

**ORDINANCE OF THE TOWNSHIP OF WOOLWICH AMENDING THE
PERSONNEL POLICIES AND PROCEDURES MANUAL OF THE TOWNSHIP
OF WOOLWICH
2015-01**

WHEREAS, the Woolwich Township Personnel Policies and Procedures Manual was adopted via Ordinance 2007-23 on July 23, 2007; and

WHEREAS, it has been found necessary to amend the Policy several times since its initial adoption; and

WHEREAS, the Woolwich Township Committee intends to amend said policy to allow for payment of compensatory time to certain employees exempt from the provisions of the Fair Labor Standards Act; and

WHEREAS, it is the intent of this Ordinance to amend Section Four entitled Compensation & Employee Benefits Policies of the Woolwich Township Personnel Policy and Procedures Manual in this regard;

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Woolwich as follows:

SECTION 1. Amendment of Policy

SECTION FOUR Overtime Compensation Policy

The following paragraph shall be inserted after the first paragraph:

Exempt Employees may accumulate compensatory time on an hour-for-hour basis during any calendar year. Unused compensatory time will be paid at 50 % of the employee's hourly rate of pay up to \$2,500.00. Requests for payment shall be made to the Woolwich Township Administrator by the end of November each year. Compensatory time shall not carry over into another year. For clarification purposes, exempt employee's include the following: Administrator, Chief Financial Officer, Construction Code Official, Chief of Police, Municipal Court Administrator, Director of Community Development, Municipal Clerk, Tax Collector and Director of Public Works.

SECTION 2.

Should any section, subsection, paragraph, clause, sentence or other portion of this ordinance be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3.

Any and all Ordinances previously adopted that are inconsistent in whole or in part with this ordinance, are hereby repealed to the extent of their inconsistency.

SECTION 4.

This Ordinance shall become effective upon final adoption and publication in accordance with law.

TOWNSHIP OF WOOLWICH

Samuel Maccarone Jr., Mayor

ATTEST: _____
Jane DiBella, Clerk

CERTIFICATION

The foregoing Ordinance was introduced by the Township Committee of the Township of Woolwich at a meeting held on the 5th day of January, 2015. It will further be considered for final adoption upon second reading and subsequent to a public hearing to be conducted on such Ordinance, at the next scheduled meeting of the Woolwich Township Committee at which time and place any interested person(s) may be heard. Said meeting to be held on the 20th day of January, 2015 at the Woolwich Township Municipal Building, beginning at 7:00 p.m.

Jane DiBella, Clerk

CERTIFICATION OF ADOPTION

The foregoing ordinance was adopted by the Township Committee of the Township of Woolwich at a meeting held on the 27th day of December, 2007.

Jane DiBella, Clerk