

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
DECEMBER 16, 2013**

The meeting was called to order by Mayor Samuel Maccarone Jr. at 7:02 p.m. with the following statement:

The December 16, 2013 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: PRESENT Descano: ABSENT Fein: PRESENT
Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Mayor Maccarone presented awards to S/W Soccer U11 Boys Strikers.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to take a brief recess. All were in favor.

The meeting reconvened at 7:11 p.m. at which time motion was made by Committeeman Fein and seconded by Committeeman Armano to open the meeting to public comment. All were in favor.

Hearing none, the public portion closed upon a motion by Committeeman Fein, seconded by Committeeman Armano and unanimously approved.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Armano to approve the following reports as submitted for the month of November:

Tax Collector: \$6,524,749.02 remitted
Municipal Court: \$12,138.29/Woolwich \$37.00/Swedeseboro
Police: Monthly Activity
Park Director: Monthly Activity
All were in favor.

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2013-273 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes for Overbilled Taxes Due to Revaluation Motion: Elefante Second: Fein All in favor

R-2013-274 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes for Overbilled Taxes-Correction Motion: Fein Second: Armano All in favor

R-2013-275 Resolution Authorizing Budget Appropriation Transfers During the Last Two Months of the Fiscal Year for the Township of Woolwich, County of Gloucester, State of New Jersey

Motion: Armano Second: Fein All in favor

The Administrator presented her report and noted that settlement had occurred that day on the VanderGracht property for farmland preservation. There were no questions from the Committee as to the report.

The Director of Community Development presented his report which included the following matters:

Meeting was held with Aqua New Jersey at which time a breakdown of sewer installation costs was provided. Discussions will continue as to evaluation of going through Logan MUA as opposed to a package plant.

GEI has completed the environmental work on the potential package plant site and will meet with the township on 12-18 to discuss results.

Meeting was held on December 10th with representatives of the YMCA who are interested in the 10 acre former PMC site for a potential future facility. Discussion ensued regarding the possibility of submitting a site specific amendment to the WMP to add this parcel into the sewer service area. Also discussed the need to conduct wetland delineations on a number of township owned open space parcels.

Mr. Blake reported on the Kings Highway Route 322 intersection noting the South Jersey Times articles on the subject and that the Times has agreed to follow up with an editorial regarding the need for immediate improvements. A meeting has also been requested with Senate President Sweeney to discuss this matter and enlist any assistance he can provide.

Shade Tree Commission met and reviewed two concept plans for landscaping at the high school campus.

A meeting will be held with the Office of Planning and Advocacy to discuss TDR expectations at the time of Master Plan reexamination during 2014.

Mr. Blake also reported on a meeting that he held with JP Orleans who has vast knowledge of the TDR plan having built in Chesterfield Twp. He is very interested in exploring possibilities for construction in the corridor. Aqua New Jersey will prepare a scenario for bringing sewer to the area.

Memo from the Court Master regarding Daylesford Meadows COAH has been received and the project has been cleared for preservation. Mr. Blake asked that the Committee consider allowing the survey work to commence in consultation with the county.

Gannet Fleming has returned boxes of artifacts found during their study of the PMC parcel. Mr. Blake noted the value of these artifacts and suggested consideration be given for them to be displayed in the municipal building.

Green Acres and Fish, Game and Wildlife will be submitting a letter to the township in support of land swap.

Mayor Maccarone noted the excellent work of Mr. Blake.

The Engineer's monthly report was submitted for review by the Committee. Questions were directed to the Administrator/Clerk. There were no questions.

The following liaison reports were offered:

Committeeman Armano: Streets/Roads; Recognized the Department of Public Works for their work during the recent snowfalls. Parks and Recreation; Tree Lighting ceremony was held on December 7th and was well attended. Thanks to Sharptown North Church for all of the work they do towards this event and others within the community. Bowling event is scheduled for December 30th at Wood Lanes.

Committeeman Fein: S/W Schools; Expansion options are being explored. Trash/Recycling; RecycleBank proposal has been reviewed and discussed. The Trash/Recycling Coordinator has recommended against renewal of the Agreement. Shade Tree Commission: Pleased with the progress of this committee. Landscaping proposed for the high school campus will enhance the intersection and contribute to the schools educational curriculum. Recommends extending the services of the county landscaper for other projects.

Deputy Mayor Elefante: Finance; Spending freeze has been instituted. Noted the outstanding job of the CFO and the recapturing of surplus. Beginning in 2014, the CFO will attend meetings after each tax quarter to update budget status and answer questions from the Committee. Code Enforcement; Zoning; December meeting was cancelled and rescheduled for January 8th. Municipal Court: Court session was cancelled due to snow and re-scheduled for December 23rd. Thanks to Angela, Maria and Tara for great work this year. Recognition was given for Jim Sabetta, Genie Williams, Wanda McCormick for their work. Thanks also to Chief Marino, police employees and community volunteers. And to Matt Blake and Jane DiBella for helping to build and maintain a solid foundation.

Mayor Maccarone: Police; No report. Fire/EMS; The Borough of Swedesboro was able to purchase much needed equipment for the department. Ag/Open Space; Very successful year in preservation efforts. Environmental Commission; Did not attend the last meeting. KRHS School District: Will continue to meet and discuss potential shared service opportunities. Gratitude was expressed to employees for all of their work this past year.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Armano to approve resolution **R-2013-276 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:30 p.m. for the purpose of discussing the following:

Contractual Matters: Little League Building

Potential Litigation: Fieldstone Landlord Registrations

The regular meeting reconvened at 8:12 p.m.

There was no old business.

Under new business, the Committee discussed the renewal estimates for health insurance and KeyGap. The CFO who was in the audience provided estimates of funding the gap through the HRA v. Key Gap renewal. He recommended the Township not continue with Key Gap. Discussion ensued.

Deputy Mayor Elefante stated that since we have one year's experience, it allows the Township to make an informed decision.

Motion was then made by Committeeman Fein to proceed as recommended by the CFO in regards to

Motion was made by Committeeman Fein and seconded by Deputy Mayor Elefante to approve the bills and P.O.'s as presented by the finance office pending the final approval of the Mayor. All were in favor.

With no further business, motion was made by Committeeman Fein and seconded by Committeeman Armano to adjourn the meeting. All were in favor.

The meeting adjourned at 8:33 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file