

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
WORK SESSION MEETING  
OCTOBER 6, 2014**

The meeting was called to order at 7:02 p.m. by Mayor Samuel Maccarone Jr. with the following statement:

The October 6, 2014 work session meeting of the Woolwich Township Committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call:       Armano: ABSENT       Cavallaro: PRESENT       Fein: PRESENT  
Elefante: ABSENT       Maccarone: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to open the meeting to public comment. All were in favor.

Hearing no comment, motion was made by Committeeman Fein and seconded by Committeewoman Cavallaro to close the public portion. All were in favor.

Mayor Maccarone read the following Ordinance by title upon first reading:

**2014-14 An Ordinance of the Township of Woolwich Amending Chapter 182-6 of the Woolwich Township Code Entitled "Vehicles and Traffic" to Amend Certain Speed Limits**

Motion to introduce: Fein       Second: Cavallaro

**Roll Call: Cavallaro: YES, Fein: YES, Maccarone: YES**

Mayor Maccarone noted his conflict with voting on resolution **R-2014-206 Resolution Adopting Bylaws of the Woolwich Township TDR Bank Board** and that therefore a quorum was not present to vote on that resolution. The resolution will be held until the ensuing meeting.

Motion was made by Committeeman Fein to accept a consent agenda of resolutions. Committeewoman Cavallaro seconded. All were in favor.

Motion was then made by Committeeman Fein and seconded by Committeewoman Cavallaro to approve the following resolutions:

**R-2014-204 Resolution of the Township Committee of the Township of Woolwich Awarding Bid for Landscaping Project**

**R-2014-205 Resolution Authorizing Placement of Municipal Liens on Various Properties**

**R-2014-207 Resolution of the Township of Woolwich Renewing Contract with Waste Management for Collection and Disposal of Solid Waste and Recycling Materials within the Year 2015**

**R-2014-208 Resolution Authorizing the Tax Collector to Transfer or Refund Overpayment of Taxes**

**R-2014-209 Resolution Authorizing the Tax Collector to Transfer Overpayment of Taxes**

**R-2014-210 Resolution of the Township of Woolwich Implementing Completed Bicycle and Pedestrian Safety into Its Complete Streets Program**

**R-2014-211 Resolution Authorizing the Issuance of a Peddlers License**

All were in favor.

The Administrator presented her report as self explanatory. There were no questions. Mrs. DiBella noted that the PEOSHA inspection violations have been abated and are ready for re-inspection.

The Director of Community Development presented his report, advising of the following matters:

- Township is recipient of Delaware Valley Regional Planning Commission \$100,000 grant towards Master Plan reexamination with Township match of \$25,000.00
- Have been invited to resubmit application for grant funding for NJDOT Bicycle and Pedestrian Technical Assistance for Circulation Plan
- Press release upcoming on the Urban Land Institute Report
- TDR Bank Board should soon meet once Bylaws are adopted. Meeting will be held on 10-21 with the State TDR Bank Board regarding funding.
- Open Space Plan is coming along. Public presentation of the draft plan will be conducted on Oct. 7<sup>th</sup>.
- Basin retrofit seeding is scheduled for Oct. 20<sup>th</sup> based upon grant from the water shed commission.
- Meadowlark Drive Basin and planting of 100 small trees and shrubs will be scheduled.
- Award made to Eaise Landscaping Design for the Kingsway Tree Planting project. Project will be begin the first week of November in accordance with the landscaping plan done by Gloucester County Parks and Rec.
- FERC is reviewing the Environmental Impact Study on the Columbia Gas project.

Under new business, the Administrator/Clerk noted the three year plan for the public works department as created by the Director, Anthony Bertino. The plan addresses all future needs and goals of the department, employee job descriptions and salary recommendations. Mrs. DiBella noted her pleasure with the effort put forth in creating the plan. The Committee agreed.

Mayor Maccarone noted that he was asked to observe drainage issues on Township Line Road. The residents suggested that a drainage pipe should be placed underneath the residents driveway, which would e in the township's easement. The Mayor requested that Mrs. DiBella contact the residents to have them post escrow, provide plans for engineering review and approval.

Committeeman Fein was willing to assist the residents but noted that anything done could not impact other neighboring properties.

Upon a motion by Committeewoman Cavallaro, seconded by Committeeman Fein and unanimously passed to approve resolution **R-2014-212 Resolution for Closed Session**, the Woolwich Township Committee entered closed session at 7:16 p.m. for the purpose of discussing the following matters:

Contractual Negotiation Matters: Sewer  
Contractual Matters: Potential Acquisition of Land  
Potential Litigation: BROS Superfund Site

The regular meeting resumed at 7:57 p.m.

There was no old business, nor new business.

Motion was made by Committeewoman Cavallaro and seconded by Committeeman Fein to approve the bills and purchase orders pending the Mayor's final review. All were in favor.

With no further business, motion was made by Committeewoman Cavallaro and seconded by Committeeman Fein to adjourn the meeting. All were in favor.

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Jane DiBella  
Administrator/Clerk

Minutes not verbatim  
Audio recording on file