

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
WORK SESSION MEETING
DECEMBER 1, 2014**

The meeting was called to order by Mayor Samuel Maccarone Jr. with the following statement:

The December 1, 2014 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: ABSENT Cavallaro: PRESENT Fein: PRESENT
Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to open the meeting for public comment. All were in favor.

Hearing none, the public portion closed upon a motion by Committeeman Fein, seconded by Committeewoman Cavallaro and unanimously passed.

Mayor Maccarone read the following Ordinances by title only upon first reading:

2014-17 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Amending the Site Plan and Subdivision Ordinances to Expressly Permit the Joint Land Use Board to Grant General Development Plans, Pursuant to N.J.S.A. 40:55D-45.1 *Et. Seq.*

Solicitor Shoemaker explained that he and the JLUB Attorney worked on this ordinance at the request of the JLUB to clean up the existing Ordinance. He suggested the Committee introduce and also to make recommendation to forward on to the JLUB for their recommendation.

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to introduce Ordinance 2014-17.

Roll Call: Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES

Motion was made by Committeeman Fein and seconded by Deputy Mayor Elefante to refer the Ordinance to the Joint Land Use Board for their review and recommendation.

Roll Call: Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES

2014-18 An Ordinance Appropriating the Sum of \$68,000.00 to be used for Public Safety Equipment within the Township of Woolwich, County of Gloucester, State of New Jersey

Motion to introduce: Elefante Second: Fein

Roll Call: Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2014-235 Resolution of the Township of Woolwich Approving the Execution of an Amended Shared Service Agreement Between the Township of Woolwich and the Gloucester County Improvement Authority for the Operation, Maintenance and use of a Deicer Storage Facility and Deicer Material
Motion: Elefante Second: Cavallaro All in favor

R-2014-236 Resolution of the Township of Woolwich Authorizing Purchase Under State Contract
Motion: Fein Second: Cavallaro All in favor

R-2014-237 Resolution Authorizing Placement of Liens on Properties that have Failed to Comply with the Woolwich Township Vacant, Abandoned or Foreclosed Property and Maintenance Ordinance
Motion: Elefante Second: Cavallaro All in favor

R-2014-238 Resolution Authorizing Placement of Municipal Liens on Certain Properties
Motion: Elefante Second: Fein All in favor

R-2014-239 Resolution of the Township of Woolwich Authorizing Endorsement of TWA Statement of Consent to South Jersey Gas Regarding 98 Bridgeport Avenue
Motion: Elefante Second: Cavallaro All in favor

R-2014-240 Resolution of the Township of Woolwich Authorizing Refund of Permit Fees for Block 11, Lot 23.17
Motion: Fein Second: Cavallaro All in favor

R-2014-241 Resolution Making an Elevation within the Woolwich Township Police Department
Motion: Elefante Second: Fein All in favor

R-2014-242 Resolution Authorizing the Tax Collector to Transfer Overpayment of Taxes
Motion: Elefante Second: Fein All in favor

R-2014-243 Resolution Authorizing Budget Transfers During the Last Two Months of the Fiscal Year for the Township of Woolwich, County of Gloucester, State of New Jersey
Motion: Elefante Second: Cavallaro All in favor

The Administrator/Clerk did not have a report, but advised that no bids were received for supplemental snow removal and asked if the Committee would consider authorizing re-bid under new business.

The Director of Community Development presented his report and noted that the grant application will provide technical assistance for the circulation plan to integrate design standards for complete streets. Meeting next Monday regarding transportation planning.

Mr. Blake provided an update to the SJ Gas contamination at High Hill and Auburn Road. He further noted the County will be construction a round-a-bout at that intersection, but that work will more than likely not commence until the contamination is fully addressed. He added that as a good will gesture by SJ Gas, the Township and Borough should request sidewalks connecting the intersection to schools and parks.

Committeeman Fein asked if the railroad tracks would be impacted and was told that they would not.

Committeewoman Cavallaro asked if the timing of both projects were to be combined to minimize time of disturbance. Committeeman Fein added that the County should consider this as the repairs to the Mill Road culvert have taken so long to act upon. Mr. Blake replied that the county is early into the project design and there may be ROW issues with SJ Gas.

Under discussion items, Committeeman Fein noted that based upon the recent events in Ferguson Mo., the Governing Body and PD take a look at body cameras within the police department. Mayor Maccarone stated that one has been ordered for a trial basis. Committeeman Fein thanked the Mayor and PD for being proactive.

Deputy Mayor Elefante asked the Committee to review possible dates to schedule a close out meeting. All agreed to December 22nd at 1:30 p.m. Committeewoman Cavallaro asked that notice be provided via e-mail to Four Seasons residents and perhaps through the school global connect.

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to approve resolution **R-2014-244 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:23 p.m. for the purpose of discussing the following contractual matters:

Sewer; Employee Benefits; Land Acquisition

The regular meeting resumed at 7:57 p.m.

The Committee took the following action under new business.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to authorize the advertisement for two (2) Class I Police Officers. All were in favor.

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to authorize the re-bid for supplemental snow removal. All were in favor.

Solicitor Shoemaker advised that he has reached out to a colleague regarding research into copyright issues with the use of Kings Landing for branding of the Rt. 322 corridor. He advised if the Committee so chose, the firm had agreed to research and provide an opinion letter in this regard at a reduced cost of \$200/hr. for 6-8 hours.

Motion was then made by Committeeman Fein to authorize the solicitor to communicate approval for an agreement to the law offices of JD Marino for up to eight (8) hours of work in this regard, capped at \$200/hr. Deputy Mayor Elefante seconded. All were in favor.

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to accept the resignation of Alan Schwager from the Joint Land Use Board "with regret" effective December 31, 2014. All were in favor.

Mayor Maccarone advised of the status of the Dec. 6th Christmas Parade and the weather forecast and outlined the current rain date plans.

Motion was made by Committeewoman Cavallaro and seconded by Deputy Mayor Elefante to approve the bills and purchase orders as presented by the Finance Officer pending the Mayor's final review. All were in favor.

Having no further business, motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to adjourn the meeting. All were in favor.

The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio Recording on file