

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
JUNE 16, 2014**

The meeting was called to order by Mayor Samuel Maccarone Jr. at 7:01 p.m. with the following statement:

The June 16, 2014 meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: PRESENT Cavallaro: ABSENT Fein: PRESENT
Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake, and Jane DiBella, Administrator/Clerk.

Those present saluted the American Flag.

Motion was made by Committeeman Fein and seconded by Committeeman Armano to open the meeting to public comment. All were in favor.

Hearing none, motion was made by Committeeman Armano and seconded by Committeeman Fein to close the public portion. All were in favor.

The following reports were approved as submitted for the month of May:

Tax Collector: \$5,135,031.19 remitted
Municipal Court: \$19,565.09/Woolwich \$0/Swedesboro
Police: Monthly Activity
Park Director: Monthly Activity
Motion to approve: Armano Second: Fein All in favor

Mayor Maccarone read the following Ordinance by title only upon second reading:

2014-06 An Ordinance of the Township of Woolwich, County of Gloucester and State of New Jersey Amending Chapter 203 of the Woolwich Township Code

Open Public Hearing: Fein Second: Armano All in favor
No public comment
Close public hearing: Fein Second: Armano All in favor
Motion to adopt: Fein Second: Armano

Roll Call: Armano: YES, Fein: YES, Elefante: YES, Maccarone: YES

Mayor Maccarone read the following Ordinance by title only upon first reading:

2014-07 An Ordinance of the Township of Woolwich Amending the 2014 Salary Ordinance of the Township of Woolwich Motion to introduce: Elefante Second: Armano

Roll Call: Armano: YES, Fein: YES, Elefante: YES, Maccarone: YES

Public Hearing scheduled for July 21st.

Mayor Maccarone read the following Resolutions by title only for the Committee's consideration:

R-2014-137 Resolution Authorizing the Execution of Woolwich Township Farmland Preservation Program Conditional Option Agreement Motion to table: Elefante Second: Fein

All in favor

R-2014-138 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes

Motion: Armano Second: Elefante All in favor

R-2014-139 Resolution Authorizing Cancellation of 1st and 2nd Quarter Taxes for 2014

Motion: Elefante Second: Fein All in favor

R-2014-140 Resolution Authorizing the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 of the Public Laws of 1997 Motion: Elefante Second: Armano All in favor

R-2014-141 Resolution Authorizing Release of Maintenance Bond-The Oaks at Weatherby

Motion: Elefante Second: Armano All in favor

R-2014-142 Resolution Authorizing Quote of David King Landscaping for Storm Water Management Basin Retrofit Motion: Fein Second: Armano All in favor

R-2014-143 Resolution Authorizing the Hiring of Part Time Seasonal Help within the Woolwich Township Department of Public Works Motion: Armano Second: Fein All in favor

R-2014-144 Resolution Authorizing the Placement of Municipal Liens on Various Properties within the Township of Woolwich Motion: Elefante Second: Armano All in favor

R-2014-145 Resolution Authorizing the Return of Certain Escrow Funds

Motion: Elefante Second: Armano All in favor

R-2014-146 Resolution Authorizing the Execution of a Contract Renewing Membership in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

Motion made to table: Fein Second: Armano All in favor

R-2014-147 Resolution of the Township of Woolwich Authorizing a Deduct Change Order on Contract with GWP Enterprises for Meadowview Close Out Project Motion: Elefante

Second: Armano All in favor

The Administrator/Clerk presented her report to the Committee as self explanatory. She further presented quotes as received from the Director of Public Works to replace flag pole lighting at the Municipal Building and asked for consideration of award under new business.

Mr. Blake also presented his report at which time he recommended the Township acquire Block 1, Lot 3, Block 2, Lot 23 and Block 2, Lot 18 as open space/farmland.

Mr. Blake also noted that he received communication from the SADC invalidating the appraisals on the Russo preservation project. The appraisers have been asked to address the issues noted in the SADC letter.

He also noted that the first public meeting on the Open Space and Recreation Plan is scheduled for June 26th at 7:00 p.m. The public has been provided notice. Mayor Maccarone commented that he has spoken to a number of residents regarding this meeting and that he feels it will be well attended.

Discussion then ensued regarding the possibility of a quorum of Township Committee members attending the public meeting. Mrs. DiBella suggested that she sunshine the meeting. The Solicitor felt that it was not necessary, but that notice should be provided as a cautionary measure.

The Engineer's report was noted and any questions referred to Mrs. DiBella. There were no questions.

The following liaison reports were provided:

Committeeman Armano: Streets/Roads; Public works has remediated the entrance lighting at Poplar Point. Hired seasonal help within the department. No update from County on Mill Road Bridge. Library System; No report. Ordinance Review: No report.

Committeewoman Cavallaro: Absent. No Report

Committeeman Fein: JLUB; Granted minor site plan approval. Recommendation on the sign ordinance revisions were discussed. Shade Tree Commission: Conducted meeting.

Deputy Mayor Elefante: Finance; 2014 budget is on track as for expenditures. Construction and Zoning Code Enforcement; Meeting was held. Discussed property maintenance issues, sign and fencing ordinances. Five properties were mowed by P/W and liens placed on the properties. Municipal Court; 2,491 tickets processed through May. Meeting was held with the Division Manager to discuss Joint Court with East Greenwich Township. Collection service for outstanding fines is still under review. Court office received new PC's. Transition was smooth. Trash/Recycling; Waste Management has new route supervisor and things seem to be going smoother. Business Development Advisory Committee; Taste of Woolwich event on June 6th was a huge success. Thanks to A'Pizze and Primo's for generous food donations. Thanks also to Public Works Department for their assistance. Business Guide has been created by the code office and will be placed on the BDAC website when it goes live. This will assist potential businesses who wish to open in Woolwich. Looking into property tax cards. May try to combine efforts with the Borough of Swedesboro.

Mayor Maccarone: Police, Fire and EMS; Chief Marino is recovering from surgery and will be out for a few weeks. Lt.'s are in charge. Police visibility continues both in the Township and in Swedesboro. Alex's Lemonade Stand at the Woolwich Fire Company was a huge success. Bon Jovi attended on behalf of Mario. Ag/Open Space; Conducted meeting, but the Mayor recused himself from a large part of the meeting as conflicted for topic of TDR. KRHS School District; Graduation on Friday, June 20th. Parks and Recreation; Thanks to Parks and Rec for a very successful Fun Day.

Prior to entering closed session, the Administrator/Clerk noted the presence of Mr. Clint Allen of Archer & Greiner who wished to discuss a DOT Access permit for Berkeley Road at the Commodore Business Center.

Mr. Allen advised the Committee that the proposed NJDOT permit is to create a left hand turn land out of Commodore Drive onto US 322 and that the permit must be in the name of the Township and therefore requires the Township's signature on the permit.

The Solicitor asked if Woolwich and Logan would be parties in interest to a developer's agreement. He noted that would assist to follow progress of who has what obligations. Mr. Allen replied that the Township will be kept in the loop as to a developer's agreement.

Committeeman Armano asked why the Township would be held liable if they are not doing the work. Mr. Allen replied that it is necessary since the work is being done within the Township ROW.

Committeeman Fein asked if the plan will need to go before the Joint Land Use Board. Mr. Allen replied that he is currently researching that questions, but that he does not think it will be necessary since they are not intending to deviate from the approved site plan.

Mr. Allen added that the work is being done to assist with marketing the remaining pad sites. He added that municipal permit consent is just the first step and a developer's agreement will follow.

Mr. Shoemaker asked for Mr. Allen's business card so that they can be in touch.

Committeeman Fein motioned to authorize the Mayor to sign the NJDOT access permit provided by Liberty Ventures pending the Solicitor's review. Committeeman Armano seconded. All were in favor.

Motion was then made by Committeeman Armano and seconded by Committeeman Fein to approve Resolution **R-2014-148 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:36 p.m. for the purpose of discussing the following matters:
Contractual Matters-Sewer
Potential Litigation-TDR Prioritization Criteria

The regular meeting reconvened at 8:32 p.m.

There was no old business.

Under new business, the Solicitor noted communication dated June 5, 2014 from the Libertarian Party regarding certain township ordinances. He suggested the Township authorize him to research the ordinances cited and create draft language to address the issues raised.

Motion was then made by Committeeman Fein to authorize the Solicitor to investigate the June 5th letter from the Libertarian Party in regards to township ordinances. Committeeman Armano seconded. All were in favor.

The Administrator/Clerk presented the quarterly y JIF Loss Control Report for the Committee's information, noting that there seems to be a positive change .

The Committee was in receipt of a quote from Presidential Title regarding Block 14, Lot 12 Q. Mr. Blake suggested that any action on the quote be tabled.

Mayor Maccarone noted that he continues to receive complaints regarding the danger of the Oldmans Creek/Auburn Road intersection despite the installation of a warning signal. Recently, there were two accidents in two days at that location. The Mayor suggested that the Police Department provide statistics and/or conduct a survey of the intersection in order to appeal to the County for either a full traffic light or four-way stop.

Committeeman Armano asked what has changed that may make the County change their minds. Mayor Maccarone replied that continued accidents and the Charles Harker School traffic would be a factor to

consider. Committeeman Fein also stated that he has also received resident complaints.

It was decided that the Police Department be asked to provide the statistics necessary to appeal to the county in this regard.

Committeeman Fein moved to authorize the quote of Coastal Electric in the amount of \$3,290.00 for nine above ground lights to illuminate the Municipal Building flags, and the capping of the underground lights. Committeeman Armano seconded. All were in favor.

Also under new business, Mr. Shoemaker discussed a lawsuit received against the JLUB Chairman and Woolwich Township Zoning Officer in regards to the Cardillo matter that was denied. Both he and the JLUB Solicitor have discussed who should handle the matter, since coverage has been denied by the township's insurer. Mr. Shoemaker suggested that the Committee authorize him to move forward in filing a motion in the matter. So moved Committeeman Fein. Deputy Mayor Elefante seconded. All were in favor.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to approve the following minutes:

May 19, 2014 Regular Meeting; June 2, 2014 Work Session and Closed Session All were in favor.

Motion was made by Committeeman Fein and seconded by Deputy Mayor Elefante to approve the bills and purchase orders as submitted by the finance office pending the final review of the Mayor. All were in favor.

Motion was made by Committeeman Fein to authorize the Joint Land Use Board to review the TDR Ordinance and to further authorize Special TDR Counsel Harrison to prepare any necessary amendments to said Ordinance as discussed in closed session. Committeeman Armano seconded. All were in favor. Mayor Maccarone abstained.

Mayor Maccarone suggested that the Committee consider authorizing employee's to conduct ½ day of business on July 3rd prior to the July 4th holiday weekend.

Committeeman Fein moved to apply Friday summer hours to Thursday, July 3rd. Committeeman Armano seconded. All were in favor.

Having no further business, motion was made by Committeeman Fein and seconded by Committeeman Armano to adjourn the meeting. All were in favor.

The meeting adjourned at 8:44 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file