

**AGENDA
WOOLWICH TOWNSHIP COMMITTEE
REGULAR MEETING
NOVEMBER 17, 2014**

The meeting was called to order at 7:03 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The November 17, 2014 meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Armano: PRESENT Cavallaro: PRESENT Fein: PRESENT
Elefante: PRESENT Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake, and Jane DiBella, Administrator/Clerk.

Those present saluted the American Flag.

Prior to presenting awards to championship teams, Mayor Maccarone requested applause from the audience for not only the players, but also the coaches and parents.

The Mayor then presented awards to the following teams:

SWLL Intermediate 50/70 District Championship team

SWLL Softball Minors District Champions

Motion was made by Committeeman Fein and seconded by Committeeman Armano to call a five minute recess to allow the teams and parents to leave. All were in favor.

The meeting resumed at 7:17 p.m.

Motion was made by Committeeman Fein and seconded by Deputy Mayor Elefante to open the meeting to public comment. All were in favor.

Jordan Schlump approached the Committee on the behalf of the Environmental Commission and the Community Garden. He noted that the Borough of Swedesboro is willing to purchase a shed for the Community Garden and he asked the Committee's permission for placement within the Municipal Building parking lot nearest the garden. Mr. Schlump noted that he has requested zoning approval and was advised that approval of the Township Committee was required for placement in the parking lot.

Committeeman Fein asked why it is important to place the shed in the parking lot as opposed to the grass. Mr. Schlump replied that it would be more level and that animals would be prevented from burrowing under the shed.

The Committee agreed to discuss this further under now business and advise Mr. Schlump of their decision.

Having no more public comment, the public portion closed upon a motion by Committeeman Fein, seconded by Committeewoman Cavallaro and unanimously passed.

The following reports were approved for the month of October upon a motion by Deputy Mayor Elefante, seconded by Committeewoman Cavallaro and unanimously passed:

Tax Collector:	\$4,037,076.24/October
Municipal Court:	\$19,130.77/Woolwich \$0/Swedeseboro
Police:	Monthly Activity
Park Director:	Monthly Activity

Mayor Maccarone read the following Ordinances by title only upon second reading:

2014-15 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey Amending Chapter 203 Article VIII of the Woolwich Township Code Governing Signage

Motion to open public hearing: Elefante Second: Fein All in favor

No public comment

Motion to close public hearing: Armano Second: Elefante All in favor

Mayor Maccarone inquired if there were any comments from the Committee on 2014-15.

Committeeman Fein noted that when this Ordinance was debated at the JLUB level, for sale open house signs were to be excluded from permitting requirements and fees.

Mayor Maccarone thanked those who worked on drafting the Ordinance, but noted that while he is not a fan of signs, he is in agreement as to taking out the requirements for approval and fees for open house sale signs.

Deputy Mayor Elefante stated that the reason behind drafting the Ordinance was to take control of sign pollution through the use of permits. He added that most open house signs are placed by realtors which is an advertisement for them, and that our residents therefore are not penalized for the signage.

Committeeman Armano stated that he is in agreement with the Mayor as to disliking signs in general, but after hearing the Deputy Mayor speak to the issue, tends to agree with him as long as it would not penalize a resident selling their own property.

Committeewoman Cavallaro asked what the fee is and was told \$10/sign with a limit of four signs.

Lengthy discussion ensued.

Committeewoman Cavallaro asked if a penalty would be stipulated, and the Deputy Mayor replied that it would, but that all realtors would be well informed of the requirements.

Committeeman Armano said that signage cannot be perfectly enforced; however, the Ordinance takes a step in the right direction.

Committeeman Fein stated that he is 100% against any fees imposed on a resident to sell their own house.

The Director of Community Development added that he feels the ordinance to be fair and reasonable, as well as promoting commerce. Deputy Mayor Elefante added that the ordinance as drafted offers control over that type of signage.

Committeewoman Cavallaro agreed with Committeeman Fein as to a fee to residents.

Committeeman Armano stated that there will be very few times that the Ordinance will be used. He stated that he agrees with the Deputy Mayor in looking upon the ordinance as a way to manage signage and not emotion behind it. Committeewoman Cavallaro said that it is the principle behind charging a fee to residents who wish to sell their homes and asked if the ordinance could require a no-fee permit.

Committeeman Armano asked if the Ordinance could go to vote. Motion was made by Committeeman Fein to amend section e. of the Ordinance to replace with the following-last sentence read fee is \$0. Committeewoman Cavallaro seconded.

Roll Call: Armano: NO, Cavallaro: YES, Fein: YES, Elefante: NO, Maccarone: YES

Motion was then made by Committeewoman Cavallaro to adopt the Ordinance as amended with a \$0 fee for open house sign permits in place of \$10.00 fee.

Deputy Mayor Elefante asked if this was for both independent owner/sellers or real estate agents also and was told both. Committeeman Fein seconded.

Roll Call: Armano: NO, Cavallaro: YES, Fein: YES, Elefante: NO, Maccarone: NO

Committeewoman Cavallaro then recommended the Committee amend the Ordinance making it more simplistic by deleting Section e. in its entirety. Mayor Maccarone seconded.

Roll Call: Armano: NO, Cavallaro: YES, Fein: YES, Elefante: NO, Maccarone: YES

Motion was then made by Committeeman Fein and seconded by Committeewoman Cavallaro to adopt Ordinance 2014-15 as amended.

Roll Call: Armano: NO, Cavallaro: YES, Fein: YES, Elefante: NO, Maccarone: YES

2014-16 Bond Ordinance Authorizing the Acquisition of Real Property in and for the Township of Woolwich, County of Gloucester, New Jersey; Appropriating the Sum of \$550,000 Therefore; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Woolwich, County of Gloucester New Jersey, in the Aggregate Principal Amount of up to \$522,500; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

Open public hearing: Armano Second: Fein All in favor

No public comment

Close public hearing: Fein Second: Cavallaro All in favor

Roll Call: Armano: YES, Cavallaro: YES, Fein: YES, Elefante: YES, Maccarone: YES

Mayor Maccarone reads the following resolutions by title only for the Committee's consideration:

R-2014-225 Resolution Designating Substitute Crossing Guards Motion: Armano Second: Fein All

R-2014-226-Resolution of the Township of Woolwich Authorizing Proposal of Township Engineer to Prepare and Conduct Master Plan Reexamination Report Motion: Fein Second: Cavallaro

Deputy Mayor Elefante asked if the new proposal met the approval of Mr. Blake. Mr. Blake responded that there is one minor change made to mapping costs, but is pleased with the product and proposal. All were in favor

R-2014-227 Resolution of the Township of Woolwich Authorizing Proposal of Township Engineer to Prepare and Provide Sanitary Sewer Concept Review and Report Motion: Fein Second: Cavallaro
All were in favor

R-2014-228 Resolution Authorizing the Tax Collector to Transfer Overpayment of Taxes
Motion: Elefante Second: Fein All in favor

R-2014-229 Resolution of the Township of Woolwich Authorizing the Renewal of an Interlocal Services Agreement with the Borough of Swedesboro Regarding the Provision of Uniform Construction Code Services Motion: Elefante Second: Armano All in favor

R-2014-230 Resolution to Acquire a Development Easement on the Farm Property of Russo Homes LTD, Located in the Township of Woolwich, Known as Block 14, Lot 12Q Consisting of Approximately 58.668 Acres in the Amount of \$1,349,364.00 Motion: Elefante Second: Fein
Mayor Maccarone thanked the DOCD for his work on this project that will result in a loss of 31 homes. Mr. Blake replied that it is the one of the largest farms on the northern project area. All were in favor.

R-2014-231 Resolution of the Township of Woolwich Authorizing a Purchase Under State Contract #82925 Motion: Elefante Second: Fein All in favor

R-2014-232 Resolution Authorizing Budget Transfers During the Last Two Months of the Fiscal Year for the Township of Woolwich, County of Gloucester, State of New Jersey Motion: Fein Second: Cavallaro All in favor

R-2014-233 Resolution Authorizing Hiring of Per Diem Snow Plow Operators Motion: Cavallaro Second: Armano All in favor

The Administrator presented her report as self explanatory and noted the following:

Issues with setbacks may delay application to the JLUB for lot line adjustment regarding the PW storage building. Solicitor Shoemaker noted that the issue adds another wrinkle to the process but that he will speak with the JLUB Chairman and Planner regarding the matter.

Mrs. DiBella then reported on the site visit to the Nike Base with engineering firm hired by GSA to review site conditions.

She further noted receipt of an environmental award received from NJDEP regarding the Township's stormwater management plan and gave accolades to the PW Department.

Mr. Blake presented his report noting the following:

- Receipt of ANJEC small grant project to boost the Township's open space and recreation efforts.
- Provided update to meeting with Suasion regarding Township corridor branding. All were in favor of pursuing Kings Landing.

The Engineer's Report for the month of October was received and reviewed. There were no questions.

The following liaison reports were provided:

- Committeeman Armano:** Committeeman Armano stated that he feels there are not enough compliments for the fine job performed by the Director of Community Development. Streets/Roads; Wishing a safe winter for Public Works crew and patience from the public during storms. Library System; No report. Ordinance Review: No report
- Committeewoman Cavallaro:** Buildings and Grounds; No report. Environmental Commission; Community Garden participant meeting has been scheduled. S/W School District: School board has hired atty. to enter into negotiations with Columbia Gas regarding the easement and the company's monetary concession. District also held first Strategic Planning meeting which was lightly attended.
- Committeeman Fein:** JLUB; No report. Shade Tree Commission: KRHS landscaping project was completed. Many thanks to Matt Blake and Christina Merola.
- Deputy Mayor Elefante:** Finance; CFO to provide information regarding retirement benefits costs during closed session. The CFO who was in the audience presented cost saving information regarding rotation of vehicle fleet leasing and consolidation of utility billings through Spyglass. 2015 budget work continues. Construction and Zoning Code Enforcement; Code meeting was held. Looking into ordinances regarding solar glare from rooftop installs. Rental registration process has concluded. 51 new home permits issued to date. Municipal Court; 5228 tickets processed to date. Trash/Recycling; No report. Business Development Advisory Committee; Website choosewoolwich.com is up. Shop Local program to commence on the 29th.
- Mayor Maccarone:** Police, Fire and EMS; Police Department has been doing a great job. Fire Department teamed up with local VFW for yard sale. Ag/Open Space; No report. KRHS School District; Noted good press on landscaping project. Parks and Recreation: Christmas Parade scheduled for December 6th prior to Tree Lighting.

Motion was made by Deputy Mayor Elefante and seconded by Committeeman Fein to approve resolution **R-2014-234 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 8:22 p.m. for the purpose of discussing the following matters:
Contractual Negotiations: Health Insurance Benefits

The regular meeting reconvened at 9:12 p.m.

There was no old business.

Motion was made by Committeewoman Cavallaro and seconded by Committeeman Armano to approved the placement of a shed for the Community garden on parking space "9 as depicted on the map presented by Mr. Schlump during the public portion. All were in favor. Mrs. DiBella will notify Mr. Schlump.

Motion was made by Committeeman Fein to approve relationship with Spyglass for communications resulting in approx. \$4,000 savings per the recommendation of the CFO pending the solicitor's review and approval. Deputy Mayor Elefante seconded. All were in favor.

The Committee further discussed the CFO's information from Enterprise regarding vehicle lease rotation program. Motion was made by Committeeman Fein to authorize the CFO to look into the program and communicate with the Solicitor as to the results. Committeewoman Cavallaro seconded. All were in favor.

Mayor Maccarone wished to discuss the Christmas and New Year Holiday to allow employee's the day after off. So moved Committeeman Fein. Motion was seconded by Deputy Mayor Elefante. All were in favor.

The following minutes were approved upon a motion by Deputy Mayor Elefante and seconded by Committeeman Fein. All were in favor. Committeewoman Cavallaro abstained from the minutes of November 3rd.

October 20, 2014 Regular and Closed Session

November 3, 2014 Work Session

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to approve the bills and P.O.'s as presented by the CFO pending the final review of the Mayor. All were in favor.

Having no further business, motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to adjourn the meeting. All were in favor.

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

Jane DiBella
Administrator/Clerk

Minutes not verbatim
Audio recording on file