

**MINUTES
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
NOVEMBER 18, 2013**

The meeting was called to order at 7:00 p.m. by Mayor Samuel Maccarone Jr. who made the following statement:

The November 18, 2013 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: PRESENT Descano: PRESENT Fein: PRESENT
Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Fein and seconded by Committeeman Armano to open the meeting to public comment. All were in favor.

Hearing none, the public portion closed upon a motion by Committeeman Fein, seconded by Committeeman Armano and unanimously approved.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Armano to approve the following reports as submitted for the month of October:

Tax Collector: \$2,620,845.46 remitted
Municipal Court: \$14,571.21/Woolwich \$15.00/Swedesboro
Police: Monthly Activity
Park Director: Monthly Activity
All were in favor

Mayor Maccarone read the following resolutions by title only for the Committee's consideration:

R-2013-265 Resolution of the Township of Woolwich, County of Gloucester and State of New Jersey Authorizing Submission of a Spending Plan Amendment to the Council on Affordable Housing (COAH)

Motion: Elefante Second: Armano All in favor

R-2013-266 Resolution Authorizing Hiring Per Diem Employees to Conduct Snow Removal

Motion: Armano Second: Fein All

The Administrator/Clerk presented her report as self-explanatory and asked if there were any questions.

Deputy Mayor Elefante noted the question of whether or not to hold the holiday party. Discussion ensued regarding schedules, dates and times.

Deputy Mayor Elefante then noted the Public Works Building issue as presented in the report and questioned the Solicitor as to current status.

Mr. Shoemaker replied that he has been in contact with the atty. for the bank holding the mortgage on the adjacent property. While those parties work out an agreement, he has asked that the property owner sign the license agreement to allow the Township access for the construction. Until the license agreement is signed, the project cannot move forward.

The Director of Community Development presented his report and discussed the following:

Paulsboro Road-County has conducted traffic study based on resident's complaints. Report should be received soon. Mr. Blake also advised that he reached out to the GCIA to see if the truck traffic could be diverted and they said they would look into it. Mr. Blake suggested that added police presence may assist.

Kingsway landscaping program- Meeting was held with Alan Koch, county landscaper. Mr. Koch presented two draft plans which will be reviewed and discussed by the Shade Tree Commission and District. Once decided, scope of work will be drawn up with plans to bid for planting to be done in April in conjunction with earth Day.

Columbia Gas Pipeline-Application was submitted to FERC for Oldmans Creek Road. There was no mention of supplemental route. Mr. Blake is confident that Columbia will submit an amended application. News article regarding the project was published in that day's edition of the South Jersey Times and hit the tone in a positive manner.

Sewer-Environmental analysis of land complete. Report should be received by the end of the week.

Open Space-Voters approved the open space fund ballot question which allows the Township to pursue improvement plan. Hoping to receive plan from DVRPC soon.

Daylesford Meadows appraisals have been received. Question exists as to COAH obligations. COAH Counsel has drafted a letter to the court master in regards to how this affects the township's COAH plan.

TDR-Township is looking to the State Agriculture Development Committee for answers to how the township may acquire TDR credits. The SADC has initially responded that a list of benchmarks be provided to demonstrate a market analysis for the TDR Bank to begin.

Mayor Maccarone noted the Engineer's monthly engineer's report and advised if there were any questions, to discuss with the Administrator.

Mayor Maccarone requested the following liaison reports:

Committeeman Armano: Streets/Roads; Noted the issues with the Public Works Building. Also noted that the Mill Road project is in the hands of the County. Parks and Recreation; Noted that the event calendar in the newsletter was very helpful. P & R is scheduling an ice skating event n December 5th. Annual Tree Lighting is scheduled for December 7th.

Committeeman Descano: JLUB; Amended second entrance into Four Seasons received JLUB approval. Traffic signal should be operational soon. Ordinance Review ; No report. Buildings and Grounds; No

report. Business Development Advisory Committee: Cash Mob event at Commodore Bagels scheduled for November 23rd. Planning spring meet and greet.

Committeeman Fein: S/W Schools; Two new publications have been published by the District. Trash/Recycling; Vegetative schedule for 2014 is on the agenda for approval. Agreements for Westbrook and Pondview are under legal review. State notified of an \$800.00 reduction in the Township's tonnage grant. Shade Tree Commission; Meeting scheduled for Thursday. Thanks to Matt Blake for seeing this through and for the energy he puts forth.

Deputy Mayor Elefante: Finance; Asked that the Committee read the report of the CFO regarding the 2014 budget and shared services opportunities. Code Enforcement; Zoning; Code enforcement meeting was held. To date there have been 96 single family and 95 apartment permits issued compared to 44 and 56 last year. Zoning has issued 274 permits compared to 238 last year. Next meeting will be held on 12-11. Municipal Court; Annual court security meeting was held and plan was approved. Noted great work by the Curt Administrator.

Mayor Maccarone: Police; Will discuss in closed session. Fire/EMS; No report. Ag/Open Space; Will meet in December. Environmental Commission; Shredding event held on the 16th was very successful. Composter ribbon cutting was also conducted. The Environmental Commission did a lot of work on the composter project. KRHS School District; Continuing to explore shared services opportunities with the District.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to approve resolution **R-2013-267 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:23 p.m. for the purpose of discussing the following matters:

Contractual Matters: Police Shared Service; Police Contract;
Press box Usage Agreement
Potential Litigation: Rental Registrations/Oaks and Pondview;
TDR Review Report
Potential Acquisition of Property

The regular meeting reconvened at 9:14 p.m.

Under old business, the Committee reviewed a request by Lt. Sheldon Lewis to reduce the speed limit on Moravian Church Road. The Solicitor noted the need for engineered studies to accompany the request to NJDOT. Mayor Maccarone suggested that the Committee include additional funds in the 2014 budget for engineering studies to look at all problem roads in conjunction, as opposed to one road at a time. The Committee was in agreement.

Under new business, Mayor Maccarone read the following Ordinance by title only upon first reading.

2013-10 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Amending Chapter 144 of the Woolwich Township Code Governing Rental Properties

Motion to introduce: Descano Second: Armano

Roll Call: Armano: YES, Descano: YES, Fein: YES, Elefante: YES, Maccarone: YES

The 2014 Vegetative Collection Dates was reviewed and approved by the Committee.

Motion was made by Committeeman Armano and seconded by Committeeman Fein to authorize the JIF Dividends in the amount of \$3,810.00 to be put towards 2014 assessments. All were in favor.

Also under new business, Mayor Maccarone suggested the Committee allow extra time off for employee's over the coming holidays. Said approvals were given as follows:

Day before Thanksgiving-Close Office at 2:00 p.m.

Day before Christmas-Close Office at 2:00 p.m.

Close offices the day after Christmas

New Years eve-Close office at 2:00 p.m.

Committeeman Fein moved to authorize the Solicitor to contact the State as discussed in closed session
Committeeman Descano seconded. All were in favor.

Committeeman Descano moved to authorize the Solicitor to resolve the rental registration matter as discussed in closed session. Deputy Mayor Elefante seconded. All were in favor.

Motion was made by Committeeman Descano and seconded by Committeeman Armano to approve the following minutes:

October 21, 2013 Regular Meeting and Closed Session

October 30, 2013 TDR Hearing

November 4, 2013 Work Session and Closed Session

All were in favor. Mayor Maccarone abstained on the minutes of the October 30th TDR Hearing.

Motion was made by Committeeman Fein and seconded by Committeeman Descano to approve the bills and P.O.'s subject to the Mayors final review. All were in favor.

With no further business, motion was made by Committeeman Fein and seconded by Deputy Mayor Elefante to adjourn the meeting. All were in favor.

The meeting adjourned at 9:23 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim.
Audio recording on file