiBella advised of a meeting held with the CFO and MuniPay regarding their debit/credit card service. She encouraged the Committee to consider entering into the Merchant Agreement per the samples provided. She

stated that if all were in agreement, a resolution would be presented at the next meeting to authorize the agreements with MuniPay.

Also under new business, motion was made by Committeeman Fein to authorize the Engineer to prepare specifications for Meadowview Estates under the Letter of Credit provided. Committeeman Descano seconded. All were in favor.

Motion was made by Committeeman Fein and seconded by Committeeman Descano to authorize the Solicitor to begin option negotiations as discussed in closed session. All were in favor.

Mrs. DiBella advised that due to illness and injury, both plumbing inspectors would be out at least through the following week. At the request of the Code Official, Robert DeAngelo was approved to conduct plumbing inspections on a temporary basis within the department. Upon a motion by Deputy Mayor Elefante, seconded by Committeeman Fein and unanimously passed.

Seeing a member of the public wishing to speak, motion was made by Committeeman Fein and seconded by Committeeman Descano to re-open the meeting to public comment. All were in favor.

Frank Grant of 243 Harrisonville Road requested an update on the basin at Maple Glen.

Mayor Maccarone replied that the Maple Glen Homeowners Association (HOA) would have to undertake corrective measures. He added that the HOA has not responded to several attempts to set up a meeting with the Township.

Mr. Grant referred to another basin in the Township that the Township does own giving his opinion that the Township is taking time and funds to retro fit that township owned basin, and should also assist with resolving the Maple Glen basin issues. . He noted that he feels the entire basin needs to be re-engineered.

Mayor Maccarone reiterated that if the Township sits down with the HOA, a remedy may be discussed, but presently, the Township does not have jurisdiction on the basin.

Mr. Grant replied that in the interim, there is a huge mosquito infestation. He stated that the basin was a poor design on the township and developers point due to the type of soil and low lying area.

Mayor Maccarone responded that County Mosquito Control Commission can spray the area for mosquito's. Mr. Grant replied that his tax dollars should not be used to remedy a problem the Township started and one on privately owned ground.

Mayor Maccarone stated that the most the township can do is to reach out again to the HOA.

Mr. Grant replied that it is not only the HOA's problem and that if he pursues litigation the Township will be found to be at fault.

Mr. Grant asked if the Township has sent a certified letter to the HOA.

Deputy Mayor Elefante questioned Mr. Grant on his statement regarding litigation.

Mr. Grant replied that the Township isn't doing enough to mitigate the problem. He added that he is doing much to volunteer time for the Township as a resident. He asked if the book is open or closed on his problem. Mayor Maccarone replied that it is open.

Mayor Maccarone advised that he will keep Mr. Grant in the loop as to any discussions with the HOA, and that the Committee is open and honest.

Mr. Grant replied that the Committee makes every effort to get what it wants for the Township, but is not giving back to the community. He then thanked the Committee for hearing him.

Motion was made by Committeeman Fein and seconded by Committeeman Descano to close the public portion. All were in favor.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to approve the following minutes:

May 20, 2013 Regular Meeting and Closed Session
June 3, 2013 Work Shop Meeting and Closed Session
June 5, 2013 Town Hall Meeting

All were in favor.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to approve the bills and purchase orders as presented by the finance officer subject to the final review by the Mayor. All were in favor.

With no further discussion, motion was made by Committeeman Fein and seconded by Deputy Mayor Elefante to adjourn the meeting. All were in favor.

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Jane DiBella, Administrator/Clerk

Minutes not verbatim. Audio recording on file.