

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
WORK SESSION MEETING
FEBRUARY 3, 2014**

The meeting was called to order at 7:03 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The February 3, 2014 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: PRESENT Cavallaro: PRESENT Fein: PRESENT
 Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Matt Blake, Director of Community Development, Jane DiBella, Administrator/Clerk and Marla Gaglione, Associate for Solicitor Mark Shoemaker.

Those present saluted the American Flag.

Motion was made by Committeeman Armano and seconded by Committeeman Fein to open the meeting to public comment. All were in favor.

Damien Suriani of 122 Laurel Trail advised the Committee that the South Jersey Warriors Baseball Club is planning to conduct a fund raiser during an upcoming tournament and seeks permission to hold a beer garden on park premises.

Mayor Maccarone noted that he had spoken with Mr. Suriani on this topic and advised him to address the Committee for their input prior to submitting the paperwork for the event.

Committeewoman Cavallaro asked how a beer garden would work, specifically as to safety and containment. Mr. Suriani replied that there would be an off-field fenced in location with police security and checking of ID for entry, and a drink limit of 4-5 cups would be instituted. Committeewoman Cavallaro asked if there would be one way in and one way out and was told yes.

Committeeman Armano asked who the attendee's would be. Mr. Suriani replied that it would be open to of aged general public. Committeeman Armano noted that if there are thirty tournament teams, that could compute to a large number of people. Mr. Suriani estimated between 50-70 people at one time. Committeeman Armano asked if alcohol has ever been served on township property and was told that there was a wine tasting during the 2012 Tomato Festival.

Deputy Mayor Elefante asked how the drink limit would be monitored and was told there would be an entry bracelet. The Deputy Mayor also inquired as to the time frame and was told it would be from 11 a.m.-7:00 p.m., but would open later on Saturday after the Easter Egg Hunt concludes.

Committeewoman Cavallaro asked if additional security and officers should be present. Mayor Maccarone replied that Class I Officers could assist.

Committeeman Fein asked for and received clarification that all drinking would be conducted within the confines of the fenced area.

Committeewoman Cavallaro asked what type of fencing would be used and Mr. Suriani replied it would be vinyl construction fence.

Deputy Mayor Elefante asked if the beer would be on tap and was told yes, there would be no bottles or cans.

Mr. Suriani noted that fundraising proceeds would be used to help maintain fields, purchase lime dry and build helmet racks for the dugouts.

Deputy Mayor Elefante also asked if there would be liability coverage and was told that coverage exists.

With no further discussion, the public portion closed upon a motion by Deputy Mayor Elefante, seconded by Committeewoman Cavallaro and unanimously passed.

Seth Kaelin and Tim Phillips provided a presentation regarding the "Veterans of Foreign Wars" (VFW) and discussed opening a Woolwich Chapter. They provided a re-cap and responses to a survey sent to residents within the Four Seasons Community.

Mayor Maccarone said that he would love to see a local VFW and asked the locations of other posts. Mr. Philips stated that other than the Mullica Hill post, they are in Gibbstown, Mantua, Westville, Paulsboro and some in Salem County.

Committeewoman Cavallaro stated that a local VFW is a great idea and asked what the Committee can do to help. They suggested that the Committee allow the use of the municipal building for meetings to get the post up and running, and the support of the township for their efforts.

Deputy Mayor Elefante advised that he is researching VFW Commissions, and has been in contact with Gloucester County Veteran's Alliance as well. He further noted that opportunities exist to assist with local veteran recognition programs and also spearheading a war memorial project.

The group was thanked for their presentation and good works, and promised that the Township will work with and assist them in any way.

Mayor Maccarone read the following resolutions be title only for the Committee's consideration:

R-2014-41 Resolution of the Township of Woolwich Making an Appointment to the Position of Plumbing Sub-Code Official within the Township of Woolwich

Motion: Elefante Second: Armano All in favor

R-2014-42 Resolution of the Township of Woolwich Authorizing the Addition of Substitute Inspectors within the Woolwich Township Construction Code Office

Motion: Armano Second: Fein
All in favor

R-2014-43 Resolution Awarding Contract for Recycling End Market

Motion: Elefante
Second: Fein All in favor

R-2014-44 Resolution of the Township of Woolwich Authorizing the Entering Into of an Agreement Between the Township of Woolwich and Hutchinson Mechanical Services for HVAC Maintenance

Motion: Armano Second: Cavallaro All in favor

R-2014-45 Resolution Endorsing the Execution of an Agreement Between the State of New Jersey Department of Transportation and Consolidated Rail Corporation ("Conrail")

Motion: Elefante Second: Armano All in favor

R-2014-46 Resolution of the Township of Woolwich Authorizing an Interlocal Services Agreement Between the Township of Woolwich and the County of Gloucester Regarding the Usage of Certain Stage Units for Special Events

Motion: Armano Second: Cavallaro All in favor

R-2014-47 Resolution Authorizing Renewal of Contract for Employee Assistance Program

Motion: Elefante Second: Fein All in favor

R-2014-48 Resolution Authorizing the Proposal of GEI Consultants for Soil Sampling and Preliminary Environmental Assessments for Block 5, Lots 4 and 11

Motion: Armano Second: Elefante
All in favor

R-2014-49 Resolution Authorizing the Proposal of Bach Associates for Survey Work, Block 5, Lot 3

Motion: Fein Second: Armano All in favor

R-2014-50 Resolution Authorizing the Proposal of Presidential Title for Title Work, Block 38, Lots 4 and 4Q and Block 39, Lot 5

Motion: Elefante Second: Armano All in favor

R-2014-51 Resolution Making Appointments to the Business Development Advisory Committee

Motion: Fein Second: Elefante All in favor

R-2014-52 Resolution Engaging Pennoni Associates for Transitional Engineering Work in Certain Matters

Motion: Armano Second: Fein All in favor

R-2014-53 Resolution Authorizing Budget Appropriation Transfers During the First Three Months of the Succeeding Year for the Township of Woolwich, County of Gloucester, State of New Jersey

Motion: Elefante Second: Armano All in favor

The Administrator presented an abbreviated report. There were no questions.

The Director of Community Development reported on a meeting held in Trenton with state planning officials and Phil Caton, a high level planner with expertise in TDR regulations. Exploration of grant funding, information gathering and solving problems regarding purchase and value of TDR credits were explored.

Under discussion items, the Committee briefly discussed the idea of a Veteran's Commission. It was agreed that it may be premature to look at this, but that it may be looked at in the future as a means to enhance the ability to get members.

Motion was made by Deputy Mayor Elefante, seconded by Committeeman Armano and unanimously passed to approve resolution **R-2014-54 Resolution for Closed Session**.

The Committee entered closed session at 7:48 p.m. for the purpose of discussing the following contractual matters: Sewer and PBA Contract Negotiations

The regular meeting reconvened at 8:39 p.m.

Under old business, Mayor Maccarone discussed potential dates to conduct a meeting with Advoserve as a follow up to the January 27th meeting. All were in agreement as to February 13th.

The Administrator/Clerk asked for follow up on a discussion held in 2013 regarding summer hours. She advised that work hours would be M-T 8:00a.m.-5:00 p.m. and 8:00-12:00 on Friday from Memorial Day until Labor Day. Deputy Mayor Elefante asked if shifts could rotate so that one person would be available for building operations. The Committee approved the summer hours as presented.

There was no other old business.

Under new business, the quotes received for appraisals of the Russo property were reviewed and discussed. The Committee authorized the DOCD to direct the work.

The Committee further authorized the work of Edward Molinari to conduct an appraisal of Block 18, Lots 4 and 6 and Block 22, Lots 2 & 4.

The Committee discussed the Warrior Baseball beer garden fundraiser as presented earlier in the meeting. Mayor Maccarone advised that he would be comfortable with the event provided that all regulations are adhered to.

Committeeman Armano stated that he feels the risk exceeds the benefit.

Committeewoman Cavallaro asked for clarification that an exemption to the township ordinance would have to be approved. Mrs. DiBella advised that she would provide the wording of the Ordinance to the Committee.

Committeeman Fein noted that he is in disagreement with Committeeman Armano, stating that the park is for the use of people and organizations that are willing to go through the proper procedures for events by asking permission, obtaining insurance etc. He added that he feels it is not the Committee's place to say no, but rather to ensure that events are well organized and run.

Committeewoman Cavallaro noted her feelings of the message that would be sent in allowing this type of event during a sports tournament. She also voiced concern with the plans for monitoring the event.

Deputy Mayor Elefante said that he is uncomfortable with the number of officers proposed to monitor the event.

Mr. Blake added his concern with this type of event taking place more often, and concerns with the potential for incidents to happen in the parking areas.

The Committee also discussed the presentation regarding the VFW, with the Mayor stating that he feels it is a great idea. He suggested that the township offer the use of the municipal building for startup meetings.

Committeeman Fein suggested that the Committee endorse its support to the VFW via passage of a resolution at the next meeting. All were in agreement.

Motion was made by Committeeman Fein and seconded by Committeeman Armano to approve the bills and P.O.'s as presented by the finance officer pending the final approval of the Mayor. All were in favor.

Motion was made by Committeeman Fein and seconded by Committeeman Armano to approve the minutes of the December 30, 2013 close out meeting. All were in favor. Maccarone and Cavallaro abstained.

Having no further business, motion was made by Deputy Mayor Elefante and seconded by Committeeman Armano to adjourn the meeting. All were in favor.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file